



NOTICE OF MEETING

A Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: March 12, 2026 (Thursday)
TIME: 6:30 PM
PLACE: City of Pinole Council Chambers
2131 Pear Street, Pinole, CA

**Attend in Person in Pinole Council Chambers or via
Zoom ID: 862 0063 0753
<https://us02web.zoom.us/j/86200630753>
Zoom Phone Number: 1-669-900-6833
Meeting Number - 862 0063 0753**

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or need a copy of the agenda or the agenda packet in an appropriate alternative format, please get in touch with the WestCAT Administrative Office at (510) 724-3331. Notifying the Authority staff at least 48 hours before the meeting or when services are needed will assist them in ensuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

AGENDA

- A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**
- B. APPROVAL OF AGENDA**
- C. PUBLIC COMMUNICATIONS**

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with the provisions of the Brown Act, the Board will automatically refer to staff any matters brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

If a Board member would like to discuss any item on the Consent Calendar, it may be pulled from the Consent Calendar. **Recommend Approval of all Items on the Consent Agenda as follows:**

- 1.1 Approval of Minutes of Regular Board Meeting of February 12, 2026. **[Action Requested: Approval of Minutes] ***
- 1.2 Approval of Expenditures for January and February 2026 **[Action Requested: Approval of Expenditures] ^^**

**2.0 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957(b):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: General Manager

RECONVENE TO OPEN SESSION

3.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 3.1 Consideration and Approval of Update to WestCAT Procurement Policy – General Manager Approval Limit **[Action Requested: Approval of Update to WestCAT Procurement Policy – General Manager Approval Limit]. ***
- 3.2 Authorize General Manager to Undertake a Competitive Procurement Process for the Award of a Contract to Repair and Replace the Administrative, Maintenance, and Operations Facility Roof. **[Action Requested: Authorize the General Manager to Begin a Competitive Procurement Process to Repair and Replace the Facility Roof]***
- 3.3 Legislative and Funding Update **[Action Requested: Discussion and Direction to Staff]**

4.0 COMMITTEE REPORTS

- 4.1 General Manager’s Report **[No Action: Information Only]**
- 4.2 WCCTC Representative Report **[No Action: Information Only]**

5.0 CORRESPONDENCE

6.0 BOARD COMMUNICATION / ITEMS FOR FUTURE BOARD MEETINGS

7.0 ADJOURNMENT

* Enclosures
^^For Distribution

Next Board Meeting: Thursday, April 9, 2026

Agendas for regular Board of Directors meetings are posted at least 72 hours before the meeting at the WCCTA Administrative Office and on the Authority’s website:
<https://www.westcat.org/Home/InsBoard>.

Documents provided to a majority of the Board of Directors after the packet is distributed regarding any item on this agenda will be available for public inspection at the Administration Counter at WCCTA, 601 Walter Avenue, during regular business hours (Pursuant to SB 343 or California Government Code Section 54957.5 - effective July 1, 2008). In addition to the meeting agendas and packets, this information will also be uploaded and posted to the Authority’s website: <https://www.westcat.org/Home/InsBoard>. The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

WCCTA Board meetings are prerecorded, and recordings are available upon request. To request a recording, please call 510-724-3331 or email info@westcat.org and provide the date of the recording(s) you are requesting.



Western Contra Costa
Transit Authority

Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT AUTHORITY

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

February 12, 2026,

Regular Meeting 6:30 PM

Pinole City Council Chambers

The Board of Directors Meeting was held in person.

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Chair Grimsley called the meeting to order at 6:30 PM and led the Pledge of Allegiance.

DIRECTORS PRESENT

Chair Tiffany Grimsley, Vice Chair Norma Martinez-Rubin, Dion Bailey, Tom Hansen, and Cameron Sasai arrived at 6:46pm.

STAFF PRESENT

Rob Thompson, General Manager; Yvonne Morrow, Chief Financial Officer; Finn Wurtz, Transit Planner; Christina Lotfy, Accounting Technician; Mica Mcfadden, Operations Manager; Tania Babcock, Grants, Compliance Manager, and Jeremy Cole, Facility Manager.

GUESTS PRESENT

Chris Kelly, Board Alternat, Bob Saunders, MV Transportation General Manager. Bobby Engkvist, MV Maintenance Manager

B. APPROVAL OF AGENDA

Following an inquiry to the Board, the Board reported no conflicts with any items on the agenda.

MOTION: A motion was made by Director Martinez- Rubin, seconded by Director Bailey, to Approve the Agenda. The motion was carried by the following vote:

Ayes: 4– (Hansen, Bailey, Grimsley, Martinez-Rubin)

C. PUBLIC COMMUNICATIONS

NONE.

1) **CONSENT CALENDAR**

Following an inquiry to the Board, the Board reported no conflicts with any items on the Consent Calendar.

MOTION: A motion was made by Director Bailey, seconded by Director Hansen, to Approve the Consent Calendar. The motion was carried by the following vote:

Ayes: 4– (Hansen, Bailey, Grimsley, Martinez-Rubin)

2) **REGULAR ITEMS FOR BOARD ACTION/ DISCUSSION**

2.1 Approval of Western Contra Costa Transit Authority's 2026 Public Transportation Agency Safety Plan. [Action Requested: Formal Adoption of Resolution 2026-01 to Approve WCCTA's 2026 Public Transportation Agency Safety Plan].

Tania Babcock, Grants and Compliance Manager reported that WestCAT's Public Transportation Agency Safety Plan must be reviewed, updated as needed, and certified annually. The 2026 Public Transportation Agency Safety Plan is compliant with 49 CFR Part 673. The regulation requires WestCAT's Safety Committee to approve the Public Transportation Agency Safety Plan prior to approval by the Board of Directors. WestCAT's Safety Committee approved the Public Transportation Agency Safety Plan on January 26, 2026.

MOTION: A motion was made by Director Martinez- Rubin, seconded by Director Hansen, to Formally Adopt Resolution 2026-01 WCCTA's 2026 Public Transportation Agency Safety Plan. The motion was carried by the following vote:

Ayes: 4– (Hansen, Bailey, Grimsley, Martinez-Rubin)

2.2 Presentation of WestCAT Onboard Survey conducted by MTC September- November 2025. [Action Requested: Discussion].

Transit Planner, Finn Wurtz, reported that between September and November 2025, the Metropolitan Transportation Commission (MTC) contracted with Corey, Canapary & Galanis (CC&G) to conduct a survey of passengers on WestCAT's fixed-route buses. This survey was conducted to ensure compliance with Title VI data collection requirements for Federal Transit Administration (FTA) recipients, as well as to support future local and regional transit planning efforts.

2.2 Discussion on Funding Updates. [Action Requested: Discussion and Direction to Staff].

GM Thompson reported that BART's Board conducted a seven-hour workshop earlier that day discussing potential options for BART if SB63 does not pass in November. It was an interesting and informative discussion, and they received lots of public comments. Some options included station closure, reducing service hours, and cutting entire sections of service. There was some controversy regarding the feeder bus funds and how riders will get to and from BART.

GM Thompson reported that there have been conversations with MTC, trying to figure out potential backfilling of funding due to no longer receiving Feeder Bus Funds. MTC has proposed giving a 2.7 million dollar loan of prior year RM3 funds to match what we received this year from BART. Tri Delta's CEO Rashidi Barnes, and I are working on a set of questions to ask MTC

regarding this potential loan.

3) COMMITTEE REPORTS

3.1 General Manager's Report. [No Action: Information Only]

GM Thompson reported that the Lynx started a new schedule on February 9th. With this schedule change, additional runs have been added, along with giving each trip more time on the freeway to deal with congestion. In addition, the Lynx Ambassador position was reintroduced to be a liaison between drivers, dispatchers, and the passengers. The Ambassador will be able to answer questions and track buses in real time at HTC in the mornings and Salesforce in the afternoon commute hours. The first few days of our ambassador being out in the field have been positive.

Next GM Thompson reported that the Clipper 2 rollout has not been without some issues. There have been many issues reported and MTC is working with Cubic to get them resolved as quickly as possible. Luckily, we were not affected by most of the issues, like ticket machines not working or fare payment collection not working. The only issue that is affecting us is that we still don't have access to all the reports to reconcile our farebox. Lastly, GM Thompson mentioned that the WestCAT facility is old and needs several repairs. Recently, the sewer lines needed to be repaired, and soon the roof will need to be addressed. But right now, the HVAC system needs to be replaced. They have been maintained, but they are old. To fix the unit, it would cost just a much if we were to replace it. Unfortunately, the board's approval is needed since the cost is above what the GM is authorized to spend. Tonight, Chair Grimsley authorized staff to spend \$46,000 to replace the HVAC system.

3.2 WCCTC Representative Report. [No Action: Information Only]

Director Hansen reported that WCCTAC discussed updates on the Hercules Hub and new committee appointees.

4) CORRESPONDENCE

NONE.

5) BOARD COMMUNICATION / ITEMS FOR FUTURE BOARD MEETINGS

NONE.

6) ADJOURNMENT

Chair Grimsley adjourned the meeting at 7:13 PM. The next meeting is scheduled for March 12, 2026.

Chair Tiffany Grimsley

Date

Robert Thompson, Secretary

Date



AGENDA ITEM 1.2
EXPENDITURES JAN-FEB 2026

Expense Approval Report
By Fund

Western Contra Costa Transit Authority, C.

Payable Dates 1/1/2026 - 2/28/2026 Post Dates 1/1/2026 - 2/28/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
Fund: 1 - FUND 1						
01/01/2026	1-503000-41	1164	Outside Service, Vehicle Maint	Contra Costa Fire Equipment	Fire extinguisher service	1,493.70
01/01/2026	1-503000-42	1164	Outside Service, Non-Veh Maint	Contra Costa Fire Equipment	Fire extinguisher service	497.90
01/01/2026	1-504990-41	1165	Other Mat & Supplies,Veh Maint	Contra Costa Fire Equipment	25 new fire extinguishers for buses	2,618.44
01/01/2026	1-503000-42	148314	Outside Service, Non-Veh Maint	Vanguard Cleaning Systems	January cleaning service	3,300.00
01/01/2026	1-504990-41	1H7T-HPDK-LD93	Other Mat & Supplies,Veh Maint	Amazon Capital Services, Inc.	Maintenance supplies (brooms/dustpans)	95.94
01/01/2026	1-504990-42	1H7T-HPDK-LD93	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Facilities supplies (multimeter, circuit finder)	86.08
01/01/2026	1-504990-42	1H7T-HPDK-LD93	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Facilities supplies (see invoice for descriptions)	51.42
01/01/2026	1-504990-42	1H7T-HPDK-LD93	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Product return	-6.45
01/01/2026	1-504990-42	1H7T-HPDK-LD93	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Facilities supplies (folding chairs, chair rack)	652.21
01/01/2026	1-504990-42	1H7T-HPDK-LD93	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Facilities supplies (pump for 55 gal. drum)	56.40
01/01/2026	1-504990-43	1H7T-HPDK-LD93	OtherMat&Sup-Non-Veh, Computer	Amazon Capital Services, Inc.	IT supplies	17.98
01/01/2026	1-504990-60	1H7T-HPDK-LD93	Other Mat & Supplies, Admin	Amazon Capital Services, Inc.	Office supplies	109.66
01/01/2026	1-509030-60	1H7T-HPDK-LD93	Fees, Admin	Amazon Capital Services, Inc.	Shipping/handling & taxex	104.03
01/01/2026	1-509010-60	2026-304	Dues & Subscriptions, Admin	CALACT	Annual membership (1/1 - 12/31/26)	1,025.00
01/01/2026	1-503000-42	4214247	Outside Service, Non-Veh Maint	Pacific Site Management	January landscaping	591.34
01/01/2026	1-503000-10	42911	Outside Services, Operations	Precision Wireless Service	Airtime (Jan - Mar 2026)	9,045.90
01/02/2026	1-505010-10	001003197416	Telephone, Operations	Comcast Business	January fiber network (1/1 - 1/31/26)	1,320.69
01/02/2026	1-505010-60	001003197416	Telephone, Admin	Comcast Business	January fiber network (1/1 - 1/31/26)	660.35
01/02/2026	1-503000-43	51884	O/S Service, Non-Veh, Computer	R-Computer	January IT services	3,980.00
01/02/2026	1-512000-60	966515	Rentals & Leases, Admin	Pacific Office Automation/Service	Black & color meter (10/9/25 - 1/9/26)	121.02
01/02/2026	1-503000-10	INV0000002094	Outside Services, Operations	TransTrack Systems, Inc.	January maintenance & support	5,484.75

Expense Approval Report

Payable Dates: 1/1/2026 - 2/28/2026 Post Dates: 1/1/2026 - 2/28/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
01/02/2026	1-503000-41	Stmt 12/2/25 - 1/2/26	Outside Service, Vehicle Maint	Bank of America Commerical CC	CTC-VIS: 2025 CARB compliance fees	545.91
01/02/2026	1-503000-41	Stmt 12/2/25 - 1/2/26	Outside Service, Vehicle Maint	Bank of America Commerical CC	Fastrak: Bridge tolls	25.00
01/02/2026	1-503000-42	Stmt 12/2/25 - 1/2/26	Outside Service, Non-Veh Maint	Bank of America Commerical CC	Pacific Bay Equipment: Bus wash inspection	831.92
01/02/2026	1-503000-42	Stmt 12/2/25 - 1/2/26	Outside Service, Non-Veh Maint	Bank of America Commerical CC	Contra Costa Transfer: Yard waste disposal	130.50
01/02/2026	1-503000-43	Stmt 12/2/25 - 1/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Sage: Final monthly charge	194.60
01/02/2026	1-503000-43	Stmt 12/2/25 - 1/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Microsoft: Office 365 monthly license fee	39.39
01/02/2026	1-503000-43	Stmt 12/2/25 - 1/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Grammarly: Grammar and spell check	75.00
01/02/2026	1-504100-10	Stmt 12/2/25 - 1/2/26	Postage, Operations	Bank of America Commerical CC	Stamps.com: Recurring monthly service charge	20.66
01/02/2026	1-504100-10	Stmt 12/2/25 - 1/2/26	Postage, Operations	Bank of America Commerical CC	Stamps.com: December stamps	33.33
01/02/2026	1-504100-60	Stmt 12/2/25 - 1/2/26	Postage, Admin	Bank of America Commerical CC	Stamps.com: Recurring monthly service charge	10.33
01/02/2026	1-504100-60	Stmt 12/2/25 - 1/2/26	Postage, Admin	Bank of America Commerical CC	Stamps.com: December stamps	16.67
01/02/2026	1-504990-42	Stmt 12/2/25 - 1/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	National Safety Mirror: Outdoor convex mirror	981.29
01/02/2026	1-504990-42	Stmt 12/2/25 - 1/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Armor Locksmith: Shop door lock, cylinder & rekey	1,572.11
01/02/2026	1-504990-42	Stmt 12/2/25 - 1/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Best Buy: Facilities supplies (TV for dispatch)	204.44
01/02/2026	1-504990-42	Stmt 12/2/25 - 1/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Best Buy: Facilities supplies (TV mounting kit)	22.04
01/02/2026	1-504990-42	Stmt 12/2/25 - 1/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Armor Locksmith: Facilities supplies (key, wrench)	26.35
01/02/2026	1-504990-42	Stmt 12/2/25 - 1/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Oliver's Hardware: Propane for forklift	41.67
01/02/2026	1-509010-60	Stmt 12/2/25 - 1/2/26	Dues & Subscriptions, Admin	Bank of America Commerical CC	Costco: Annual membership renewal	585.00
01/02/2026	1-509010-60	Stmt 12/2/25 - 1/2/26	Dues & Subscriptions, Admin	Bank of America Commerical CC	Shopify: Annual subscription renewal	348.00
01/02/2026	1-509010-60	Stmt 12/2/25 - 1/2/26	Dues & Subscriptions, Admin	Bank of America Commerical CC	Costco: Membership refund	-130.00
01/02/2026	1-509010-60	Stmt 12/2/25 - 1/2/26	Dues & Subscriptions, Admin	Bank of America Commerical CC	CSMFO: 2026 membership: Christina	60.00
01/02/2026	1-509080-10	Stmt 12/2/25 - 1/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Twilio: Emergency messaging for ridership	452.67
01/02/2026	1-509080-10	Stmt 12/2/25 - 1/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Upwork: Social media marketing	262.50

Expense Approval Report

Payable Dates: 1/1/2026 - 2/28/2026 Post Dates: 1/1/2026 - 2/28/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
01/02/2026	1-509080-10	Stmt 12/2/25 - 1/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	GetStreamline: DocAccess for website accessibility	150.00
01/02/2026	1-509990-60	Stmt 12/2/25 - 1/2/26	Miscellaneous Exp, Admin	Bank of America Commerical CC	Sprouts: Holiday safety meeting snacks	37.00
01/02/2026	1-509990-60	Stmt 12/2/25 - 1/2/26	Miscellaneous Exp, Admin	Bank of America Commerical CC	Dynamite Donuts: Holiday staff meeting snacks	60.94
01/02/2026	1-509990-60	Stmt 12/2/25 - 1/2/26	Miscellaneous Exp, Admin	Bank of America Commerical CC	Round Table: Holiday safety meeting pizza	142.34
01/05/2026	1-503000-10	1/2026	Outside Services, Operations	San Francisco Estuar...	Environmental Mitigation Payment	2,000.00
01/05/2026	1-503000-60	1/2026	Outside Services, Admin	Craig A. Brandt Attorney Trust Fund	Attorneys' Fee & Costs	30,000.00
01/05/2026	1-503000-10	1/2026 (2)	Outside Services, Operations	Craig A. Brandt Attorney Trust Fund	Compliance Monitoring	2,000.00
01/05/2026	1-504990-41	104060272	Other Mat & Supplies,Veh Maint	Kimball Midwest	Vehicle parts	379.82
01/05/2026	1-503000-60	12/2025	Outside Services, Admin	Politico Group, Inc.	December consulting services	2,500.00
01/05/2026	1-504990-41	15852740	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 167)	-1,794.81
01/05/2026	1-503000-10	22729068	Outside Services, Operations	Bay Alarm Company	Monitoring fee - Fire (2/1 - 4/30/26)	432.76
01/05/2026	1-503000-60	22729068	Outside Services, Admin	Bay Alarm Company	Monitoring fee - Fire (2/1 - 4/30/26)	216.38
01/05/2026	1-504013-10	26-550619	Lubricants	Flyers Energy, LLC	Anti-freeze	280.72
01/05/2026	1-504990-41	4255267554	Other Mat & Supplies,Veh Maint	Cintas Corporation	January uniforms	290.55
01/05/2026	1-503000-60	C50089.00-09	Outside Services, Admin	EKI Environment & Water, Inc	November litigation support	1,376.70
01/06/2026	1-202000	18097	Accrued Payroll Liabilities	BCC	January supplemental life	247.06
01/06/2026	1-502150-60	18097	Fringe Benefits, Admin	BCC	January LTD	515.87
01/06/2026	1-508000-10	26084	Purchased Transportation, Oper	Central Contra Costa Transit Authority	October One Seat	3,339.71
01/06/2026	1-504990-41	41391298	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 172)	4,200.60
01/06/2026	1-504990-41	Z1-260183193	Other Mat & Supplies,Veh Maint	Cummins Sales & Service	Vehicle parts (Bus 200)	668.45
01/07/2026	1-508000-10	136855	Purchased Transportation, Oper	MV Transportation	Estimated January service	842,135.17
01/07/2026	1-512000-60	594307306	Rentals & Leases, Admin	Pacific Office Automation	January copier (1/1 - 1/31/26)	334.39
01/07/2026	1-504990-41	84118243	Other Mat & Supplies,Veh Maint	The Aftermarket Parts Company, LLC dba NFI Parts	Vehicle parts (Bus 602)	289.98
01/07/2026	1-504990-41	C66632	Other Mat & Supplies,Veh Maint	Buchanan Auto Electric Inc.	Vehicle parts (stock)	373.00
01/07/2026	1-509030-60	I500-01313098	Fees, Admin	Asbury Environmental Services	Admin fee	8.00
01/07/2026	1-503000-43	INVTR01196	O/S Service, Non-Veh, Computer	Trillium Solutions, Inc	Annual GTFs Manager subscription & support	4,900.32

Expense Approval Report

Payable Dates: 1/1/2026 - 2/28/2026 Post Dates: 1/1/2026 - 2/28/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
01/08/2026	1-504990-42	11111362	Other Mat&Suppl, Non-Veh Maint	Brady Industries	Janitorial supplies	646.98
01/09/2026	1-102040	14-2025-December	A/R Accrual - MV Liability Ins	CalTIP	December insurance & admin fees	7,618.02
01/09/2026	1-505010-10	48003258253	Telephone, Operations	Nextiva, Inc.	Phone service (1/9 - 1/13/26)	2.90
01/09/2026	1-505010-60	48003258253	Telephone, Admin	Nextiva, Inc.	Phone service (1/9 - 1/13/26)	1.45
01/09/2026	1-503000-42	510-27397622	Outside Service, Non-Veh Maint	Roto-Rooter Services Company	Clear toilet	404.00
01/09/2026	1-111040	510-27399440	Facility Repairs	Roto-Rooter Services Company	Sewer line cleanout	1,554.87
01/09/2026	1-503000-42	536	Outside Service, Non-Veh Maint	Pierce Electric Inc	Emergency call - Loss of power	1,020.00
01/09/2026	1-504011-10	864889	Gas	Western States Oil Co.	Gas	5,002.21
01/09/2026	1-504012-10	864889	Diesel	Western States Oil Co.	Diesel	20,089.24
01/12/2026	1-504020-10	177112	Tires & Tubes	J & O's Commercial Tire Center	January tires	5,562.58
01/12/2026	1-504013-10	26-555653	Lubricants	Flyers Energy, LLC	MOBIL DELVAC & DEF	2,526.97
01/12/2026	1-504990-41	3952551	Other Mat & Supplies,Veh Maint	Muncie Reclamation and Supply Company	Vehicle parts (Bus 177)	1,064.15
01/12/2026	1-504990-41	4256004688	Other Mat & Supplies,Veh Maint	Cintas Corporation	January uniforms	290.55
01/12/2026	1-504990-41	84115659	Other Mat & Supplies,Veh Maint	The Aftermarket Parts Company, LLC dba NFI Parts	Vehicle parts (Bus 601)	548.42
01/13/2026	1-505010-10	000024668512	Telephone, Operations	AT&T	Dec - Jan phone service	121.06
01/13/2026	1-505010-60	000024668512	Telephone, Admin	AT&T	Dec - Jan phone service	60.53
01/13/2026	1-502150-42	2/2026	Fringe Benefits, Non-Veh Maint	Kaiser Foundation Health Plan, Inc.	February medical insurance	3,104.17
01/13/2026	1-502150-60	2/2026	Fringe Benefits, Admin	Kaiser Foundation Health Plan, Inc.	February medical insurance	12,676.74
01/13/2026	1-502150-42	375498	Fringe Benefits, Non-Veh Maint	Health Care Dental	February dental insurance	167.57
01/13/2026	1-502150-60	375498	Fringe Benefits, Admin	Health Care Dental	February dental insurance	706.45
01/13/2026	1-503000-41	I500-01316963	Outside Service, Vehicle Maint	Asbury Environmental Services	Waste removal / Admin fee	95.00
01/13/2026	1-509030-60	I500-01316963	Fees, Admin	Asbury Environmental Services	Waste removal / Admin fee	8.00
01/13/2026	1-504990-42	Stmt 1/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Facilities supplies (see receipts for description)	34.09
01/14/2026	1-505010-10	40005795450	Telephone, Operations	Nextiva, Inc.	Phone service (12/14/25 - 1/13/26)	1.24
01/14/2026	1-505010-60	40005795450	Telephone, Admin	Nextiva, Inc.	Phone service (12/14/25 - 1/13/26)	0.62
01/14/2026	1-503000-42	533	Outside Service, Non-Veh Maint	Pierce Electric Inc	Diagnose gate power box	205.00
01/15/2026	1-102020	2546	A/R Accrual - MV & Insurance	Walker's Auto Body	Vehicle repair DAR# 44 (DOA 12/10/25)	5,023.53

Expense Approval Report

Payable Dates: 1/1/2026 - 2/28/2026 Post Dates: 1/1/2026 - 2/28/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
01/15/2026	1-503000-42	90281937	Outside Service, Non-Veh Maint	Western Exterminator Co.	January pest control	222.73
01/15/2026	1-504990-41	Z1-260183735	Other Mat & Supplies,Veh Maint	Cummins Sales & Service	Vehicle parts (Bus 603)	85.38
01/16/2026	1-503000-60	1545794	Outside Services, Admin	Hanson Bridgett LLP	December legal services	1,491.25
01/16/2026	1-111070	252732	Communication/Information Syst	R-Computer	HP Desktop Comp.(2) & HDMI 4K cables (for YM, CL)	1,848.19
01/16/2026	1-111070	252732	Communication/Information Syst	R-Computer	HP Desktop Computers (4) Donesha,Finn,Mica,Finance	3,617.36
01/16/2026	1-503000-10	CI-EDM2601-0023	Outside Services, Operations	Paragon ID High Point US, Inc.	Pre-printed tickets for LYNX & FR	6,780.40
01/19/2026	1-504020-10	177213	Tires & Tubes	J & O's Commercial Tire Center	January tires	3,592.53
01/19/2026	1-503000-41	26-27684	Outside Service, Vehicle Maint	Olivers Tow	Towing service (Bus 603)	1,270.56
01/19/2026	1-504990-41	41395991	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (stock)	48.07
01/19/2026	1-504990-41	4256772441	Other Mat & Supplies,Veh Maint	Cintas Corporation	January uniforms	295.29
01/19/2026	1-504012-10	865138	Diesel	Western States Oil Co.	Diesel	26,156.92
01/19/2026	1-503000-41	I500-01319591	Outside Service, Vehicle Maint	Asbury Environmental Services	Waste removal / Admin fee	334.00
01/19/2026	1-509030-60	I500-01319591	Fees, Admin	Asbury Environmental Services	Admin fee	28.00
01/19/2026	1-503000-41	I500-01319707	Outside Service, Vehicle Maint	Asbury Environmental Services	Waste removal	621.99
01/19/2026	1-509030-60	I500-01319707	Fees, Admin	Asbury Environmental Services	Admin fee	28.00
01/20/2026	1-504014-10	044-002477 12/2025	Fees/Taxes	State Board of Equalization	Oct - Dec underground tank storage	1,572.00
01/20/2026	1-504014-10	057-416014 12/2025	Fees/Taxes	State Board of Equalization	Oct - Dec diesel report	746.00
01/20/2026	1-503000-10	1/2026	Outside Services, Operations	T-Mobile	Plan charges for 20 IOT connected devices	672.00
01/20/2026	1-505000-10	1/2026	Utilities, Operations	PG & E	January gas & electric	3,605.08
01/20/2026	1-505000-60	1/2026	Utilities, Admin	PG & E	January gas & electric	1,802.54
01/20/2026	1-504990-41	15884678	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 205)	55.51
01/20/2026	1-504013-10	26-560673	Lubricants	Flyers Energy, LLC	Anti-freeze	428.73
01/21/2026	1-503000-10	1/2026	Outside Services, Operations	T-MOBILE	January phones & DAR tablets	1,986.09
01/21/2026	1-505000-10	1/2026	Utilities, Operations	Pacific Gas & Electric	January gas & electric	12.73
01/21/2026	1-505000-60	1/2026	Utilities, Admin	Pacific Gas & Electric	January gas & electric	6.36
01/21/2026	1-401071	1/26	Passenger Fares, Cash, FR	Aurora Guingon	Refund for FR 31-Day Pass Online Order #2838	40.00
01/21/2026	1-401072	1/26	Passenger Fares, Cash, DAR	Aurora Guingon	Refund for DAR Regional Tickets Online Order #2671	50.00

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01/21/2026	1-504990-41	15886971	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 603)	42.80
01/21/2026	1-503000-41	I500-01321427	Outside Service, Vehicle Maint	Asbury Environmental Services	Waste disposal & admin fee	524.00
01/22/2026	1-504990-41	15889399	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 200)	235.27
01/22/2026	1-503000-42	260285	Outside Service, Non-Veh Maint	ECO-CHEK Compliance, Inc.	January inspection	125.00
01/23/2026	1-504990-41	41398071	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 178)	3,932.61
01/23/2026	1-111040	452614-14	Facility Repairs	Monterey Mechanical Co	HVAC maintenance (final)	1,336.00
01/25/2026	1-504990-60	7008532013	Other Mat & Supplies, Admin	Staples	Office supplies	61.03
01/26/2026	1-504013-10	26-564599	Lubricants	Flyers Energy, LLC	DEF	1,196.30
01/26/2026	1-504990-41	4257454545	Other Mat & Supplies,Veh Maint	Cintas Corporation	January uniforms	295.29
01/27/2026	1-504990-42	11199386	Other Mat&Suppl, Non-Veh Maint	Brady Industries	Janitorial supplies	399.44
01/28/2026	1-504013-10	145990	Lubricants	Chuck's Brake & Wheel	Synthetic oil	82.31
01/28/2026	1-504990-41	145990	Other Mat & Supplies,Veh Maint	Chuck's Brake & Wheel	Maintenance supplies (rain pants, rain coats)	1,296.59
01/28/2026	1-504990-41	145990	Other Mat & Supplies,Veh Maint	Chuck's Brake & Wheel	Vehicle parts	1,638.78
01/28/2026	1-504990-41	145990	Other Mat & Supplies,Veh Maint	Chuck's Brake & Wheel	Maintenance supplies	110.96
01/28/2026	1-504990-41	41399458	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 180)	1,721.98
01/28/2026	1-504990-41	41399459	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 177)	1,721.98
01/29/2026	1-504990-42	1364782-14	Other Mat&Suppl, Non-Veh Maint	San Pablo Rentals, LP	Facilities equipment rental (lift)	292.13
01/29/2026	1-504990-41	15885059	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 205)	144.68
01/29/2026	1-503000-41	20614156	Outside Service, Vehicle Maint	Motor Coach Industries INC	MCI Academy training for mechanics	14,175.00
01/29/2026	1-503000-41	26-27872	Outside Service, Vehicle Maint	Olivers Tow	Towing service (Bus 203)	1,509.24
01/29/2026	1-503000-41	I500-01326554	Outside Service, Vehicle Maint	Asbury Environmental Services	Waste removal admin fee	8.00
01/29/2026	1-503000-41	I500-01326556	Outside Service, Vehicle Maint	Asbury Environmental Services	Waste removal & admin fee	103.00
01/29/2026	1-504990-41	Z1-260184256	Other Mat & Supplies,Veh Maint	Cummins Sales & Service	Vehicle parts (Bus 603)	82.27
01/30/2026	1-111040	22512590	Facility Repairs	R&S Erection of Richmond, Inc.	Raise card readers front & back gates	4,983.26
01/30/2026	1-503000-60	54711	Outside Services, Admin	Maze & Associates Accountancy Corp.	FY24-25 SCO reports	2,700.00

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01/30/2026	1-504012-10	865428	Diesel	Western States Oil Co.	Diesel	30,498.64
01/30/2026	1-504990-41	C66741	Other Mat & Supplies,Veh Maint	Buchanan Auto Electric Inc.	Vehicle parts	2,264.16
01/31/2026	1-505000-10	0851-155861299	Utilities, Operations	Republic Services #851	January garbage	889.29
01/31/2026	1-505000-60	0851-155861299	Utilities, Admin	Republic Services #851	January garbage	444.65
01/31/2026	1-506000-10	1/2026	Insurance, Operations	MV Transportation	January liability insurance	17,927.21
01/31/2026	1-508000-10	1/2026	Purchased Transportation, Oper	MV Transportation	January service	767,002.87
01/31/2026	1-508000-10	1/2026	Purchased Transportation, Oper	MV Transportation	Less: CR for road sups	-1,776.88
01/31/2026	1-508000-10	1/2026	Purchased Transportation, Oper	MV Transportation	Less: CR for EB hours	-15,760.61
01/31/2026	1-508000-10	1/2026	Purchased Transportation, Oper	MV Transportation	Less: January estimate	-842,135.17
01/31/2026	1-508000-10	1/2026	Purchased Transportation, Oper	MV Transportation	Less: CR for Ambassador position	-6,624.00
01/31/2026	1-508000-41	1/2026	Purchased Transp, Veh Maint	MV Transportation	January maintenance	98,839.17
01/31/2026	1-504013-10	495492	Lubricants	Lim Automotive Supply Inc.	Synthetic oil	102.96
01/31/2026	1-504990-41	495492	Other Mat & Supplies,Veh Maint	Lim Automotive Supply Inc.	Vehicle parts	6,484.49
01/31/2026	1-503000-10	INV0000002103	Outside Services, Operations	TransTrack Systems, Inc.	February maintenance & support	5,484.75
01/31/2026	1-505010-10	INV-20460-12026	Telephone, Operations	STREAMS	January phone service	820.31
01/31/2026	1-505010-60	INV-20460-12026	Telephone, Admin	STREAMS	January phone service	410.15
02/01/2026	1-503000-42	149151	Outside Service, Non-Veh Maint	Vanguard Cleaning Systems	February cleaning service	3,300.00
02/01/2026	1-504990-42	14DT-PVK9-VJ1X	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Product return (folding chairs)	-524.72
02/01/2026	1-504990-42	14DT-PVK9-VJ1X	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Facilities supplies (traffic cones)	94.90
02/01/2026	1-504990-42	14DT-PVK9-VJ1X	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Product return	-15.46
02/01/2026	1-504990-42	14DT-PVK9-VJ1X	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Facilities supplies (see invoice for descriptions)	173.38
02/01/2026	1-504990-42	14DT-PVK9-VJ1X	Other Mat&Suppl, Non-Veh Maint	Amazon Capital Services, Inc.	Fueling nozzles, hoses, parts	1,407.74
02/01/2026	1-504990-43	14DT-PVK9-VJ1X	OtherMat&Sup-Non-Veh, Computer	Amazon Capital Services, Inc.	IT supplies (keyboards, mice, ethernet)	154.31
02/01/2026	1-504990-60	14DT-PVK9-VJ1X	Other Mat & Supplies, Admin	Amazon Capital Services, Inc.	Office chair (finance)	104.49
02/01/2026	1-504990-60	14DT-PVK9-VJ1X	Other Mat & Supplies, Admin	Amazon Capital Services, Inc.	Driver mailboxes	59.98
02/01/2026	1-509030-60	14DT-PVK9-VJ1X	Fees, Admin	Amazon Capital Services, Inc.	Shipping/handling & taxes	197.64
02/01/2026	1-503000-42	4214326	Outside Service, Non-Veh Maint	Pacific Site Management	February landscaping	591.34
02/02/2026	1-505010-10	001003329754	Telephone, Operations	Comcast Business	February fiber network (2/1 - 2/28/26)	874.20

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02/02/2026	1-505010-60	001003329754	Telephone, Admin	Comcast Business	February fiber network (2/1 - 2/28/26)	437.10
02/02/2026	1-202000	18233	Accrued Payroll Liabilities	BCC	Supplemental life	247.06
02/02/2026	1-502150-60	18233	Fringe Benefits, Admin	BCC	February LTD	515.86
02/02/2026	1-504100-60	2/2026	Postage, Admin	Petty Cash - WCCTA/ Christina Lotfy	Postage	104.23
02/02/2026	1-504990-41	2/2026	Other Mat & Supplies,Veh Maint	Petty Cash - WCCTA/ Christina Lotfy	Vehicle parts	5.93
02/02/2026	1-504990-60	2/2026	Other Mat & Supplies, Admin	Petty Cash - WCCTA/ Christina Lotfy	Safety Committee snacks	8.96
02/02/2026	1-504990-60	2/2026	Other Mat & Supplies, Admin	Petty Cash - WCCTA/ Christina Lotfy	Office supplies	21.35
02/02/2026	1-509990-60	2/2026	Miscellaneous Exp, Admin	Petty Cash - WCCTA/ Christina Lotfy	GM meeting snacks	161.42
02/02/2026	1-504013-10	26-569292	Lubricants	Flyers Energy, LLC	Anti-freeze	242.32
02/02/2026	1-504990-41	4258207811	Other Mat & Supplies,Veh Maint	Cintas Corporation	February uniforms	295.29
02/02/2026	1-111030	Stmt 1/3 - 2/2/26	Office Equipment & Furniture	Bank of America Commerical CC	Costco: Folding chairs	1,096.95
02/02/2026	1-111050	Stmt 1/3 - 2/2/26	Oper, Maint & Admin Facility	Bank of America Commerical CC	Ross and White Company: Bus wash soap pump	4,881.17
02/02/2026	1-503000-10	Stmt 1/3 - 2/2/26	Outside Services, Operations	Bank of America Commerical CC	Language Line: Interpreter services	43.45
02/02/2026	1-503000-41	Stmt 1/3 - 2/2/26	Outside Service, Vehicle Maint	Bank of America Commerical CC	Cummins: Maintenance software Insite Fleet Count	105.00
02/02/2026	1-503000-41	Stmt 1/3 - 2/2/26	Outside Service, Vehicle Maint	Bank of America Commerical CC	Fastrak: Bridge tolls	525.00
02/02/2026	1-503000-42	Stmt 1/3 - 2/2/26	Outside Service, Non-Veh Maint	Bank of America Commerical CC	Contra Costa Transfer: Yard waste disposal	153.00
02/02/2026	1-503000-42	Stmt 1/3 - 2/2/26	Outside Service, Non-Veh Maint	Bank of America Commerical CC	Pacific Bay Equip: Diagnose bus wash soap pumps	442.43
02/02/2026	1-503000-42	Stmt 1/3 - 2/2/26	Outside Service, Non-Veh Maint	Bank of America Commerical CC	Mr.Rooter Plumbing: Drain clearing bathroom sink	497.86
02/02/2026	1-503000-43	Stmt 1/3 - 2/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Sage: Recurring monthly charge	194.60
02/02/2026	1-503000-43	Stmt 1/3 - 2/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Adobe: Acrobat Standard DC 8 licenses annual	119.92
02/02/2026	1-503000-43	Stmt 1/3 - 2/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Grammarly: Grammar and spell check	75.00
02/02/2026	1-503000-43	Stmt 1/3 - 2/2/26	O/S Service, Non-Veh, Computer	Bank of America Commerical CC	Microsoft: Office 365 monthly license fee	39.39
02/02/2026	1-504100-10	Stmt 1/3 - 2/2/26	Postage, Operations	Bank of America Commerical CC	Stamps.com: January stamps	66.67
02/02/2026	1-504100-10	Stmt 1/3 - 2/2/26	Postage, Operations	Bank of America Commerical CC	Stamps.com: Recurring monthly service charge	20.66

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02/02/2026	1-504100-60	Stmt 1/3 - 2/2/26	Postage, Admin	Bank of America Commerical CC	Stamps.com: January stamps	33.33
02/02/2026	1-504100-60	Stmt 1/3 - 2/2/26	Postage, Admin	Bank of America Commerical CC	Stamps.com: Recurring monthly service charge	10.33
02/02/2026	1-504990-10	Stmt 1/3 - 2/2/26	Other Mat & Supplies, Oper	Bank of America Commerical CC	Costco Checks: Deposit books for vault	85.97
02/02/2026	1-504990-41	Stmt 1/3 - 2/2/26	Other Mat & Supplies,Veh Maint	Bank of America Commerical CC	Hanlees Hilltop Buick: Vehicle parts (#42 & stock)	1,270.20
02/02/2026	1-504990-42	Stmt 1/3 - 2/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	NuAqua Systems: Water filtration system kitchen	64.46
02/02/2026	1-504990-42	Stmt 1/3 - 2/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	NW Pump & Equip: Fueling hoses/parts	1,274.84
02/02/2026	1-504990-42	Stmt 1/3 - 2/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Grainger: Power supply for gates	489.13
02/02/2026	1-504990-42	Stmt 1/3 - 2/2/26	Other Mat&Suppl, Non-Veh Maint	Bank of America Commerical CC	Grainger: Line marking paint	4.49
02/02/2026	1-504990-43	Stmt 1/3 - 2/2/26	OtherMat&Sup-Non-Veh, Computer	Bank of America Commerical CC	HP.com: Color LaserJet Pro printer for vault room	456.71
02/02/2026	1-504990-60	Stmt 1/3 - 2/2/26	Other Mat & Supplies, Admin	Bank of America Commerical CC	Levata: AlphaCard badge printer ink	134.48
02/02/2026	1-504990-60	Stmt 1/3 - 2/2/26	Other Mat & Supplies, Admin	Bank of America Commerical CC	Levata: AlphaCard badge printer color film	99.55
02/02/2026	1-504990-60	Stmt 1/3 - 2/2/26	Other Mat & Supplies, Admin	Bank of America Commerical CC	Levata: Return AlphaCard badge printer ink	-67.23
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	GetStreamline: DocAccess for website accessibility	150.00
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Twilio: Emergency messaging software for ridership	307.39
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Etsy: WestCAT Evolution custom socks	261.93
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Amazon.com: Gift cards WestCAT Evolution rollout	200.00
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	DYM Print: WestCAT Evolution tees/sweatshirts	1,780.00
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Amazon.com: Gift cards WestCAT Evolution rollout	1,800.00
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Canva: Marketing software annual renewal	120.00
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Bolt Printing: WestCAT Evolution beanies	576.00
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Bolt Printing: WestCAT Evolution caps	967.00
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Payment Escrow: Upwork social media marketing	105.00
02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Upwork: Social media marketing	105.00

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02/02/2026	1-509080-10	Stmt 1/3 - 2/2/26	Marketing & Advertising, Oper	Bank of America Commerical CC	Vistaprint: WestCAT Evolution notecards	134.04
02/03/2026	1-504990-41	104146728	Other Mat & Supplies,Veh Maint	Kimball Midwest	Vehicle parts	340.52
02/03/2026	1-508000-10	137075	Purchased Transportation, Oper	MV Transportation	Estimated February service	792,978.73
02/03/2026	1-504020-10	177491	Tires & Tubes	J & O's Commercial Tire Center	February tires	3,459.05
02/03/2026	1-503000-43	52034	O/S Service, Non-Veh, Computer	R-Computer	February IT services	3,980.00
02/03/2026	1-503000-42	594309112	Outside Service, Non-Veh Maint	Moore Mechanical	HVAC maintenance	735.00
02/03/2026	1-509080-10	9467	Marketing & Advertising, Oper	AABCO Printing	Printing bus schedules	5,686.60
02/03/2026	1-503000-60	C50089.00-10	Outside Services, Admin	EKI Environment & Water, Inc	December litigation support	788.58
02/04/2026	1-503000-60	1/2026	Outside Services, Admin	Politico Group, Inc.	January consulting services	2,500.00
02/04/2026	1-504990-41	41402271	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Stock)	1,702.36
02/04/2026	1-512000-60	595734352	Rentals & Leases, Admin	Pacific Office Automation	February copier (2/1 - 2/28/26)	340.68
02/05/2026	1-504990-41	11257088	Other Mat & Supplies,Veh Maint	Brady Industries	Degreaser	1,432.16
02/05/2026	1-102040	14-2026-January	A/R Accrual - MV Liability Ins	CalTIP	January insurance & admin fees	4,568.36
02/05/2026	1-503000-10	22785550	Outside Services, Operations	Bay Alarm Company	Security monitoring (3/1 - 5/31/26)	89.36
02/05/2026	1-503000-60	22785550	Outside Services, Admin	Bay Alarm Company	Security monitoring (3/1 - 5/31/26)	44.68
02/05/2026	1-111040	572	Facility Repairs	Pierce Electric Inc	Troubleshoot power supply to card readers	1,020.00
02/05/2026	1-503000-42	601-020526	Outside Service, Non-Veh Maint	Calvary Construction Services	Flange repair restroom	480.00
02/05/2026	1-504990-41	Z1-260284751	Other Mat & Supplies,Veh Maint	Cummins Sales & Service	Vehicle parts (Bus 166 / Stock)	271.37
02/05/2026	1-504990-41	Z1-260284754	Other Mat & Supplies,Veh Maint	Cummins Sales & Service	Vehicle parts (Bus 166 / Stock)	339.85
02/06/2026	1-504990-41	15922113	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 166)	48.31
02/06/2026	1-503000-41	260128-000402	Outside Service, Vehicle Maint	MCI Sales and Service Inc.	Vehicle repair (Bus 207)	7,614.00
02/06/2026	1-504990-41	260128-000402	Other Mat & Supplies,Veh Maint	MCI Sales and Service Inc.	Vehicle parts (Bus 207)	2,386.00
02/06/2026	1-502150-42	376315	Fringe Benefits, Non-Veh Maint	Health Care Dental	March dental insurance	167.57
02/06/2026	1-502150-60	376315	Fringe Benefits, Admin	Health Care Dental	March dental insurance	706.46

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02/06/2026	1-504990-41	41403339	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 414)	5,655.00
02/06/2026	1-504990-41	571761	Other Mat & Supplies,Veh Maint	Distributor Operations Inc	Vehicle parts (stock)	2,651.36
02/06/2026	1-504011-10	865589	Gas	Western States Oil Co.	Gas	15,771.35
02/06/2026	1-504012-10	865589	Diesel	Western States Oil Co.	Diesel	14,990.02
02/06/2026	1-503000-41	I500-01331283	Outside Service, Vehicle Maint	Asbury Environmental Services	Waste disposal (nonhaz liquid)	2,950.00
02/09/2026	1-504990-41	41403854	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 412)	490.91
02/09/2026	1-504990-41	4258964073	Other Mat & Supplies,Veh Maint	Cintas Corporation	February uniforms	428.15
02/09/2026	1-509080-10	9545	Marketing & Advertising, Oper	AABCO Printing	Printing rack cards	325.22
02/10/2026	1-503000-42	1509453	Outside Service, Non-Veh Maint	Rogers Machinery Company, Inc.	Air compressor repair	713.97
02/10/2026	1-111050	601029554	Oper, Maint & Admin Facility	Moore Mechanical	New 454B 2 Ton outdoor unit/wall cassette IT Room	12,317.00
02/11/2026	1-503000-60	1548026	Outside Services, Admin	Hanson Bridgett LLP	January legal services	700.00
02/11/2026	1-504990-41	15905855	Other Mat & Supplies,Veh Maint	Pape Kenworth	Vehicle parts (Bus 205)	3,176.67
02/12/2026	1-504990-42	11284763	Other Mat&Suppl, Non-Veh Maint	Brady Industries	Janitorial supplies	436.77
02/12/2026	1-504990-41	84157671	Other Mat & Supplies,Veh Maint	The Aftermarket Parts Company, LLC dba NFI Parts	Vehicle parts (Bus 207)	366.10
02/13/2026	1-505010-10	000024814915	Telephone, Operations	AT&T	Jan. - Feb. phone service	120.51
02/13/2026	1-505010-60	000024814915	Telephone, Admin	AT&T	Jan. - Feb. phone service	60.25
02/13/2026	1-502150-42	3/2026	Fringe Benefits, Non-Veh Maint	Kaiser Foundation Health Plan, Inc.	March medical insurance	3,104.17
02/13/2026	1-502150-60	3/2026	Fringe Benefits, Admin	Kaiser Foundation Health Plan, Inc.	March medical insurance	12,676.74
02/13/2026	1-504990-41	41405882	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Stock)	1,744.27
02/13/2026	1-111040	605366163	Facility Repairs	Moore Mechanical	Less: Deposit paid 2/13/26 Facility HVAC project	-1,000.00
02/13/2026	1-111040	605366163	Facility Repairs	Moore Mechanical	GE Lennox LGX060 Gas/Electric Rooftop Package Unit	18,832.00
02/13/2026	1-111040	605366163	Facility Repairs	Moore Mechanical	Crane Set 75ft 8 hours	6,371.00
02/13/2026	1-111040	605366163	Facility Repairs	Moore Mechanical	GE Lennox LGX072 Gas/Electric Rooftop Package Unit	21,256.00
02/13/2026	1-504012-10	865773	Diesel	Western States Oil Co.	Diesel	31,085.09
02/13/2026	1-504990-42	Stmt 2/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Fac. supplies (bus wash water tanks pump/clean)	159.26

Expense Approval Report

Payable Dates: 1/1/2026 - 2/28/2026 Post Dates: 1/1/2026 - 2/28/2026

Post Date	Account Number	Payable Number	Account Name	Vendor Name	Description (Item)	Amount
02/13/2026	1-504990-42	Stmt 2/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Facilities supplies (see receipt for description)	254.83
02/13/2026	1-504990-42	Stmt 2/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Product credit (boxes for shipping chairs)	-102.73
02/13/2026	1-504990-42	Stmt 2/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	Facilities supplies (boxes for shipping chairs)	287.12
02/13/2026	1-504990-42	Stmt 2/13/26	Other Mat&Suppl, Non-Veh Maint	Home Depot Credit Services	MV men's room flush urinals, valves, gaskets	569.35
02/14/2026	1-505010-10	40005917295	Telephone, Operations	Nextiva, Inc.	Feb. - Mar. phone service	1,150.78
02/14/2026	1-505010-60	40005917295	Telephone, Admin	Nextiva, Inc.	Feb. - Mar. phone service	575.39
02/15/2026	1-503000-42	91473847	Outside Service, Non-Veh Maint	Western Exterminator Co.	February pest control	222.73
02/16/2026	1-503000-41	26-27971	Outside Service, Vehicle Maint	Olivers Tow	Towing service (Bus 602)	2,149.88
02/16/2026	1-503000-41	26-28035	Outside Service, Vehicle Maint	Olivers Tow	Towing service (Bus 204)	1,059.95
02/16/2026	1-503000-41	26-28043	Outside Service, Vehicle Maint	Olivers Tow	Towing service (Bus 203)	1,060.31
02/16/2026	1-504990-41	4259761074	Other Mat & Supplies,Veh Maint	Cintas Corporation	February uniforms	401.65
02/17/2026	1-504013-10	26-578900	Lubricants	Flyers Energy, LLC	Mobil Delvac & DEF	4,714.32
02/17/2026	1-504990-41	41406420	Other Mat & Supplies,Veh Maint	Gillig LLC	Vehicle parts (Bus 165)	211.81
02/18/2026	1-505000-10	2/2026	Utilities, Operations	PG & E	February gas & electric	3,487.85
02/18/2026	1-505000-60	2/2026	Utilities, Admin	PG & E	February gas & electric	1,743.92
02/18/2026	1-504990-41	3495-498535	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Vehicle parts	1,112.75
02/19/2026	1-503000-42	260878	Outside Service, Non-Veh Maint	ECO-CHEK Compliance, Inc.	February inspection	125.00
02/20/2026	1-505000-10	2/2026	Utilities, Operations	Pacific Gas & Electric	February gas & electric	13.10
02/20/2026	1-505000-60	2/2026	Utilities, Admin	Pacific Gas & Electric	February gas & electric	6.55
02/20/2026	1-503000-60	9-186-28456	Outside Services, Admin	Federal Express Corporation	Shipping (Return badge printer ink)	61.07
02/23/2026	1-504990-41	3495-499257	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Vehicle parts	1,605.50
02/25/2026	1-504990-41	3495-499516	Other Mat & Supplies,Veh Maint	O'Reilly Auto Enterprises, LLC	Maintenance supplies (gloves)	64.80
Fund 1 - FUND 1 Total:						2,197,183.07
Grand Total:						2,197,183.07

Report Summary

Fund Summary

Fund	Payment Amount
1 - FUND 1	<u>2,197,183.07</u>
Grand Total:	2,197,183.07

Account Summary

Account Number	Account Name	Payment Amount
1-102020	A/R Accrual - MV & Insu...	5,023.53
1-102040	A/R Accrual - MV Liability..	12,186.38
1-111030	Office Equipment & Furn...	1,096.95
1-111040	Facility Repairs	54,353.13
1-111050	Oper, Maint & Admin Fac..	17,198.17
1-111070	Communication/Informa...	5,465.55
1-202000	Accrued Payroll Liabilities	494.12
1-401071	Passenger Fares, Cash, FR	40.00
1-401072	Passenger Fares, Cash, ...	50.00
1-502150-42	Fringe Benefits, Non-Veh...	6,543.48
1-502150-60	Fringe Benefits, Admin	27,798.12
1-503000-10	Outside Services, Operat...	34,019.46
1-503000-41	Outside Service, Vehicle...	36,169.54
1-503000-42	Outside Service, Non-Ve...	14,589.72
1-503000-43	O/S Service, Non-Veh, C...	13,598.22
1-503000-60	Outside Services, Admin	42,378.66
1-504011-10	Gas	20,773.56
1-504012-10	Diesel	122,819.91
1-504013-10	Lubricants	9,574.63
1-504014-10	Fees/Taxes	2,318.00
1-504020-10	Tires & Tubes	12,614.16
1-504100-10	Postage, Operations	141.32
1-504100-60	Postage, Admin	174.89
1-504990-10	Other Mat & Supplies, O...	85.97
1-504990-41	Other Mat & Supplies,V...	55,482.16
1-504990-42	Other Mat&Suppl, Non-...	9,633.56
1-504990-43	OtherMat&Sup-Non-Veh...	629.00
1-504990-60	Other Mat & Supplies, A...	532.27
1-505000-10	Utilities, Operations	8,008.05
1-505000-60	Utilities, Admin	4,004.02
1-505010-10	Telephone, Operations	4,411.69
1-505010-60	Telephone, Admin	2,205.84
1-506000-10	Insurance, Operations	17,927.21
1-508000-10	Purchased Transportatio...	1,539,159.82
1-508000-41	Purchased Transp, Veh ...	98,839.17

Account Summary

Account Number	Account Name	Payment Amount
1-509010-60	Dues & Subscriptions, A...	1,888.00
1-509030-60	Fees, Admin	373.67
1-509080-10	Marketing & Advertising,...	13,383.35
1-509990-60	Miscellaneous Exp, Adm...	401.70
1-512000-60	Rentals & Leases, Admin	796.09
	Grand Total:	2,197,183.07

Project Account Summary

Project Account Key	Payment Amount
None	2,197,183.07
Grand Total:	2,197,183.07

Agenda Item 3.1

Staff Report on Update to WestCAT's Procurement Policy – General Manager Approval Limit

Background

WestCAT's procurement policies state that "All contracts for goods or services in excess of \$40,000 must be awarded by approval of the Board". This \$40,000 limit was established in February 2018; prior to that, the authority limit for the General Manager was set at \$25,000.

Discussion

As costs continue to increase, the purchasing power of \$40,000 is being eroded year over year. Regular fuel invoices are edging close to this current limit, as are several annual software agreements we have with vendors. An increased limit would enable the General Manager to make necessary purchases without calling a Board meeting or waiting for the next scheduled meeting. In August 2024, the Board amended the current policy to allow the General Manager to consult with the Board Chair in emergencies when costs exceed the approved authority. Staff polled the other East Bay Bus operators, County Connection, Tri Delta, and LAVTA, all have approvals set at \$100,000.

Requested Action

Staff recommends the Board increase this approval level to be more in line with current financial trends, and update the language to reflect that contracts in excess of \$100,000 be awarded by approval of the Board

Agenda Item 3.2

Staff Report - Competitive Procurement Process for the Award of a Contract to Repair and Replace the Administrative, Maintenance, and Operations Facility Roof.

Background

Staff has determined that we need to replace the entire roof at the Administration, Operations, and Maintenance Facility. This consists of 2 separate flat roofs. The roof above the Maintenance portion of the facility is the original installed in 1990, while work was undertaken on other parts of the roof (an addition to the facility in the late 1990's, and work on the main section in 2015, The entire roof, a number of skylights, and the flashing are in need of replacement.

Discussion

Staff is working on the most effective method of Competitive Procurement based on the WestCAT Procurement Policies. And will seek to issue a Request For Quotes (RFQ), Request for Proposal (RFP) or an Invitation to Bid (IFB) after consulting with our attorney on the best approach for this project.

Requested Action

Authorize General Manager to Undertake a Competitive Procurement Process for the Award of a Contract to Repair and Replace the Administrative, Maintenance, and Operations Facility Roof



March 7, 2026

To: Rob Thompson, Executive Director, Western Contra Costa Transit Authority

From: Chris Lee, Partner, Politico Group

Re: February State Legislative & Budget Updates

Politico Group is pleased to provide the following report to West CAT on state legislative and budget activities in February.

Legislative Updates

The legislative session is now well underway following the first month, which was consumed by the Governor’s January budget proposal and hearings and floor votes on “two-year bills” that were still located in their house of origin after last year’s legislative session.

The final day for legislators to introduce new bills in 2026 was February 20. Members have introduced slightly fewer new bills than last year due to the 35-bill introduction cap for the two-year legislative session. On average, members introduced about 20 bills last year, making this year’s bill load somewhat smaller, with an average of about 15 bills per legislator. A full list of key deadlines is provided below.

Politico Group continues to work with West CAT to identify and track legislation of interest. An updated bill tracking report is included as an attachment

SB 1408 – Contra Costa Transportation Authority: Local Transportation Authority & Improvement Act
Senator Jesse Arreguin (D-Berkeley) introduced SB 1408 on February 20. The bill makes numerous changes to the laws governing the Contra Costa Transportation Authority (CCTA). Under current law, CCTA is primarily governed by the Local Transportation Authority and Improvement Act (Public Utilities Code 180000). SB 1408 gives the CCTA new authorities, including some related to public transportation, and provides that a countywide sales tax of up to 1% does not count toward the statutory sales tax cap that would otherwise apply to local jurisdictions in Contra Costa County.

Specifically, SB 1408 makes the following changes:

- Reconstitutes the Contra Costa Transportation Authority (CCTA) as the county’s designated local transportation authority with full powers under the Local Transportation Authority and Improvement Act.
- Provides that in addition to allocating funding from its sales tax measures for the “construction and improvement of state highways, the construction, maintenance, improvement, and operation of local streets, roads, and highways, and the construction, improvement, and operation of public transit systems,” CCTA is also eligible to acquire, construct, maintain, and operate public transit systems and other transportation infrastructure, on its own or in

collaboration with existing operators, at CCTA’s discretion. This provision essentially expands the CCTA’s statutory role from primarily funding agency to a direct owner and operator of various types of transportation infrastructure.

- The bill provides that CCTA should be considered a public transit district when it exercises the powers to fund and operate public transit systems, as discussed above, and gives the CCTA statutory powers that are common to all transit operators. If CCTA elects to operate public transportation services, these provisions would allow them to claim state Transportation Development Act funding otherwise available to existing transit operators in Contra Costa County based on population and fare revenues.
- SB 1408 also gives the CCTA a countywide role for coordinating transit and requires transit operators to work with the agency. It is unclear how this new authority would interact with the Metropolitan Transportation Commission’s regional transit coordination and funding roles.
- The bill authorizes CCTA to impose or extend a transactions and use tax at a rate of up to 1%, which would not contribute to the statutory maximum sales tax rate in the County.
- SB 1408 establishes CCTA as a clearinghouse to exchange information for signal coordination and signal prioritization countywide.
- Finally, the bill authorizes CCTA to acquire and dispose of property, including through eminent domain.

Politico Group continues to work with West CAT staff to analyze the bill and determine its impact. All bills must be in print for 30 days before they can be heard or amended, so SB 1408 won’t be eligible for a hearing until March 22. SB 1408 was referred to the Senate Transportation Committee and then the Revenue and Taxation Committee for hearings. Senate policy committees have until April 24 to approve bills introduced this year

AB 1599 – Public Transit Datasets: California Transit Stop Registry

An additional bill of interest, AB 1599 by Assemblymember Patrick Ahrens (D-Santa Clara), would require Caltrans to create a centralized statewide “Transit Stop Registry” and require transit operators to ensure that the name and location of each of its transit stops conforms with the registry.

Key Legislative Deadlines for 2026

Date	Deadline / Event
Jan 5, 2026	Legislature reconvenes
Jan 10, 2026	Governor submits budget
Feb 20, 2026	Last day to introduce new bills
Apr 24, 2026	Policy committees must hear and approve fiscal bills introduced in 2026
May 1, 2026	Policy committees hear and approve non-fiscal bills
May 15, 2026	Appropriations committees must hear and approve bills
May 29, 2026	Last day for each house to pass bills introduced in that house
Jun 15, 2026	Budget bill must be passed by midnight
Aug 14, 2026	Last day for Appropriations committees to hear and approve bills

Aug 21, 2026	Last day to amend bills on the floor
Aug 31, 2026	Last day for each house to pass bills
Sep 30, 2026	Last day for Governor to sign or veto bills

State Budget Update

Budget Hearings & Early Action

Following the Administration’s presentation to the Legislature of a budget that the independent Legislative Analyst’s Office (LAO) characterized as “precariously balanced,” the Legislature began to hold its hearings on the proposal in February. In those initial hearings, Governor Newsom’s Department of Finance characterized the 2026-27 proposal as a “workload budget” with limited new spending and program reductions. The Department also acknowledged that the Governor’s budget *did not* address ongoing structural deficits, which are projected at between \$25 and \$35 billion as soon as FY 2027-28.

The Department of Finance reiterated the Governor’s plan to propose additional solutions to address deficits in both 2026-27 and 2027-28 in mid-May. The Administration’s approach to the budget is already creating concerns from legislators who worry about only having a month to consider potentially significant budget reductions prior to the June 15 constitutional deadline.

Bay Area Transit Loans

A loan to large Bay Area transit operators was included as an “early action” item in the Governor’s January budget proposal, was approved by the Legislature and signed by the Governor on February 19 following hearings in both house’s budget committees on February 17. The final budget trailer bill authorizing the loan, AB 117(Committee on Budget), includes the following key provisions:

- Up to \$590 million loan to eligible entities in the Bay Area from Transit and Intercity Rail Capital Program (TIRCP) grant funds that have been awarded to projects in the Bay Area but not yet allocated by the California Transportation Commission as cash for construction.
- Eligible entities for the loan are BART, SF Muni, Caltrain, and AC Transit. Funding would flow through MTC to the operators.
- Upon approval of the trailer bill, the loan would be issued on or before July 1, 2026.
- The loan is secured by the revenue-based State Transit Assistance formula funds allocated to the eligible entities.
- MTC must make quarterly repayments over a twelve-year term at an interest rate based on the States’ “Surplus Money Investment Fund” (currently 4.043%). For the first two years, payments would be interest-only.
- There is a process in the bill to monitor the impact of the loan on Bay Area TIRCP projects and reallocate state funding to projects if cash is too tight. If the timeline of TIRCP projects is negatively affected, funds already repaid by MTC would essentially be “re-loaned.”

Budget bills take effect immediately upon the Governor’s signature, so the Department of Finance is now authorized to issue the loan by July 1, 2026.