



## **Business Outreach Committee (BOC)**

*A Consortium of Bay Area Transit and Transportation Agencies*

### **PUBLIC PARTICIPATION MEETING 2019**

## **Establishing Overall Triennial DBE Goal for Federal Fiscal Year (FFY) 2020-2022**

Tuesday, April 2, 2019

2:00 PM – 3:00 PM

Alameda-Contra Costa Transit District (AC Transit)  
1600 Franklin Street, Board Room  
Oakland, CA 94612

### **MINUTES**

#### **1. Introduction/Background**

- Artemise Davenport (BOC Chair/GGBHTD) began the meeting and gave a brief background of the BOC and the purpose of the public participation meeting.
- BOC member agency introductions:
  - Artemise Davenport, Golden Gate Bridge, Highway & Transportation District (GGBHTD)
  - Brooklyn Moore-Green, Alameda Contra Costa Transit District (AC Transit)
  - Phillip Halley, Alameda Contra Costa Transit District (AC Transit)
  - Tania Babcock, Eastern Contra Costa Transit Authority (Tri-Delta Transit)
  - Mike Furnary, Western Contra Costa Transit Authority (WestCat)
  - Sheila Evans-Peguese, San Francisco Municipal Transportation Agency (SFMTA)
  - Todd Senigor, San Francisco Municipal Transportation Agency (SFMTA)
  - Olga Medina, Santa Clara Valley Transportation Authority (VTA)
  - Liz Brazil, Santa Clara Valley Transportation Authority (VTA)
  - Dennis Ybarra, Solano County Transit (SolTrans)
  - Joseph Towner, San Francisco Bay Area Rapid Transit District (BART)
  - Hoa Sin, San Francisco Bay Area Rapid Transit District (BART)
  - Renee Kulick, Napa Valley Transportation Authority (NVTA)
  - Lauren Gularte, San Francisco Bay Ferry/Water Emergency Transportation Authority (WETA)
  - Kristina Martinez, Central Contra Costa Transit Authority (County Connection)
  - Luz Campos, Metropolitan Transportation Commission (MTC)

#### **2. Presentation: DBE Program Triennial Goal-Setting Methodology**

- Olga Medina (VTA) provided an overview on the goal-setting methodology used by agencies in establishing their DBE goals. This included identifying contracting opportunities, setting a base figure, and making any adjustments as necessary. The presentation also included each participating agency's proposed goal as of that date.

### 3. Presentation: Nor-Cal PTAC

- K. Patrice Williams of Norcal Procurement Technical Assistance Center (PTAC) provided an overview of a no-cost service available to DBEs. These support services include bid matching, strategic planning, procurement counseling, and assistance with bid proposals/submittals.

### 4. Public Comments, Q&A

- Are race-neutral goals being phased out? Are you finding more success in race-conscious goals?
  - Sheila Evans-Peguese stated yes, however, race-conscious must be justified through a narrowly tailored disparity study.
- Artemise Davenport (GGBHTD) noted that these proposed goals are not confirmed as each agency continues to work through their respective departments. Each agency will publish their final proposed goals for thirty (30) days on their individual websites.
- How does WestCat have a 0% proposed goal? This does not look good from an outside perspective
  - Mike Furnary stated that WestCat does not anticipate receiving federal funding to use on its upcoming contracting opportunities. They anticipate using federal dollars for the purchase of vehicles, which is not included in this goal-setting process. Transit Vehicle Manufacturers (TVMs) are required to establish their own DBE goals.
- Is there anywhere on your website(s) where we can see past DBE participation/goal attainment? It would help to see the attainment and how DBE's could help achieve those goals.
  - Proposed goals will be posted on individual agency websites. In addition, most agencies report to their Board of Directors or Committees, the status of goal attainment and DBE participation for the fiscal year.
  - Liz Brazil (VTA) also noted that the Federal Transit Administration (FTA) website lists its top fifty (50) grantees past goals and attainment.
  - Artemise Davenport stated she would create a list to include DBE goals and attainment for each agency in attendance and will post to the Golden Gate Bridge District's website.
- This is a request for all agencies to make a coordinated effort in creating one major report that captures cumulative data related to the DBE program. This may include progress, challenges, participation, payments, etc. There are challenges with DBEs and SBEs being paid on time. The program should help small businesses grow and profit in the State of California.
- What level of tier are DBEs participating on contracts? How can DBEs move from the 5<sup>th</sup> or 6<sup>th</sup> tier to the 1<sup>st</sup> or 2<sup>nd</sup> tier?
  - Sheila Evans-Peguese (SFMTA) responded that although it is encouraged, it can be a challenge to unbundle contracts.
- I am not a DBE, but a SBE. What resources are available to SBEs?
  - Most agencies have a separate SBE component or program. There are also SBE goals on contracts.
- How do you start looking at teams before a RFP is even put out? Most are already formed beforehand.
  - Artemise Davenport (GGBHTD) responded that the BOC will be looking into creating more opportunities to help DBEs/SBEs build more working relationships through events such as matchmaking, networking, and interviews/1-on-1 with primes.
  - Sheila Evans-Peguese (SFMTA) encouraged reaching out to project managers at the specific agency and to primes in advance. Luz Campos (MTC) noted that MTC has a vendor database used during the procurement process, which will list everyone interested in a specific project. Artemise Davenport mentioned GGBHTD uses the same procurement portal as MTC.

- Our firm is interested in a SFMTA solicitation and have begun the process of reaching out to DBEs. Not all DBEs will call back/respond or are not interested, etc. What can we do?
  - Sheila Evans-Peguese (SFMTA) encouraged reaching out to the agency for assistance. Some DBEs need to update their phone numbers, have moved, etc.

## 5. **ADDITIONAL NETWORKING & ADJOURNMENT**