



Western Contra Costa
Transit Authority

NOTICE OF MEETING

The Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: January 25, 2021 (Monday)
TIME: 6:30 PM
PLACE: Via Zoom conference call (access details
below)

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely:

Topic: January 2021 Board Meeting
Time: Jan 25, 2021 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/81079651779>

Meeting ID: 810 7965 1779
One tap mobile
+16699006833,,81079651779# US (San Jose)
Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 810 7965 1779
Find your local number: <https://us02web.zoom.us/u/kdzPujvMRH>

Public comments may be submitted via email to info@westcat.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the committee Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

AGENDA

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda or the agenda packet in an appropriate alternative format, please contact the WestCAT Administrative Office at (510) 724-3331. Notification at least 48 hours before the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangement can be made to provide accessibility to the meeting or service.

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting of December 10, 2020. *
- 1.2 Receive Contractors Monthly Management Report for December. 2020. *
[Action Requested: Approve Item 1.1 and Recieve Item 1.2

2.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Staff Presentation of Update on Regional Transit Coordination. **[Action Requested: Discussion and Direction to Staff]. ***
- 2.2 Discussion of Federal COVID Relief Funding Package Allocation Approach and Timeline. **[Action Requested: Discussion and Direction to Staff]. ***
- 2.3 Selection of Ex-Officio Representative to Contra Costa Transportation Authority (Representing the Bus Transit Coordinating Council) for a One Year Term from February 1, 2021 through January 31, 2022 [Action Requested: Formal Selection of Ex-Officio Representative, Subject to Approval by CCTA Board].
- 2.4 Discussion of Proposed Date for Resumption of Fare Collection and Participation in Regional Clipper Start Program. **[No Action: Information Only].**

3.0 COMMITTEE REPORTS

- 3.1 General Manager’s Report. **[No Action: Information Only]**

4.0 CORRESPONDENCE

5.0 BOARD COMMUNICATION

6.0 ADJOURNMENT

- * Enclosures
- ^^ To Be Distributed Separately

Documents provided to a majority of the Board of Directors after distribution of the packet, regarding any item on this agenda will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during normal business hours (Pursuant to SB 343 or California Government Code Section 54957.5 -effective July 1, 2008). This information will also be uploaded and posted to the website before the meeting and made available at this link <https://www.westcat.org/Home/InsBoard>. The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

Next Board Meeting February 11, 2021

WCCTA Board meetings are prerecorded and posted for public viewing on the Authority’s website at this link: <https://www.westcat.org/Home/InsBoard>.



Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT AUTHORITY BOARD

OF DIRECTORS

MEETING MINUTES

December 10, 2020

Regular Meeting

6:30 P.M. via Zoom Conference Call

The Board of Directors Meeting was held via teleconference due to COVID-19. Members of the public did not attend this meeting in person. Directors, staff, and the public participated remotely.

A. CALL TO ORDER, ROLL CALL, & PLEDGE OF ALLEGIANCE

Chair Martinez-Rubin called the meeting to order at 6:32 P.M. and Director Hansen led the Pledge of Allegiance.

DIRECTORS PRESENT

Chair Norma Martinez-Rubin, Vice-Chair Aleida Andrino-Chavez, Chris Kelley, Dion Bailey, Anthony Tave, Tom Hansen, Dr. Maureen Powers

STAFF PRESENT

Charles Anderson, General Manager, Rob Thompson, Assistant General Manager, Mike Furnary, Transit Grants and Compliance Manager, Andramica McFadden, Human Resource Analyst and Compliance Specialist, Yvonne Morrow, Manager of Marketing and Administrative Services

GUESTS PRESENT

Peter Edwards, MVT General Manager, Pinole

B. APPROVAL OF AGENDA

Following an inquiry to the Board, the Board reported there were no conflicts with any items on the agenda.

MOTION: A motion was made by Director Kelley, seconded by Director Powers to approve the agenda. The motion was carried by the following vote:

Ayes: 7—Andrino-Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

C. PUBLIC COMMUNICATIONS

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with provisions of the Brown Act, the Board will automatically refer to staff any matters that are brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

DUE TO COVID-19, The public was notified in advance of the meeting that public comments could be submitted via email to info@westcat.org, and comments submitted before the meeting would be provided to the Directors before or during the meeting. Any comments submitted after the meeting was called to order would be included in correspondence that would be provided to the full Board.

NONE.

1) CONSENT CALENDAR

Following an inquiry to the Board, the Board reported there were no conflicts with any items on the Consent Calendar.

MOTION: A motion was made by Director Kelley, seconded by Director Bailey to approve Consent Calendar Items 1.1 and 1.2, and receive Item 1.3. The motion was carried by the following vote:

Ayes: 7–Andrino-Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

2) ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Approval of Task Order 4 under On-Call Engineering Services Contract with Gannett Fleming Inc. to Secure Additional Design and Engineering Support during Construction for Bus Wash Replacement Project. Exercise additional option year to extend On-Call Engineering Services Contract with Gannett Fleming through May 11, 2022:** Formal Approval of Task Order 4 Proposal at a Cost Not to Exceed \$120,000, to be covered by Transportation Development Act reserves. Authorization for General Manager to Exercise Additional Option Year under Contract to Extend Term of Agreement through May 11, 2022

Chair Martinez-Rubin introduced the item. General Manager Anderson provided a staff report.

General Manager Anderson stated that staff is requesting the formal approval of Task Order 4.

Board members made comments and asked questions. General Manager Anderson answered questions.

MOTION: A motion was made by Director Kelley, seconded by Director Powers to Approve Task Order 4 Proposal at a Cost Not to Exceed \$120,000, to be covered by Transportation Development Act reserves. Authorization for General Manager to Exercise Additional Option Year under Contract to Extend Term of Agreement through May 11, 2022. The motion was carried by the following vote:

Ayes: 7– Andrino-Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

- 2.2 Discussion of Preparations for Resuming Fare Collection in February, 2021:** Discussion and Direction to Staff

Chair Martinez-Rubin introduced the item. General Manager Anderson provided a staff report.

General Manager Anderson reported that staff has been preparing for the resumption of fare collection on the WestCAT services. In addition, there is the introduction of the new Clipper Start Program on our system. We and the other East Bay operators are scheduled to have that implemented by late January, so the February 1st deadline made sense to us and we're starting to release the public information now of our intent to start collection in February.

Board members made comments and asked questions. General Manager Anderson answered questions.

General Manager Anderson confirmed that with the reintroduction of the fare collection, boarding of the bus will take place through the front door and rear door boarding will be discontinued. We are also continuing to follow the County Health Department's guidance on the social distancing requirements.

Manager of Marketing and Administrative Services Morrow reported on the agency's public outreach efforts in this process.

- 2.3 Presentation and Approval of 2021 WestCAT Administration and Operations Holiday Schedule:** Approval of 2021 Holiday Schedule

General Manager Anderson introduced the item and explained that due to the pandemic and our reduced operating

schedule, there may be changes that will need to be approved later in the year, but we're moving forward with our best guesstimate.

Manager of Marketing and Administrative Services Morrow provided a brief staff report. Board members made comments and asked questions. Manager of Marketing and Administrative Services Morrow answered questions.

MOTION: A motion was made by Director Bailey, seconded by Director Kelley to Approve 2021 WestCAT Administration and Operations Holiday Schedule. The motion was carried by the following vote:

Ayes: 7– Andrino-Chavez, Kelley, Bailey, Powers, Hansen, Tave, Martinez-Rubin

2.4 Update on 2020 Food and Toy Drive and Community-Focused Activities: Information Only

General Manager Anderson introduced the item. Manager of Marketing and Administrative Services Morrow provided a staff report.

Board members made comments and offered suggestions.

General Manager Anderson thanked the community for all of their support.

3) COMMITTEE REPORTS

3.1 General Manager's Report

General Manager Anderson provided a report.

Board members made comments and asked questions. General Manager Anderson answered questions.

Chair Martinez-Rubin asked the Board to continue following the progress of the Blue Ribbon Task Force, and the plans at CCTA.

Staff will provide the Board with a link to the invite to the next Blue Ribbon Task Force meeting.

4) WCCTAC Report NONE.

5) CORRESPONDENCE

Correspondence was included as part of the General Manager's report.

6) BOARD COMMUNICATION

Chair Norma-Martinez Rubin relayed her appreciation and thanks to MV and WestCAT staff, the WestCAT drivers, and the Board.

MVT General Manager Edwards thanked the Board and extended holiday greetings to all.

Director Tave extended his thanks and appreciation for the opportunity to serve on the WCCTA Board of Directors, as he will be stepping down after two years and Council Member Maureen Toms will be the new member as of January 2021.

Board members and staff extended their thanks to Director Tave.

7) ADJOURNMENT

At 7:39 PM, Chair Martinez-Rubin adjourned the regular meeting of the W CCTA Board of Directors of December 10, 2020.

Norma Martinez-Rubin, Chair

Date

Charles Anderson, Secretary

Date



Monthly Management Report Summary

December, FY 20/21

System & Program Summary

	December FY 20/21	December FY 19/20	% Change	Year-To-Date FY 20/21	Year-To-Date FY 19/20	% Change
System Total						
Total Passengers	25,594	91,083	-71.9	168,498	619,539	-72.8
Revenue Passengers	0	82,327	-100.0	0	564,335	-100.0
Weekday Total Passengers	23,611	87,023	-72.9	153,358	590,383	-74.0
Saturday Total Passengers	1,240	2,520	-50.8	9,902	18,791	-47.3
Sunday Total Passengers	743	1,540	-51.8	5,238	10,365	-49.5
Weekday Average Passengers	1,073	4,144	-74.1	1,217	4,686	-74.0
Saturday Average Passengers	310	630	-50.8	354	671	-47.2
Sunday Average Passengers	149	257	-42.0	175	346	-49.4
Vehicle Revenue Hours	6,099.14	9,237.48	-34.0	35,805.77	55,951.07	-36.0
Total Vehicle Hours	6,433.77	9,857.08	-34.7	37,926.25	59,724.64	-36.5
Revenue Vehicle Miles	104,521.4	165,513.2	-36.9	621,076.4	1,002,971.0	-38.1
Total Miles	120,350.0	183,650.0	-34.5	709,935.0	1,107,173.0	-35.9
Dial-A-Ride Program						
Number of Weekdays	22	21	4.8	126	126	0.0
Number of Saturdays	4	4	0.0	28	28	0.0
Total Passengers	1,065	2,818	-62.2	5,995	17,867	-66.4
Revenue Passengers		2,665		0	16,828	-100.0
Weekday Total Passengers	961	2,650	-63.7	5,298	16,630	-68.1
Saturday Total Passengers	104	168	-38.1	697	1,237	-43.7
Weekday Average Passengers	44	126	-65.1	42	132	-68.2
Saturday Average Passengers	26	42	-38.1	25	44	-43.2
Vehicle Revenue Hours	649.13	1,298.17	-50.0	3,773.86	8,050.10	-53.1
Total Vehicle Hours	696.78	1,409.74	-50.6	4,224.46	8,765.46	-51.8
Productivity	1.64	2.17	-24.4	1.59	2.22	-28.4
Revenue Vehicle Miles	11,870.6	16,416.6	-27.7	71,392.0	103,207.3	-30.8
Total Miles	12,642.0	17,703.0	-28.6	77,742.0	112,510.0	-30.9
Express Routes Program						
Number of Weekdays	22	21	4.8	126	126	0.0
Number of Saturdays	4	4	0.0	28	28	0.0
Number of Sundays	5	6	-16.7	30	30	0.0
Total Passengers	10,982	37,767	-70.9	73,697	259,427	-71.6
Revenue Passengers	0	34,336	-100.0	0	238,454	-100.0
Weekday Total Passengers	9,405	34,337	-72.6	61,424	234,997	-73.9
Saturday Total Passengers	834	1,890	-55.9	7,035	14,065	-50.0
Sunday Total Passengers	743	1,540	-51.8	5,238	10,365	-49.5
Weekday Average Passengers	428	1,635	-73.8	487	1,865	-73.9
Saturday Average Passengers	209	473	-55.8	251	502	-50.0
Sunday Average Passengers	149	257	-42.0	175	346	-49.4
Vehicle Revenue Hours	2,010.57	3,305.88	-39.2	11,977.45	19,839.00	-39.6
Total Vehicle Hours	2,105.66	3,583.42	-41.2	12,535.54	21,475.64	-41.6
Productivity	5.46	11.42	-52.2	6.15	13.08	-53.0
Revenue Vehicle Miles	27,354.7	59,977.0	-54.4	165,607.4	360,149.1	-54.0
Total Miles	29,063.1	65,547.6	-55.7	175,639.0	393,343.1	-55.3



Monthly Management Report Summary

December, FY 20/21

System & Program Summary

	December FY 20/21	December FY 19/20	% Change	Year-To-Date FY 20/21	Year-To-Date FY 19/20	% Change
Local Fixed Routes Program						
Number of Weekdays	22	21	4.8	126	126	0.0
Number of Saturdays	4	4	0.0	28	28	0.0
Total Passengers	7,712	23,287	-66.9	49,935	159,867	-68.8
Revenue Passengers	0	18,619	-100.0	0	130,058	-100.0
Weekday Total Passengers	7,410	22,825	-67.5	47,765	156,378	-69.5
Saturday Total Passengers	302	462	-34.6	2,170	3,489	-37.8
Weekday Average Passengers	337	1,087	-69.0	379	1,241	-69.5
Saturday Average Passengers	76	116	-34.5	78	125	-37.6
Vehicle Revenue Hours	2,582.79	3,063.73	-15.7	14,928.58	18,510.27	-19.3
Total Vehicle Hours	2,698.02	3,200.56	-15.7	15,596.38	19,383.39	-19.5
Productivity	2.99	7.60	-60.7	3.34	8.64	-61.3
Revenue Vehicle Miles	41,069.4	47,097.3	-12.8	237,446.7	285,121.3	-16.7
Total Miles	43,424.6	49,991.8	-13.1	251,110.7	302,201.7	-16.9
Transbay Lynx Program						
Number of Weekdays	22	21	4.8	127	127	0.0
Total Passengers	5,835	27,211	-78.6	38,871	182,378	-78.7
Revenue Passengers	0	26,707	-100.0	0	178,995	-100.0
Weekday Total Passengers	5,835	27,211	-78.6	38,871	182,378	-78.7
Weekday Average Passengers	265	1,296	-79.6	306	1,436	-78.7
Vehicle Revenue Hours	856.65	1,569.70	-45.4	5,125.88	9,551.70	-46.3
Total Vehicle Hours	933.31	1,663.36	-43.9	5,569.87	10,100.15	-44.9
Productivity	6.81	17.34	-60.7	7.58	19.09	-60.3
Revenue Vehicle Miles	24,226.8	42,022.4	-42.3	146,630.3	254,493.4	-42.4
Total Miles	25,822.0	43,830.5	-41.1	155,866.3	265,121.5	-41.2

Preventable Accidents per Miles Driven in 12 Month
Period

December-20

	Miles	Accidents	Frequency 12 Month Period
FR	1,376,909	14	98,351
DAR	154,138	1	154,138

FR=Fixed Route, Martinez Link, Transbay, & Express
DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	0	0	3	5	0	1	4	9
DAR	0	0	1	1	0	0	0	1



Passenger & Productivity Statistical Report

December, FY 20/21

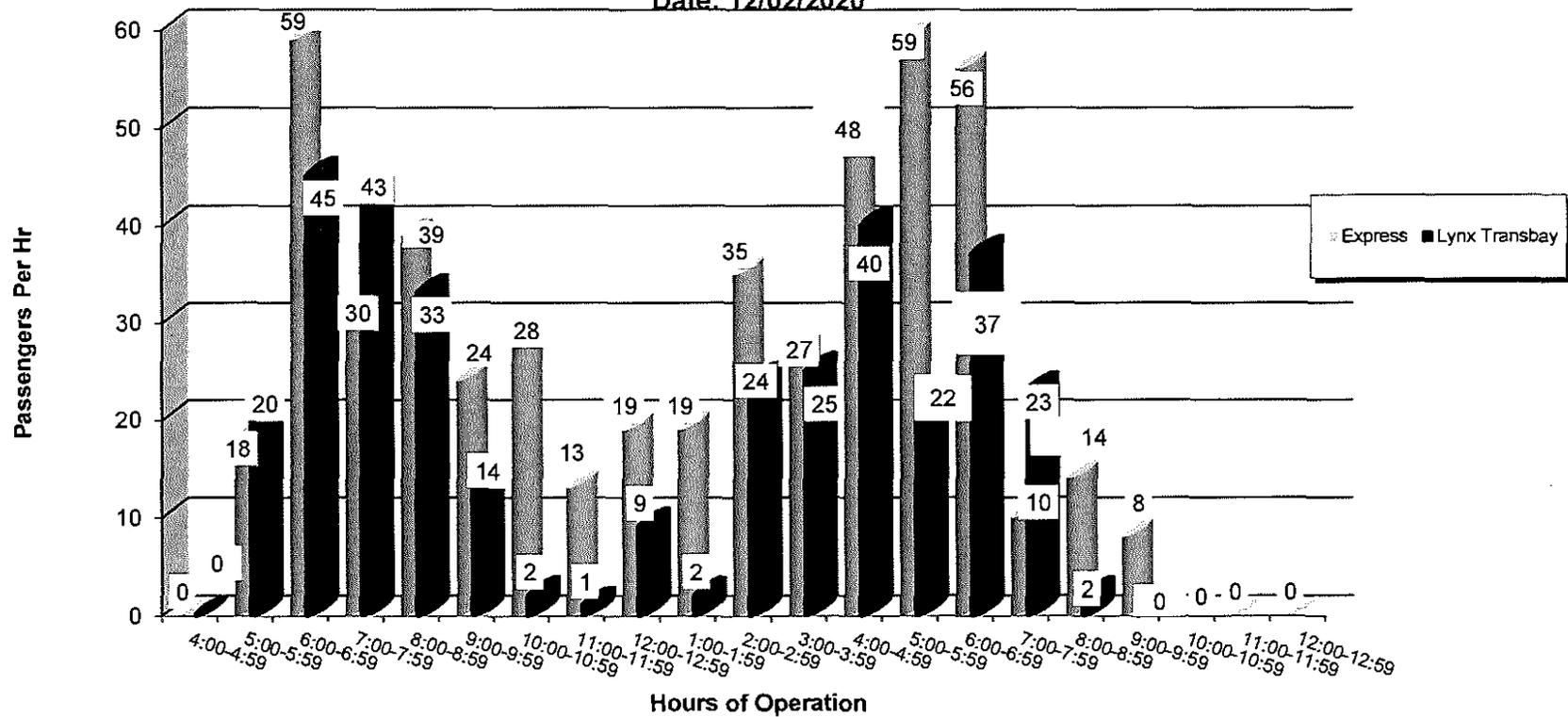
System

All Routes

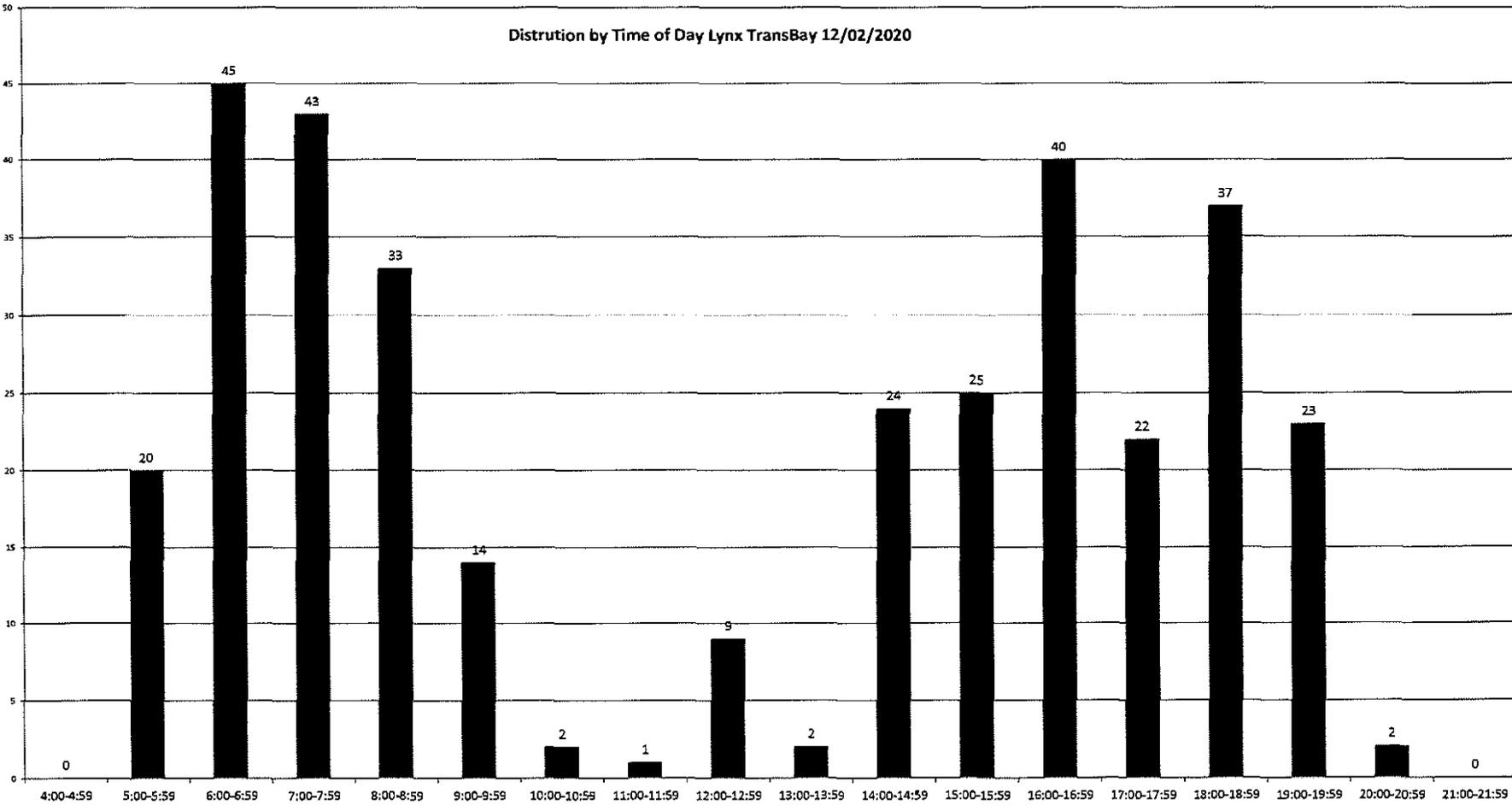
Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	December			Fiscal Year To Date			December			Fiscal Year To Date		
	FY 19/20	FY 20/21	% Change	FY 19/20	FY 20/21	% Change	FY 19/20	FY 20/21	% Change	FY 19/20	FY 20/21	% Change
Route 10 Weekday	2,153	565	-73.8	14,640	3,214	-78.0	8.8	2.9	-67.3	9.9	2.9	-71.2
Route 11 Weekday	4,212	1,405	-66.6	29,070	9,526	-67.2	10.4	4.0	-61.5	12.1	4.7	-60.8
Route 11 Saturday	234	168	-28.2	1,767	1,129	-36.1	4.7	3.5	-24.7	5.1	3.4	-34.4
Route 11 Total	4,446	1,573	-64.6	30,837	10,655	-65.4	9.7	3.9	-59.6	11.2	4.5	-59.5
Route 12 Weekday	2,407	649	-73.0	17,692	3,545	-80.0	8.3	2.8	-66.2	10.1	2.7	-73.6
Route 15 Weekday	1,768	505	-71.4	10,925	3,127	-71.4	7.5	2.1	-71.6	7.7	2.3	-70.0
Route 16 Weekday	4,890	1,855	-62.1	30,907	10,776	-65.1	7.9	3.0	-62.2	8.3	3.0	-63.5
Route 19 Saturday	228	134	-41.2	1,722	1,041	-39.5	4.1	2.6	-36.3	4.4	2.9	-34.6
Route 30Z Weekday	2,130	439	-79.4	13,768	3,417	-75.2	5.1	1.5	-71.2	5.5	2.0	-63.6
Route C3 Weekday	4,477	1,992	-55.5	33,587	14,160	-57.8	8.7	3.6	-58.1	10.8	4.5	-58.2
Route DAR Weekday	2,650	961	-63.7	16,630	5,298	-68.1	2.2	1.6	-26.4	2.2	1.6	-30.5
Route DAR Saturday	168	104	-38.1	1,237	697	-43.7	2.0	2.0	2.0	2.1	2.0	-6.7
Route DAR Total	2,818	1,065	-62.2	17,867	5,995	-66.4	2.2	1.6	-24.4	2.2	1.6	-28.4
Route J Weekday	17,645	5,443	-69.2	120,900	35,253	-70.8	11.7	5.1	-56.8	13.4	5.6	-58.2
Route J Saturday	1,890	834	-55.9	14,065	7,035	-50.0	10.0	6.1	-39.2	10.4	7.1	-32.0
Route J Sunday	1,540	743	-51.8	10,365	5,238	-49.5	6.5	4.4	-32.1	8.8	5.1	-41.7
Route J Total	21,075	7,020	-66.7	145,330	47,526	-67.3	10.9	5.1	-53.4	12.6	5.7	-54.5
Route JPX Weekday	10,649	3,962	-62.8	73,454	26,171	-64.4	11.4	6.3	-44.9	13.0	7.1	-45.5
Route LYNX Weekday	27,211	5,835	-78.6	182,378	38,871	-78.7	17.3	6.8	-60.7	19.1	7.6	-60.3
Total System-Wide	84,252	25,594	-69.6	573,107	168,498	-70.6	9.8	4.2	-57.3	11.0	4.7	-57.4

Express Routes (J, JX, JPX), and Lynx Transbay Ridership by Time of Day

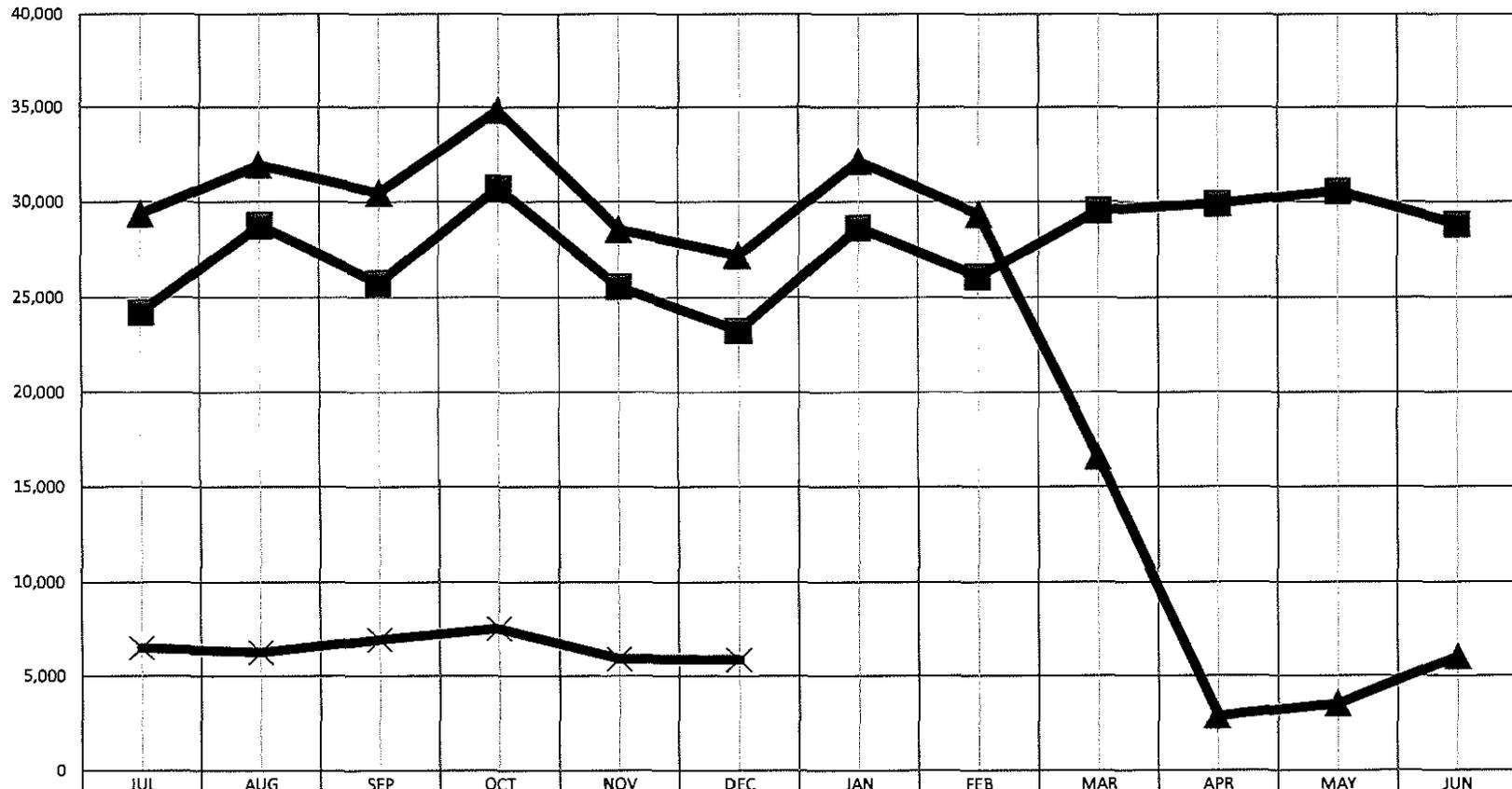
Date: 12/02/2020



Distrution by Time of Day Lynx TransBay 12/02/2020



WESCAT LYNX TRANSBAY 3YR STATS



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 18-19	24,228	28,770	25,776	30,717	25,571	23,265	28,671	26,100	29,548	29,919	30,584	28,839
ridership 19-20	29,377	31,950	30,473	34,801	28,565	27,211	32,156	29,354	16,590	2,903	3,523	5,998
ridership 20-21	6,469	6,233	6,937	7,520	5,877	5,835						

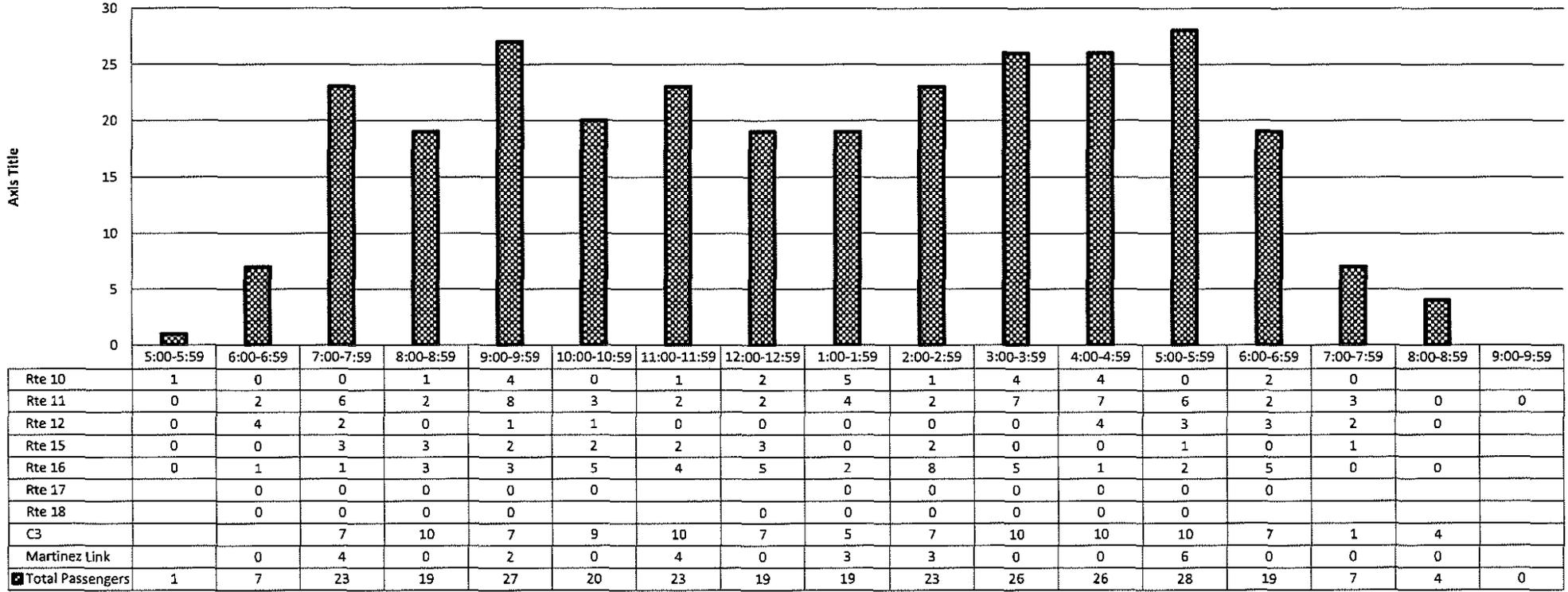
Distribution by Time of Day - Fixed Route

Date: 12/2/2020

	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	1	0	0	1	4	0	1	2	5	1	4	4	0	2	0		
Rte 11	0	2	6	2	8	3	2	2	4	2	7	7	6	2	3	0	0
Rte 12	0	4	2	0	1	1	0	0	0	0	0	4	3	3	2	0	
Rte 15	0	0	3	3	2	2	2	3	0	2	0	0	1	0	1		
Rte 16	0	1	1	3	3	5	4	5	2	8	5	1	2	5	0	0	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			7	10	7	9	10	7	5	7	10	10	10	7	1	4	
Martinez Link		0	4	0	2	0	4	0	3	3	0	0	6	0	0	0	
Total Passengers	1	7	23	19	27	20	23	19	19	23	26	26	28	19	7	4	0

Total Route 10	25
Total Route 11	56
Total Route 12	20
Total Route 15	19
Total Route 16	45
Total Route 17	0
Total Route 18	0
Total C3	104
Martinez Link	22
Total	291

Distrubution By Time Of Day Fixed Route 12/02/2020



Distribution by Time of Day - WestCAT Express

Date: 12/2/2020

	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
JX		0	0	0	0							0	0	0	0	0	
JPX		5	31	7	8	13	10	3	3	11	24	5	19	29	28	1	4
J	0	13	28	23	31	11	18	10	16	8	11	22	29	30	28	9	10
Total Passengers	0	18	59	30	39	24	28	13	19	19	35	27	48	59	56	10	14

	21:00-21:59	22:00-22:59	23:00-23:59	24:00-24:59
JX				
JPX				
J	8	0	0	0
Total Passengers	8	0	0	0

JX	0
JPX	201
J	305
Total	506

Distribution by Time of Day -Lynx Transbay

Date: 12/2/2020

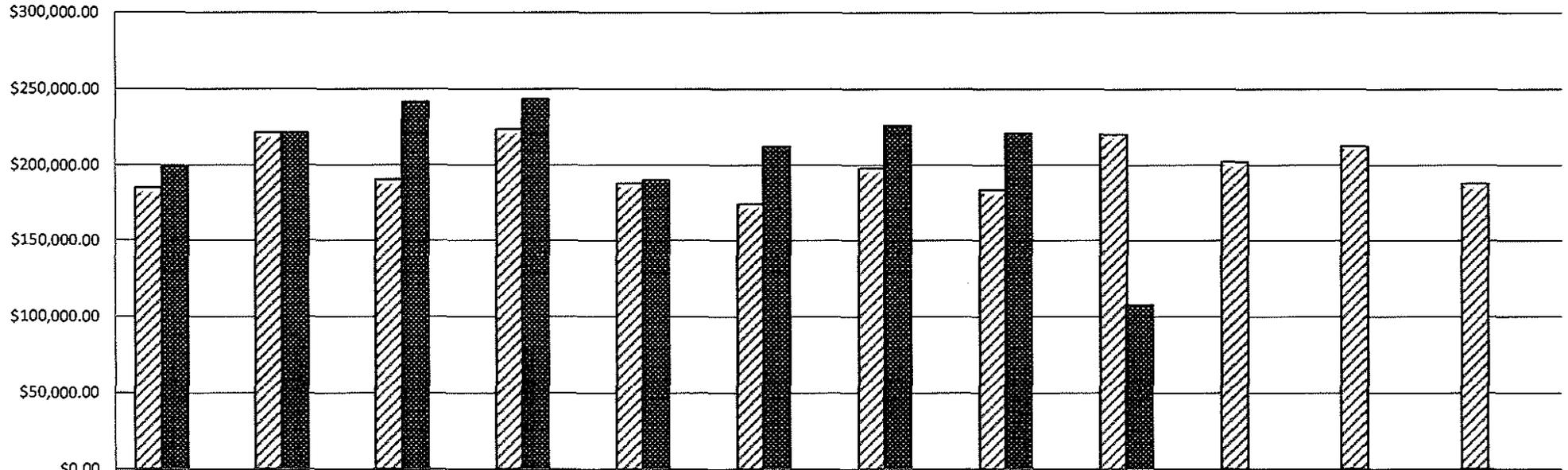
	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59
TransBay LYNX	0	20	45	43	33	14	2	1	9	2	24	25	40	22	37	23	2
Total Passengers	0	20	45	43	33	14	2	1	9	2	24	25	40	22	37	23	2

	21:00-21:59
TransBay LYNX	0
Total Passengers	0

Total Lynx	342
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WESTCAT FAREBOX REVENUE

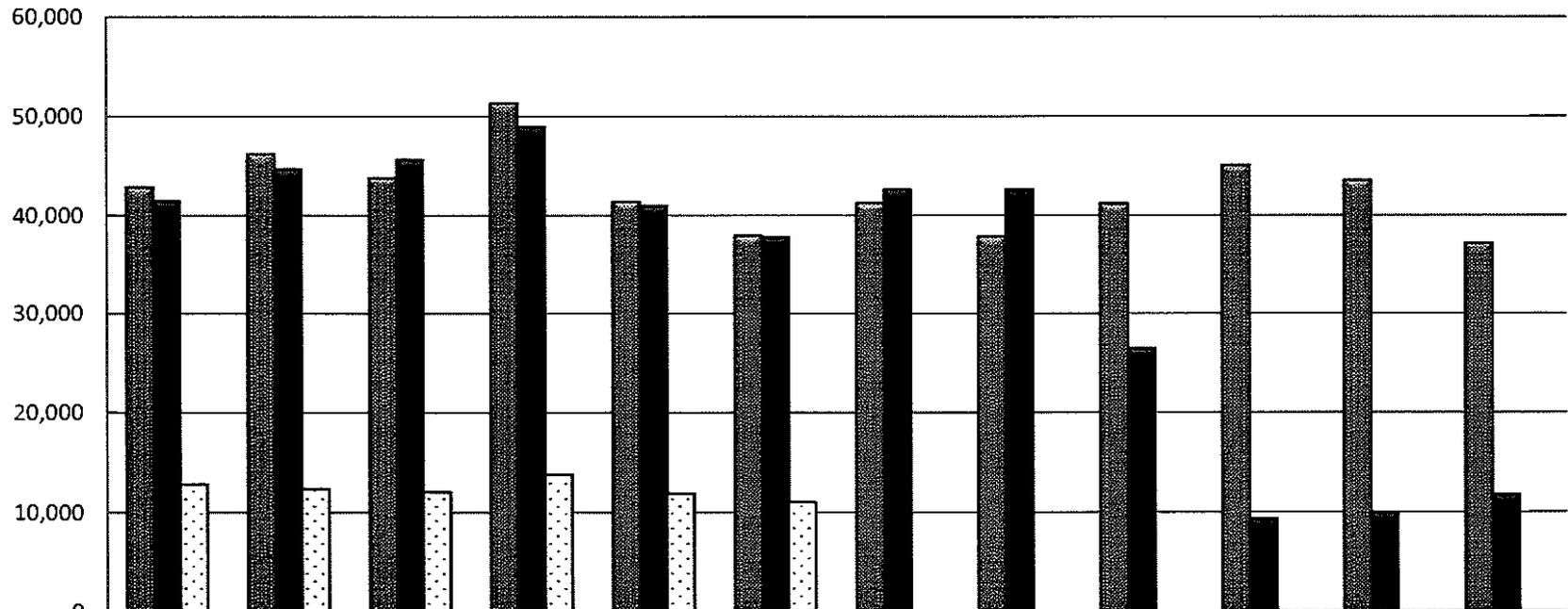


	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Revenue 18-19	\$184,967.76	\$221,324.62	\$190,523.20	\$223,527.47	\$188,025.13	\$174,300.03	\$197,954.01	\$183,770.89	\$220,391.31	\$202,210.14	\$212,549.81	\$187,875.42
Revenue 19-20	\$199,206.18	\$221,340.72	\$241,336.85	\$243,362.84	\$190,009.53	\$212,229.82	\$226,083.56	\$220,936.01	\$107,779.19	\$0.00	\$0.00	\$0.00
Revenue 20-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						



WESTCAT EXPRESS RIDERSHIP

Includes Routes J, JX and JPX



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 18-19	42,824	46,152	43,773	51,282	41,363	37,882	41,212	37,787	41,158	45,044	43,527	37,130
ridership 19-20	41,469	44,659	45,626	48,958	40,948	37,767	42,598	42,632	26,430	9,304	9,946	11,773
ridership 20-21	12,788	12,338	11,991	13,743	11,855	10,982						

Agenda Item 2.1
Update on Regional Transit Coordination

MTC has scheduled a Special Meeting of the Blue Ribbon Task Force on January 28th in order to provide background information about the Committee's work, and to receive comments from representatives from the policy Boards of the smaller Bay Area transit operators. To provide context for that meeting, the WestCAT staff will make a brief presentation to the Board about ongoing coordination work currently underway in the region, and about some of the governance changes that are being considered at the Committee.

I have received permission from County Connection (CCCTA's) General Manager, Rick Ramacier, to share a staff report that he presented to his Board in December on transit coordination and associated legislation now under consideration. I have attached a copy of his staff report because it provides an excellent summary of what may emerge from the regional discussions about transit coordination/consolidation, or what may ultimately appear in state legislation. It also identifies possible impacts of such state/regional initiatives on CCCTA, and which may have similar impacts on WestCAT and the other suburban East Bay operators. The Board may consider pursuing an approach similar to that outlined in the CCCTA staff report, or may work in concert with neighboring operators to mitigate any adverse outcomes from state and regional actions.

TO: Board of Directors

DATE: December 9, 2020

FROM: Rick Ramacier
General Manager



SUBJECT: Potential State Legislation on Bay Area Transit Governance or Coordination

Background

During the 2020 state legislative session, Assembly Member David Chiu introduced and then subsequently pulled from consideration, AB2057. This legislation would – among other things – have created a state Blue Ribbon Task Force (BRTF) on Bay Area transit governance, funding, and coordination. This BRTF would have included state legislators, Metropolitan Transportation Commission (MTC) members, and other related “stake holders”. It would have been tasked with developing a significant plan to likely change how transit in the Bay Area is funded and governed. The main interest in this effort was to build a better regional system, possibly at the expense of local transit services. The initial reaction of the suburban East Bay legislative delegation could be described as positive. This was despite the potential for this legislation to be damaging to local transit interests.

After AB2057 was pulled from consideration, MTC set up its own Task Force to look at similar issues. Assembly Member Chiu was named to the MTC led MTC Transit Recovery Task Force (MTC BRTF). The MTC BRTF has met five times and is scheduled to meet seven more times. However, Assembly Member Chiu has already sent strong signals that he intends to introduce a bill very similar to AB2057 in the 2021 legislative session in January of 2021.

It is likely that this new bill could pose concerns for County Connection and other local transit operators within the region.

County Connection Response

Given that this likely effort by Assembly Member Chiu could pose a significant challenge for County Connection, staff believes we should proactively respond prior to a bill being introduced. Specifically, we should:

- 1.) Schedule a series of meetings with our state legislative delegation to discuss the prospects of Assembly Member Chiu introducing a new bill like AB2057 and the challenges this will pose to local suburban transit. These meetings are to be held in December prior to the legislature going into session in January. They would be held remotely due to COVID-19 and ideally will include one or two County Connection board members with key staff.
- 2.) Develop pieces for our state legislative delegation that highlight how efficient we are relative to larger agencies, that highlight how we coordinate with BART in terms of bus schedules and BART train schedules, that highlight how the four suburban East Bay bus operators are acting as one

for everything to do with Clipper Card – including fare schedules, etc., and that highlight other projects like the one-seat paratransit ride the four agencies now provide.

- 3.) Develop pieces showing simple examples of how this legislation could jeopardize our ability to provide school trippers, specific local services serving transit dependent people, and our ability to respond to housing growth within our service area. Many of these services are being used by transit dependent people who live in our communities.
- 4.) Begin to work with our delegation on how they can effectively steer any legislation in the realm of AB2057 toward a result that is not problematic for central country residents that require vital local transit service.
- 5.) Show that better regional transit service has to be tied to improved and new funding for those services and not come out of the funding that currently goes to local transit systems that use existing funds to meet well established local needs.

Reaching Out to Other Partners

County Connection should consider reaching out to other neighboring local transit agencies to form a coalition on working to ensure that an AB2057 like bill emerges as something that we can live with. This could include WestCAT, Tri-Delta Transit, and LAVTA. We should engage the Contra Costa Transportation Authority (CCTA) and Contra Costa County as well as interested city councils. We should provide these organizations with the materials referenced above and ask them to speak to our state legislative delegation as well.

MP&L Committee Discussion

During their discussion of this item, members of the MP&L Committee strongly suggested that the four county bus operators make a joint presentation to the Contra Costa Mayor's Conference. The presentation would talk about the likely challenges to local transit, posed by the potential Chiu legislation. The Mayors would be encouraged to help us engage with our state legislative delegation on this item. To date, the other three bus operators are interested in doing this as well.

Action Requested

The MP&L Committee & staff seek your feedback, questions, and suggestions on the approaches outlined above. We further ask that those of you who can, please participate in meetings with our state legislative delegation that are to be remotely scheduled over the next few weeks.

Item 2.2

CRRSSA Federal Funding Distribution Discussion

January 20, 2021

1:00pm – 2:00pm

<https://bayareametro.zoom.us/j/83798333230?pwd=RjFqb3U4WVFKZmNlRjk2akFwY1NSdz09&from=addon>

Meeting ID: 837 9833 3230

Passcode: 778004 One tap mobile

+14086380968,,83798333230# US (San Jose)

+16699006833,,83798333230# US (San Jose)

Agenda:

1. Distribution 1 – “True-Up”

Staff was directed by the Commission to conduct a “true-up” of CARES Act funding so that... “In the event any transit operator received less than their adjusted share of CARES Act funding due to the inaccurate forecasts, such differentials shall be compensated with a future federal allocation of emergency funding” ...

The results of the recalculation of the CARES Act distribution, using actual revenue losses from March through December, results in the following proposed allocation to operators that received less than their “share” of CARES Act funding.

Agency	1st Distribution
BART	\$103,717,002
Caltrain	\$6,936,627
GGBHTD	\$20,319,959
SFMTA	\$43,750,147
WETA	\$4,877,943
TOTAL	\$179,601,678
Remaining for 2nd Distribution:	\$802,669,615

2. FTA Grant Considerations

3. Financial Status Reporting

4. Next Steps

<i>Timeframe</i>	<i>Action</i>
<i>01/20/21</i>	<i>Commission Packet Mail-Out</i>
<i>01/27/21</i>	<i>Commission approval of CRRSAA 1st Distribution</i>
<i>Early February</i>	<i>Communication with operators on financial summaries and preliminary 2nd distribution alternatives</i>
<i>02/24/2021</i>	<i>Commission update on operator Financial/Service Status</i>
<i>02/12/2021-02/26/2021</i>	<i>Continued discussion with operators on 2nd distribution</i>
<i>03/10/2021</i>	<i>PAC recommendation of 2nd Distribution</i>
<i>03/24/2021</i>	<i>Commission approval of 2nd Distribution</i>

Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA)
Proposal for a "True Up" of CARES Act Allocations in the San Francisco Bay Area

Transit Operator	A Actual/Anticipated Revenue Loss March - December 2020 ¹	B Total CARES Act Allocation (Phase 1 + Phase 2) April and July 2020 MTC Resolution 4420	C Difference Between CARES Act Allocation and Actual/Anticipated Revenue Loss March - December 2020 (Column B - Column A)	D Recalculated Total CARES Act Allocation Using Actual March to December 2020 Loss Data Rather Than the Assumptions From July 2020	E Column D - Column B (if adjustment needed to address low share based on actual revenue)
AC Transit	-\$68,796,657	\$114,160,204	\$45,363,547	\$87,202,641	\$0
BART	-\$428,469,968	\$377,053,455	(\$51,416,513)	\$480,770,457	\$103,717,002
Caltrain	-\$66,259,004	\$64,637,334	(\$1,621,669)	\$71,573,961	\$6,936,627
GGBHTD	-\$63,417,228	\$51,580,462	(\$11,836,766)	\$71,900,421	\$20,319,959
SFMTA	-\$351,621,326	\$373,782,759	\$22,161,433	\$417,532,906	\$43,750,147
SamTrans	-\$20,593,670	\$45,880,100	\$25,286,430	\$26,028,448	\$0
VTA	-\$37,315,324	\$141,575,706	\$104,260,382	\$44,378,245	\$0
Subtotal	-\$1,036,473,175	\$1,168,670,019	N/A	\$1,199,387,079	\$174,723,735
ACE ²	-\$1,058,929	\$2,680,453	\$1,621,524	\$2,680,453	\$0
CCCTA	-\$5,121,912	\$11,812,681	\$6,690,769	\$6,337,228	\$0
City of Dixon	-\$55,970	\$390,273	\$334,303	\$75,887	\$0
ECCTA	-\$3,285,520	\$8,024,639	\$4,739,118	\$4,148,301	\$0
City of Fairfield	-\$2,275,915	\$3,938,816	\$1,662,901	\$2,792,544	\$0
LAVTA	-\$3,793,431	\$6,819,122	\$3,025,690	\$4,732,018	\$0
Marin Transit	-\$3,925,426	\$10,176,307	\$6,250,881	\$4,793,237	\$0
NVTA	-\$2,662,554	\$4,377,271	\$1,714,717	\$3,449,901	\$0
City of Petaluma	-\$480,734	\$1,060,946	\$580,212	\$607,637	\$0
City of Rio Vista	-\$20,926	\$157,840	\$136,914	\$24,895	\$0
SMART	-\$5,458,404	\$14,952,532	\$9,494,127	\$6,031,658	\$0
City of Santa Rosa	-\$2,128,630	\$4,075,668	\$1,947,038	\$2,801,743	\$0
Solano County Transit	-\$3,349,099	\$5,531,848	\$2,182,750	\$4,203,729	\$0
Sonoma County Transit	-\$3,009,248	\$5,772,595	\$2,763,347	\$3,894,681	\$0
Transbay Joint Powers Authority	-\$577,500	\$583,287	\$5,787	\$583,287	\$0
Union City Transit	-\$966,377	\$1,946,411	\$980,034	\$1,209,371	\$0
City of Vacaville	-\$752,472	\$1,789,887	\$1,037,415	\$979,243	\$0
WCCTA	-\$2,718,920	\$4,017,847	\$1,298,926	\$3,167,605	\$0
WETA	-\$22,459,657	\$18,756,857	(\$3,702,800)	\$23,634,800	\$4,877,943
Subtotal	-\$64,101,624	\$106,865,279	N/A	\$76,148,219	\$4,877,943
Total	-\$1,100,574,799	\$1,275,535,298	N/A	\$1,275,535,298	\$179,601,678
Regional Transit Programs/Support (1%)	N/A	\$12,884,195	N/A	\$12,884,195	\$0
GRAND TOTAL	-\$1,100,574,799	\$1,288,419,493	N/A	\$1,288,419,493	\$179,601,678

¹ Revenue loss information based on actual data submitted to MTC by transit operators as well as MTC's data on Transportation Development Act (TDA LTF), State Transit Assistance, and BATA bridge tolls.

² Actual loss data for ACE reflects a 13.37% MTC region share of ACE's total losses (\$7.9 million) from March to December 2020. The MTC region share is based on the percentage of ACE's total CARES Act allocations which came from the MTC region (\$2.7 million) vs. the Stockton Urbanized Area (\$17.5 million). ACE's total CARES Act allocation was \$20.2 million.

Total CRRSAA FTA Formula 5307 Funds in MTC Region³	\$982,271,293
Total Remaining CRRSAA Funds After "True Up" Allocation	\$802,669,615

³ Source: Federal Transit Administration (FTA) Fiscal Year 2021 CRRSAA Act Supplemental Public Transportation Apportionments and Allocations.

Item 2.3



Western Contra Costa
Transit Authority

February 21, 2020

Ms. Tarienne Grover, Clerk of the Board
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Appointment of Dr. Maureen Powers to Ex-Officio Alternate Position

Dear Ms. Grover,

The Western Contra Costa Transit Authority Board of Directors has formally appointed Dr. Maureen Powers to serve as the Bus Transit Operators' Ex-Officio Alternate Representative to the CCTA Authority Board for the February 1, 2020 through January 31, 2021 term. WestCAT's representative for the term that ended January 31, 2020, Chris Kelley, was unable to continue in this capacity due to her appointment by West Contra Costa Transportation Advisory Committee as a voting member to the CCTA Board. Accordingly, at its February 13 meeting, the WestCAT Board took action to nominate Dr. Powers to fill the Alternate Bus Transit Position for the remainder of the current one-year term.

In its selection of Dr. Powers, the WCCTA Board acted with full awareness of the provision in the CCTA bylaws calling for the ex-officio position to be filled by an elected official, as well as the fact that the CCTA Board may waive this requirement to accommodate a non-elected representative. Dr. Powers has been an engaged and active member of the WestCAT Board of Directors since her initial appointment in 2006 by the Board of Supervisors. She possesses a deep interest in and knowledge of public transit, which she has augmented through her participation in transit education and advocacy activities at both the local and state level.

We respectfully request that the CCTA Board take the actions necessary to finalize the appointment of Dr. Powers as Bus Transit Operators' Ex-Officio Alternate Representative.

Please do not hesitate to contact me if you have any questions, or if you need any additional information regarding this appointment.

Sincerely,

Charles Anderson
General Manager