

NOTICE OF MEETING

A Regular Meeting of the WCCTA Board of Directors
will be held:

DATE: June 12, 2025 (Thursday)
TIME: 6:30 PM
PLACE: City of Pinole Council Chambers
2131 Pear Street, Pinole, CA

Attend in Person in Pinole Council Chambers or via
Zoom ID: 862 0063 0753
<https://us02web.zoom.us/j/86200630753>
Zoom Phone Number: 1-669-900-6833
Meeting Number - 862 0063 0753

Americans With Disabilities Act: In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a WCCTA Board Meeting or you need a copy of the agenda or the agenda packet in an appropriate alternative format, please get in touch with the WestCAT Administrative Office at (510) 724-3331. Notifying the Authority staff at least 48 hours before the meeting or when services are needed will assist them in ensuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

AGENDA

- A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE**
- B. APPROVAL OF AGENDA**
- C. PUBLIC COMMUNICATIONS**

This is the time for members of the public to bring up with the Board of Directors matters of general interest that are not on the agenda. In accordance with the provisions of the Brown Act, the Board will automatically refer to staff any matters brought before them at this time, and the matter may be placed on a future agenda. The time limit is 3 minutes and is subject to modification by the Chair.

1.0 CONSENT CALENDAR

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar. **Recommend Approval of all Items on the Consent Agenda as follows:**

- 1.1 Approval of Minutes of Regular Board Meeting of May 8, 2025. **[Action Requested: Approval of Minutes] ***
- 1.2 Approval of Expenditures for May 2025 **[Action Requested: Approval of Expenditures] ***
- 1.3 Receive Contractors' Monthly Management Reports for March and April 2025 and Monthly Passenger and Auxiliary Revenue Reconciliation Reports for February

- and March 2025. **[Action Requested: Receive and File] ***
- 1.4 Adoption of Resolution 2025-07 Approving the SB1 State of Good Repair Project List for FY2025- 26 **[Formal Adoption of Resolution 2025-07] ***
 - 1.5 Receive 3rd Quarter Financial Data Report **[Action Requested: Receive and File] ***

2.0 ITEMS FOR BOARD ACTION / DISCUSSION

- 2.1 Discussion and Approval of FY24-25 Adjusted Operations Budget and Proposed FY25-26 Capital and Operations Budget **[Action Requested: Formal Approval and Adoption of Adjusted FY24-25 and Proposed FY25-26 Operations and Capital Budget or Direction to Staff] ***
- 2.2 Consideration and Approval of Amendment 4 to the Agreement for Public Transportation Services between WCCTA and MV Transportation to Extend the Agreement term through June 30, 2026, and Establish a New Variable and Fixed Rate **[Action Requested: Formal Approval of Amendment 4 Between WCCTA and MV Transportation] ***

3.0 COMMITTEE REPORTS

- 3.1 General Manager's Report **[No Action: Information Only]**
- 3.2 WCCTC Representative Report **[No Action: Information Only]**

4.0 CORRESPONDENCE

5.0 BOARD COMMUNICATION / ITEMS FOR FUTURE BOARD MEETINGS

6.0 ADJOURNMENT

* Enclosures

Next Board Meeting: Thursday, July 10, 2025

Agendas for regular Board of Directors meetings are posted at least 72 hours before the meeting at the WCCTA Administrative Office and on the Authority's website:
<https://www.westcat.org/Home/InsBoard>.

Documents provided to a majority of the Board of Directors after distribution of the packet regarding any item on this agenda will be made available for public inspection at the Administration Counter at WCCTA located at 601 Walter Avenue, during regular business hours (Pursuant to SB 343 or California Government Code Section 54957.5 -effective July 1, 2008). In addition to the meeting agendas and packets, this information will also be uploaded and posted to the Authority's website: <https://www.westcat.org/Home/InsBoard>. The posting of SB 343 information on this website is in addition to the posting of the information at the legally required locations specified above.

WCCTA Board meetings are prerecorded, and recordings are available upon request. To request a recording, please call 510-724-3331 or email info@westcat.org and provide the date of the recording(s) you are requesting.



Western Contra Costa
Transit Authority

Agenda Item 1.1

WESTERN CONTRA COSTA TRANSIT AUTHORITY

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

May 8, 2025,	Regular Meeting 6:30 PM	Pinole City Council Chambers
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The Board of Directors Meeting was held in person.

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Chair Tom Hanson called the meeting to order at 6:30 PM and led the Pledge of Allegiance.

DIRECTORS PRESENT

Tom Hanson, Tiffany Grimsley, Norma Martinez-Rubin, Chris Kelley, Devin Murphy, and Jerry Parsons arrived at 6:37 PM.

STAFF PRESENT

Rob Thompson, General Manager; Yvonne Morrow, Chief Financial Officer; Finn Wurtz, Transit Planner; Christina Lotfy, Accounting Technician; Donesha McKinley, ADA & Administrative Specialist; Tania Babcock, Grants and Compliance Manager.

GUESTS PRESENT

Bob Saunders, MV Transportation General Manager.

B. APPROVAL OF AGENDA

Following an inquiry to the Board, the Board reported no conflicts with any items on the agenda.

MOTION: A motion was made by Director Grimsley, seconded by Director Murphy, to Approve the Agenda. The motion was carried by the following vote:

Ayes: 6– (Parsons, Murphy, Grimsley, Hanson, Martinez-Rubin, Kelley)

C. PUBLIC COMMUNICATIONS

NONE.

1) **CONSENT CALENDAR**

Following an inquiry to the Board, the Board reported no conflicts with any items on the Consent Calendar.

MOTION: A motion was made by Director Martinez-Rubin, seconded by Director Grimsley, to Approve the Consent Calendar. The motion was carried by the following vote:

Ayes: 6– (Parsons, Murphy, Grimsley, Hanson, Martinez-Rubin, Kelley)

2) **REGULAR ITEMS FOR BOARD ACTION/ DISCUSSION**

2.1 Discussion of FY24-25 Adjusted Budget Operations Budget and Proposed FY25-26 Capital and Operations Budget: Discussion and Direction to Staff

General Manager Rob Thompson reviewed a budget draft with the board, highlighting areas of change. He talked about the likelihood of reduced revenues in the upcoming year, while expenses have continued to grow. He discussed changes that will come into effect with the extension of the MV Transportation Operations contract on July 1. He reported that staff will complete the proposed FY25- 26 budget for review and approval at the June board of directors meeting.

2.2 Consideration and Adoption of Resolution 2025-06 Authorizing the Filing of an Application with the Metropolitan Transportation Commission for Allocation of Transportation Development Act / State Transit Assistance/ Net Bridge Toll Revenues/ Fedder Bus Funds/ Reginal Measure 2 Operating Funds and Regional Measure 3 Operation Funds for Fiscal Year 2025-26 [Recommendation: Formal Adoption of Resolution 2025-06].

General Manager Thompson reported that this is a process that MTC requires to receive funds. Staff would like the resolution to be approved and filed now. If staff were to apply in July, the fund would not be available until September or October of next year, before the agency starts running into a cash-on-hand issue. This approved resolution will begin the process of us working with MTC.

MOTION: A motion was made by Director Marinez-Rubin, seconded by Director Parson, for Formal Adoption of Resolution 2025-26. The motion was carried by the following vote:

Ayes: 6– (Parsons, Murphy, Grimsley, Hanson, Martinez-Rubin, Kelley)

2.3 Summer Youth Ride Free Pilot Program. [Action Requested: Discussion and Direction to Staff]

General Manager Thompson mentioned that since 2018, the Summer Youth Pass Program has provided discounted three-month youth passes during the summer months. Due to the reallocation of funding administered by the Contra Costa Transportation Authority (CCTA), the Summer Youth Pass Program will not be available this summer. In the interim, County Connection has developed a pilot program to offer free fares over two summer months, June 1st through July 31st, to prevent a gap in the youth fare program. Tri Delta Transit has indicated that they will also offer free youth rides. Staff are proposing that WestCAT follow this lead and implement a two-month program offering free rides for students during the same timeframe.

In addition to increasing the freedom of mobility for our youth riders and reducing costs for their parents, these programs have helped normalize riding the bus for our future adult customers. All direct costs of the program (i.e., the fare subsidy) will be covered by Low Carbon Transit Operations Program (LCTOP) funds previously assigned to cover the cost of free rides on our service.

3) COMMITTEE REPORTS

3.1 General Manager's Report. [No Action: Information Only]

GM Thompson reported that he, along with some staff members and Director Kelley, attended the All Aboard Transit event at the San Francisco Ferry terminal, where he briefly spoke on the value of small operators.

GM Thompson reported that much work still needs to be done on Measure SB 63, the Regional Ballot measure. There has been some encouraging commentary about small operators being recognized as necessary to participate in the process and conversations.

3.2 WCCTC Representative Report. [No Action: Information Only]

NONE.

4) CORRESPONDENCE

NONE.

5) BOARD COMMUNICATION / ITEMS FOR FUTURE BOARD MEETINGS

NONE.

6) ADJOURNMENT

Director Sasai adjourned the meeting at 6:59 PM. The next meeting is scheduled for June 12, 2025.

Chair Tom Hansen

Date

Robert Thompson, Secretary

Date

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Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/29/25	50908-10 Marketing & Advertising, Ope 20100 Accounts Payable	8817	Printing language assistance cards AABCO Printing	325.22 	 325.22
5/1/25	50499-41 Other Mat & Supplies, Veh Ma 50499-42 Other Mat&Suppl, Non-Veh 50499-43 OtherMat&Sup-Non-Veh, Co 50499-60 Other Mat & Supplies, Admin 50901-60 Dues & Subscriptions, Admin 50499-42 Other Mat&Suppl, Non-Veh 50903-60 Fees, Admin 20100 Accounts Payable	16TK-1G11-K7RN	Vehicle parts Facilities supplies IT supplies Office supplies Amazon Business membership renewal Less: Product return (steam cleaner hose) Shipping/handling & taxes Amazon Capital Services, Inc.	129.77 167.07 108.36 11.29 349.00 50.56 	 434.14 381.91
5/1/25	50300-10 Outside Services, Operations 50908-10 Marketing & Advertising, Ope 50908-10 Marketing & Advertising, Ope 50300-43 O/S Service, Non-Veh, Compu 50999-60 Miscellaneous Exp, Admin 11104 Facility Repairs 50499-41 Other Mat & Supplies, Veh Ma 50300-43 O/S Service, Non-Veh, Compu 50300-42 Outside Service, Non-Veh Mai 50499-41 Other Mat & Supplies, Veh Ma 11102 Maintenance Equipment 50499-42 Other Mat&Suppl, Non-Veh 11105 Oper, Maint & Admin Facility 11105 Oper, Maint & Admin Facility 50499-41 Other Mat & Supplies, Veh Ma 50300-43 O/S Service, Non-Veh, Compu 50300-43 O/S Service, Non-Veh, Compu 50300-43 O/S Service, Non-Veh, Compu 50499-42 Other Mat&Suppl, Non-Veh 50410-10 Postage, Operations 50410-60 Postage, Admin 50410-10 Postage, Operations 50410-60 Postage, Admin 50902-60	Stmt 4/2 - 5/1/25	Language Line (Interpreter service) Twilio (Emergency messaging software for ridership) Upwork (Social media marketing) Grammarly (Grammar and spell check) Dynamite Donuts (Staff appreciation) Rogers Machinery (Service call for air compressor) - TDA Walmart.com (Vehicle parts for #6) Sage (Recurring monthly charge Mar. & Apr.) Contra Costa Transfer Station (Yard waste disposal) O'Reilly (Facilities supplies: oil cleanup) Walmart.com (Vehicle diagnostic tool) - TDA Oliver's Hardware (Propane for forklift) Imron Corporation (Power board for door system) - TDA Grainger (Door control unit for front door) - TDA Walmart.com (Vehicle parts for DAR) Dropbox (Recurring monthly billing for 8 licenses) Zoom (Recurring monthly charge) Microsoft (Office 365 monthly license fee) Microsoft (Office 365 monthly support fee) Steam Cleaners Concord (Facilities supplies: pressure washer wand) Stamps.com (April stamps) Stamps.com (April stamps) Stamps.com (Recurring monthly service charge) Stamps.com (Recurring monthly service charge) The Kimpton Sawyer (Parking	47.40 458.58 210.00 75.00 43.50 1,003.67 636.63 356.36 183.00 74.85 539.63 82.30 368.21 171.14 801.72 240.00 14.68 12.50 5.00 152.42 33.33 16.67 20.66 10.33 15.00	

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	Travel Expense, Admin 20100 Accounts Payable		CalTIP BOD meeting Rob GM) Bank of America Commerical CC		5,572.58
5/2/25	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	22180224	Security monitoring (6/1 - 8/31/25) Security monitoring (6/1 - 8/31/25) Bay Alarm Company	89.36 44.68	 134.04
4/21/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	C65672	Vehicle parts Buchanan Auto Electric Inc.	1,119.91	 1,119.91
5/8/25	10204 A/R Accrual - MV Liability In 20100 Accounts Payable	14-2025-April	Apr. insurance & admin fees CalTIP	291.50	 291.50
4/22/25	50499-41 Other Mat & Supplies,Veh Ma 11102 Maintenance Equipment 11102 Maintenance Equipment 50499-41 Other Mat & Supplies,Veh Ma 50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	143676	Maintenance supplies Electrical tester - TDA Portable oil drain - TDA Compressor maintenance (parts) Vehicle parts Chuck's Brake & Wheel	107.56 707.89 757.28 1,097.50 1,190.53	 3,860.76
4/21/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4227995795	April uniforms Cintas Corporation	812.62	 812.62
4/28/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4228718179	April uniforms Cintas Corporation	793.75	 793.75
5/5/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4229472306	May uniforms Cintas Corporation	793.75	 793.75
5/12/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	4230150725	May uniforms Cintas Corporation	1,883.88	 1,883.88
5/7/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	03313889P	Vehicle parts (Bus 201) COAST COUNTIES TRUCK & EQUIPMENT CO.	53.22	 53.22
5/1/25	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	001002151288	May fiber network (5/1 - 5/31/25) May fiber network (5/1 - 5/31/25) Comcast Business	1,276.03 638.02	 1,914.05
5/7/25	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	25175	February pilot Central Contra Costa Transit Authority	2,422.42	 2,422.42

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5/20/25	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	25183	March pilot Central Contra Costa Transit Authority	2,453.24	2,453.24
5/5/25	50215-60 Fringe Benefits, Admin 20200 Accrued Payroll Liabilities 20100 Accounts Payable	16583	May LTD May supplemental insurance BCC	1,027.32 225.71	1,253.03
4/25/25	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	Y5-250417310	Vehicle parts (Bus 416) Cummins Sales & Service	1,672.84	1,672.84
4/25/25	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	Y5-250417315	Vehicle parts (Bus 416) Cummins Sales & Service	16.34	16.34
4/30/25	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	529260 4/25	Water service (2/25 - 4/24/25) Water service (2/25 - 4/24/25) East Bay Municipal Utility District	1,142.80 571.40	1,714.20
4/30/25	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	529339 4/25	Water service (2/25 - 4/24/25) Water service (2/25 - 4/24/25) East Bay Municipal Utility District	761.51 380.75	1,142.26
4/23/25	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	251861	April inspection ECO-CHEK Compliance, Inc.	125.00	125.00
4/28/25	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	251906	Annual inspection ECO-CHEK Compliance, Inc.	1,250.00	1,250.00
5/12/25	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	252332	May inspection ECO-CHEK Compliance, Inc.	125.00	125.00
4/23/25	50300-60 Outside Services, Admin 20100 Accounts Payable	C50089.00-01	March litigation support EKI Environment & Water, Inc	461.50	461.50
4/21/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	25-347732	DEF Flyers Energy, LLC (RCP)	998.95	998.95
4/28/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	25-353430	Anti-freeze Flyers Energy, LLC (RCP)	291.66	291.66
5/5/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	25-359157	Mobil Delvac, DEF Flyers Energy, LLC (RCP)	2,705.08	2,705.08

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5/12/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	25-365098	Anti-freeze Flyers Energy, LLC (RCP)	187.51	187.51
5/12/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	25-365099	Mobil Delvac, DEF Flyers Energy, LLC (RCP)	2,226.41	2,226.41
4/21/25	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	INV0365	April cleaning services GCI JANITORIAL SERVICES	2,658.00	2,658.00
4/24/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	90209287	Farebox keys GENFARE/ SPX Corporation	228.60	228.60
4/17/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	41297947	Vehicle parts (stock) Gillig LLC	1,024.65	1,024.65
5/2/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	41303788	Vehicle parts (stock) Gillig LLC	383.26	383.26
5/13/25	50300-60 Outside Services, Admin 20100 Accounts Payable	1525066	April legal services Hanson Bridgett LPP	10,296.28	10,296.28
5/1/25	50215-42 Fringe Benefits, Non-Veh Mai 50215-43 Fringe Benefits, Non-Veh, Co 50215-60 Fringe Benefits, Admin 20100 Accounts Payable	365381	May dental insurance May dental insurance May dental insurance Health Care Dental	214.21 54.52 833.21	1,101.94
4/25/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	375276	Vehicle parts (DAR 35) Hilltop Ford	316.09	316.09
4/29/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	375276-1	Vehicle parts (DAR 35) Hilltop Ford	144.05	144.05
5/13/25	50499-42 Other Mat&Suppl, Non-Veh 50499-41 Other Mat & Supplies,Veh Ma 50499-42 Other Mat&Suppl, Non-Veh 50499-42 Other Mat&Suppl, Non-Veh 50499-41 Other Mat & Supplies,Veh Ma 50499-42 Other Mat&Suppl, Non-Veh 11102 Maintenance Equipment 50499-42 Other Mat&Suppl, Non-Veh 11105	Stmt 5/13/25	Facilities supplies (yard cleanup) Maintenance supplies (power tools, multimeter) Facilities supplies (sprinkler repair) Facilities supplies (flood light) Battery for impact wrench Facilities supplies (weed killer,rat glue) Maintenance tool (Impact wrench) - TDA Facilities supplies (see receipt for description) Rolling scaffolding for facilities	100.38 595.76 35.95 109.22 326.66 299.78 982.16 137.49 1,466.09	

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	Oper, Maint & Admin Facility 50499-43		work - TDA		
	OtherMat&Sup-Non-Veh, Co 50499-42		IT supplies (soldering gun kit)	53.60	
	Other Mat&Suppl, Non-Veh 50499-42		Facilities tool rental (pump for drains)	98.00	
	Other Mat&Suppl, Non-Veh 20100		Less: Product return		22.96
	Accounts Payable		Home Depot Credit Services		4,182.13
4/25/25	50402-10 Tires & Tubes 20100	172418	April tires	3,213.53	
	Accounts Payable		J & O's Commercial Tire Center		3,213.53
5/9/25	50402-10 Tires & Tubes 20100	172712	May tires	5,481.02	
	Accounts Payable		J & O's Commercial Tire Center		5,481.02
5/15/25	50402-10 Tires & Tubes 20100	172801	May tires	2,653.92	
	Accounts Payable		J & O's Commercial Tire Center		2,653.92
4/28/25	50300-42 Outside Service, Non-Veh Mai 20100	12468	Backflow testing	300.00	
	Accounts Payable		Jackson & Son Plumbing		300.00
6/1/25	50215-42 Fringe Benefits, Non-Veh Mai	6/2025	June medical insurance	3,852.87	
	50215-43 Fringe Benefits, Non-Veh, Co		June medical insurance	549.69	
	50215-60 Fringe Benefits, Admin		June medical insurance	13,803.04	
	20100 Accounts Payable		Kaiser Foundation Health Plan, Inc.		18,205.60
5/7/25	50499-41 Other Mat & Supplies,Veh Ma 20100	103343712	Vehicle parts	428.64	
	Accounts Payable		Kimball Midwest		428.64
4/26/25	50499-41 Other Mat & Supplies,Veh Ma 50499-41	480860	Vehicle parts	7,261.23	
	Other Mat & Supplies,Veh Ma 50401-10		Maintenance supplies (brake fluid,floor clean,gloves)	403.66	
	Fuel & Lubricants 20100		Engine oil (cars,vans)	231.80	
	Accounts Payable		Lim Automotive Supply Inc.		7,896.69
4/9/25	11102 Maintenance Equipment 20100	12114	Maintenance tools for buses (Air disc brake toolkit) - TDA	2,120.94	
	Accounts Payable		Motor Coach Industries, Inc.		2,120.94
4/9/25	50499-41 Other Mat & Supplies,Veh Ma 11102	12115	Maintenance tools for buses	961.53	
	Maintenance Equipment 20100		Maintenance tools for buses (see invoice for description) - TDA	8,550.45	
	Accounts Payable		Motor Coach Industries, Inc.		9,511.98
4/9/25	50499-41 Other Mat & Supplies,Veh Ma 20100	12116	Maintenance tools for buses	71.30	
	Accounts Payable		Motor Coach Industries, Inc.		71.30
4/9/25	50499-41	12117	Maintenance tool for buses	271.91	

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	Other Mat & Supplies,Veh Ma 11102 Maintenance Equipment 20100 Accounts Payable		Maintenance tool for buses (see invoice for description)- TDA Motor Coach Industries, Inc.	914.25	1,186.16
4/9/25	11102 Maintenance Equipment 20100 Accounts Payable	12118	Maintenance tools for buses (Toolbox kit-Diagnostic) - TDA Motor Coach Industries, Inc.	8,952.98	8,952.98
4/9/25	11102 Maintenance Equipment 20100 Accounts Payable	12119	Maintenance tool for buses (see invoice for description) - TDA Motor Coach Industries, Inc.	1,706.86	1,706.86
4/10/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	12122	Maintenance tool for buses Motor Coach Industries, Inc.	175.00	175.00
4/10/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	12124	Maintenance tools for buses Motor Coach Industries, Inc.	70.50	70.50
12/20/24	11104 Facility Repairs 20100 Accounts Payable	452614-08	Service call HVAC - TDA Monterey Mechanical	1,190.00	1,190.00
2/24/25	11104 Facility Repairs 20100 Accounts Payable	452614-09	Service call HVAC - TDA Monterey Mechanical	1,190.00	1,190.00
5/15/25	11104 Facility Repairs 20100 Accounts Payable	452614-10	New HVAC unit install - TDA Monterey Mechanical	27,550.00	27,550.00
4/17/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	3821093	Vehicle parts (Bus 169) Muncie Transit Supply	2,598.19	2,598.19
4/23/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	3823715	Vehicle parts (Bus 200,201) Muncie Transit Supply	575.96	575.96
4/29/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	3826507	Vehicle parts (Bus 200,201) Muncie Transit Supply	1,727.87	1,727.87
5/3/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	3829147	Vehicle parts (Bus 169) Muncie Transit Supply	856.57	856.57
5/7/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	3831236	Vehicle parts (stock) Muncie Transit Supply	5,105.05	5,105.05
5/7/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	3831322	Vehicle parts (stock) Muncie Transit Supply	778.98	778.98

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5/14/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	3834721	Vehicle parts (Bus 201) Muncie Transit Supply	3,212.30	 3,212.30
4/30/25	50600-10 Insurance, Operations 50800-41 Purchased Transp, Veh Maint 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 50800-10 Purchased Transportation, Ope 20100 Accounts Payable	4/2025	April final invoice April maintenance April service Less: CR for road sups Less: April estimate MV Transportation	17,643.53 97,082.17 688,489.45	 4,303.58 780,883.90 18,027.67
5/5/25	50800-10 Purchased Transportation, Ope 20100 Accounts Payable	133979	Estimated May service MV Transportation	769,457.92	 769,457.92
5/7/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	15379077	Vehicle parts (Bus 120) Pape Kenworth	71.32	 71.32
5/7/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	15382321	Vehicle parts (Bus 412) Pape Kenworth	370.70	 370.70
5/7/25	51200-60 Rentals & Leases, Admin 20100 Accounts Payable	590147862	May copier (5/1 - 5/31/25) Pacific Office Automation/Lease	334.39	 334.39
5/1/25	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	4213479	May landscaping Pacific Site Management	591.34	 591.34
5/15/25	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	4213527	Weed clean up (corner lot) Pacific Site Management	2,500.00	 2,500.00
4/30/25	50501-10 Telephone, Operations 50501-60 Telephone, Admin 20100 Accounts Payable	INV-20460-42025	April phone service April phone service STREAMS	782.65 391.32	 1,173.97
4/16/25	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	4/2025	Apr. gas & electric Apr. gas & electric PG & E	3,151.09 1,575.55	 4,726.64
4/18/25	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	4/2025	Apr. gas & electric Apr. gas & electric Pacific Gas & Electric	12.63 6.31	 18.94
5/9/25	50300-60 Outside Services, Admin	4/2025	April consulting services	2,500.00	

**WCCTA - WestCAT
Purchase Journal**

For the Period From Jul 1, 2024 to Jun 30, 2025

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	20100 Accounts Payable		Politico Group Inc.		2,500.00
4/28/25	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	902745684	Vehicle parts (Bus 206) Prevost Car (US) Inc.	405.59	405.59
4/29/25	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	902747207	Vehicle parts (Bus 206) Prevost Car (US) Inc.	6.87	6.87
5/7/25	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	902754433	Vehicle parts (Bus 205) Prevost Car (US) Inc.	3.44	3.44
5/7/25	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	902754434	Vehicle parts (Bus 205) Prevost Car (US) Inc.	165.36	165.36
5/7/25	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	902754435	Vehicle parts (stock) Prevost Car (US) Inc.	347.25	347.25
5/9/25	50499-41 Other Mat & Supplies, Veh Ma 20100 Accounts Payable	902756635	Vehicle parts (Bus 206) Prevost Car (US) Inc.	231.50	231.50
5/5/25	50300-42 Outside Service, Non-Veh Mai 20100 Accounts Payable	2259145	Back gate repair R & S Erection of Richmond, Inc.	250.00	250.00
4/15/25	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-155449101	Dumpster rental - trees Dumpster rental - trees Republic Services #851	882.35 441.18	1,323.53
4/30/25	50500-10 Utilities, Operations 50500-60 Utilities, Admin 20100 Accounts Payable	0851-155476156	April garbage April garbage Republic Services #851	758.21 379.11	1,137.32
5/12/25	50300-60 Outside Services, Admin 20100 Accounts Payable	WCAT-8	COA (task 4) Ronny Kraft Consulting	7,740.00	7,740.00
5/12/25	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	SWO175242-1	Vehicle repair (Bus 410) SONSRAY FLEET SERVICES	1,226.78	1,226.78
5/12/25	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	SWO175302-1	Vehicle repair (Bus 404) SONSRAY FLEET SERVICES	1,042.77	1,042.77
5/13/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	044-002477 3/2025	Jan - Mar Underground Storage Tank State Board of Equalization	1,775.78	1,775.78

WCCTA - WestCAT

Purchase Journal

For the Period From Jul 1, 2024 to Jun 30, 2025

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/13/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	057-416014 3/2025	Jan - Mar diesel report State Board of Equalization	799.71	799.71
4/21/25	50300-10 Outside Services, Operations 20100 Accounts Payable	4/2025	April phones & DAR tablets T-MOBILE	2,030.48	2,030.48
3/21/25	50300-10 Outside Services, Operations 20100 Accounts Payable	3/2025	Plan charges for 17 IOT connected devices T-Mobile	571.20	571.20
4/17/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	83746143	Vehicle parts (Bus 206,207) The Aftermarket Parts Company, LLC	10.62	10.62
4/17/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	83746287	Vehicle parts (Bus 206,207) The Aftermarket Parts Company, LLC	347.19	347.19
5/6/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	83769955	Vehicle parts (Bus 206,207) The Aftermarket Parts Company, LLC	37.16	37.16
5/8/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	83776480	Vehicle parts (Bus 206,207) The Aftermarket Parts Company, LLC	1.42	1.42
5/12/25	50499-41 Other Mat & Supplies,Veh Ma 20100 Accounts Payable	83778480	Vehicle parts (Bus 203) The Aftermarket Parts Company, LLC	159.88	159.88
4/1/25	50300-10 Outside Services, Operations 20100 Accounts Payable	INV0000001905	April maintenance & support TransTrack Systems, Inc.	5,223.59	5,223.59
4/30/25	50300-10 Outside Services, Operations 20100 Accounts Payable	INV0000001917	May maintenance & support TransTrack Systems, Inc.	5,223.59	5,223.59
4/30/25	11107 Communication/Information S 20100 Accounts Payable	025-508669	Implementation (Chart of Accounts) - TDA Tyler Technologies, Inc	181.25	181.25
4/30/25	11107 Communication/Information S 20100 Accounts Payable	025-509229	Implementation (Chart of Accounts) - TDA Tyler Technologies, Inc	1,087.50	1,087.50
5/3/25	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	0000V446E9185	Shipping (pick up fee) to Noregon UPS	10.68	10.68
5/10/25	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	0000V446E9195	Shipping to Noregon UPS	21.30	21.30

WCCTA - WestCAT

Purchase Journal

For the Period From Jul 1, 2024 to Jun 30, 2025

Filter Criteria includes: 1) Unposted Transactions only; 2) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
4/24/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	859250	Diesel Western States Oil CO.	28,723.80	28,723.80
5/3/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	859478	Diesel Western States Oil CO.	28,581.20	28,581.20
5/14/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	859689	Diesel Western States Oil CO.	32,512.60	32,512.60
5/14/25	50401-10 Fuel & Lubricants 20100 Accounts Payable	859690	Gas Western States Oil CO.	17,839.71	17,839.71
5/9/25	50300-10 Outside Services, Operations 50300-60 Outside Services, Admin 20100 Accounts Payable	77332507	May pest control May pest control Western Exterminator Co.	144.16 72.08	216.24
5/19/25	50908-10 Marketing & Advertising, Ope 20100 Accounts Payable	0173	Photography & video of buses William Thomas Cooper	6,882.75	6,882.75
4/28/25	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	I500-01209980	Waste, drum pickup & admin fee Asbury Environmental Services	633.76	633.76
5/8/25	50903-60 Fees, Admin 20100 Accounts Payable	I500-01214678	Admin fee Asbury Environmental Services	7.00	7.00
5/8/25	50300-41 Outside Service, Vehicle Main 20100 Accounts Payable	I500-01214836	Waste removal and admin fee Asbury Environmental Services	87.00	87.00
				1,896,340.96	1,896,340.96

AGENDA ITEM 1.3**Monthly Management Report Summary****March, FY 24/25****System & Program Summary**

	March FY 24/25	March FY 23/24	% Change	Year-To-Date FY 24/25	Year-To-Date FY 23/24	% Change
System Total						
Total Passengers	65,093	60,394	7.8	517,069	506,668	2.1
Revenue Passengers	61,957	56,114	10.4	485,625	453,580	7.1
Weekday Total Passengers	60,681	56,001	8.4	478,224	469,267	1.9
Saturday Total Passengers	2,781	2,555	8.8	23,667	22,819	3.7
Sunday Total Passengers	1,631	1,838	-11.3	15,178	14,582	4.1
Weekday Average Passengers	2,890	2,667	8.4	2,530	2,496	1.4
Saturday Average Passengers	556	511	8.8	550	519	6.0
Sunday Average Passengers	326	368	-11.4	337	324	4.0
Vehicle Revenue Hours	6,942.20	7,401.13	-6.2	60,469.31	63,378.43	-4.6
Total Vehicle Hours	7,383.92	7,875.29	-6.2	64,498.59	67,406.72	-4.3
Revenue Vehicle Miles	121,008.7	120,911.8	0.1	1,053,442.2	1,055,192.4	-0.2
Total Miles	135,487.0	145,540.0	-6.9	1,231,168.6	1,281,917.0	-4.0
Dial-A-Ride Program						
Number of Weekdays	21	21	0.0	186	186	0.0
Number of Saturdays	5	5	0.0	43	44	-2.3
Total Passengers	1,718	1,969	-12.7	14,444	15,119	-4.5
Revenue Passengers	1,639	1,805	-9.2	13,532	14,327	-5.5
Weekday Total Passengers	1,536	1,764	-12.9	12,907	13,339	-3.2
Saturday Total Passengers	182	205	-11.2	1,537	1,780	-13.7
Weekday Average Passengers	73	84	-13.1	69	72	-4.2
Saturday Average Passengers	36	41	-12.2	36	40	-10.0
Vehicle Revenue Hours	931.07	1,147.36	-18.9	7,955.87	8,380.53	-5.1
Total Vehicle Hours	971.48	1,188.86	-18.3	8,274.13	8,713.46	-5.0
Productivity	1.85	1.72	7.6	1.82	1.80	1.1
Revenue Vehicle Miles	9,213.5	9,750.1	-5.5	71,010.2	73,435.9	-3.3
Total Miles	10,202.2	10,866.8	-6.1	79,595.9	82,010.4	-2.9
Express Routes Program						
Number of Weekdays	21	21	0.0	187	186	0.5
Number of Saturdays	5	5	0.0	43	44	-2.3
Number of Sundays	5	5	0.0	45	45	0.0
Total Passengers	26,593	26,636	-0.2	225,093	220,598	2.0
Revenue Passengers	25,529	25,128	1.6	213,546	200,702	6.4
Weekday Total Passengers	22,985	22,962	0.1	192,058	189,780	1.2
Saturday Total Passengers	1,977	1,836	7.7	17,857	16,236	10.0
Sunday Total Passengers	1,631	1,838	-11.3	15,178	14,582	4.1
Weekday Average Passengers	1,095	1,093	0.2	1,027	1,020	0.7
Saturday Average Passengers	395	367	7.6	415	369	12.5
Sunday Average Passengers	326	368	-11.4	337	324	4.0
Vehicle Revenue Hours	2,494.99	2,573.92	-3.1	21,797.72	22,544.47	-3.3
Total Vehicle Hours	2,674.98	2,769.50	-3.4	23,339.99	24,194.23	-3.5
Productivity	10.66	10.35	3.0	10.33	9.79	5.5
Revenue Vehicle Miles	43,610.5	42,151.7	3.5	374,717.6	369,751.2	1.3
Total Miles	47,972.5	46,814.3	2.5	413,352.9	409,575.2	0.9



Monthly Management Report Summary
March, FY 24/25
System & Program Summary

	March FY 24/25	March FY 23/24	% Change	Year-To-Date FY 24/25	Year-To-Date FY 23/24	% Change
Local Fixed Routes Program						
Number of Weekdays	21	21	0.0	186	186	0.0
Number of Saturdays	5	5	0.0	43	44	-2.3
Total Passengers	17,948	19,121	-6.1	149,221	160,966	-7.3
Revenue Passengers	16,347	16,890	-3.2	133,650	132,336	1.0
Weekday Total Passengers	17,326	18,607	-6.9	144,948	156,163	-7.2
Saturday Total Passengers	622	514	21.0	4,273	4,803	-11.0
Weekday Average Passengers	825	886	-6.9	779	840	-7.3
Saturday Average Passengers	124	103	20.4	99	109	-9.2
Vehicle Revenue Hours	2,328.86	2,597.20	-10.3	20,222.45	22,776.72	-11.2
Total Vehicle Hours	2,447.70	2,736.63	-10.6	21,440.11	23,948.12	-10.5
Productivity	7.71	7.36	4.8	7.38	7.07	4.4
Revenue Vehicle Miles	36,195.8	37,120.4	-2.5	320,056.4	326,752.6	-2.0
Total Miles	38,636.2	39,759.8	-2.8	341,506.8	349,198.6	-2.2
Transbay Lynx Program						
Number of Weekdays	21	21	0.0	189	188	0.5
Total Passengers	18,834	12,668	48.7	128,311	109,985	16.7
Revenue Passengers	18,442	12,291	50.0	124,897	106,215	17.6
Weekday Total Passengers	18,834	12,668	48.7	128,311	109,985	16.7
Weekday Average Passengers	897	603	48.8	679	585	16.1
Vehicle Revenue Hours	1,187.28	1,082.65	9.7	10,493.27	9,676.71	8.4
Total Vehicle Hours	1,289.76	1,180.30	9.3	11,444.36	10,550.91	8.5
Productivity	15.86	11.70	35.6	12.23	11.37	7.6
Revenue Vehicle Miles	31,989.0	31,889.6	0.3	287,658.0	285,252.8	0.8
Total Miles	33,934.9	33,672.5	0.8	304,588.8	301,214.0	1.1



Passenger & Productivity Statistical Report

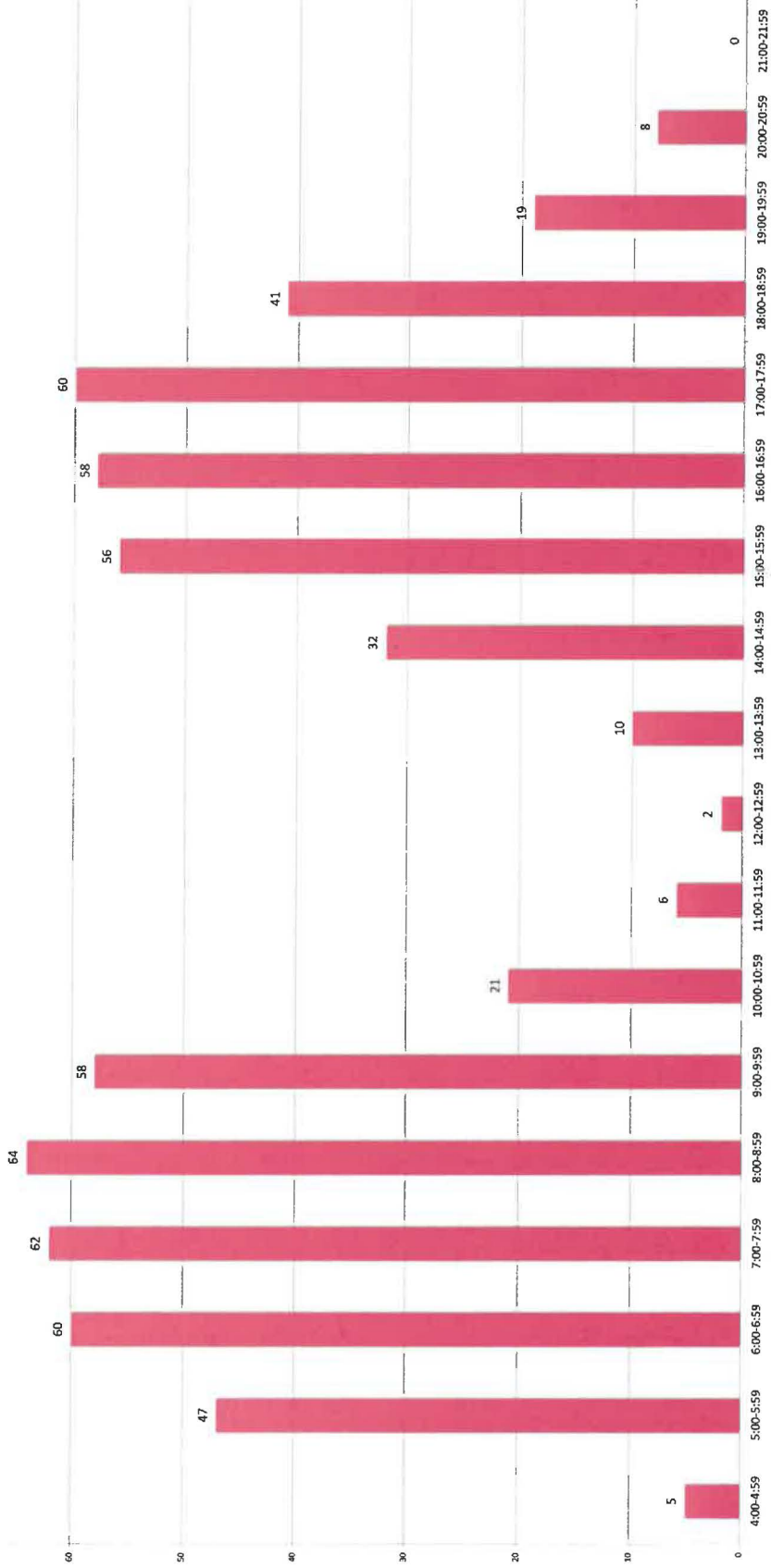
March, FY 24/25

System

All Routes

Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	March			Fiscal Year To Date			March			Fiscal Year To Date		
	FY 23/24	FY 24/25	% Change	FY 23/24	FY 24/25	% Change	FY 23/24	FY 24/25	% Change	FY 23/24	FY 24/25	% Change
Route 10 Weekday	2,227	1,426	-36.0	16,710	11,499	-31.2	7.7	7.9	1.6	6.9	7.8	14.5
Route 11 Weekday	2,857	2,500	-12.5	25,661	20,202	-21.3	8.2	9.3	13.1	8.3	8.6	3.9
Route 11 Saturday	266	290	9.0	2,434	2,094	-14.0	4.4	5.0	13.6	4.6	4.0	-11.6
Route 11 Total	3,123	2,790	-10.7	28,095	22,296	-20.6	7.7	8.5	11.6	7.7	7.8	0.5
Route 12 Weekday	2,120	1,909	-10.0	16,585	14,923	-10.0	7.6	9.6	26.1	7.0	9.4	33.2
Route 15 Weekday	1,479	1,022	-30.9	11,615	9,552	-17.8	8.3	5.8	-29.8	7.4	6.5	-11.6
Route 16 Weekday	4,281	4,710	10.0	36,341	37,403	2.9	7.2	7.9	9.9	7.0	7.1	2.2
Route 19 Saturday	248	332	33.9	2,369	2,179	-8.0	3.9	5.2	33.7	4.2	4.1	-2.6
Route 30Z Weekday	1,021	1,292	26.5	10,275	10,207	-0.7	3.8	5.0	30.9	4.3	4.4	2.4
Route C3 Weekday	4,622	4,467	-3.4	38,976	41,162	5.6	8.9	8.4	-5.0	8.5	8.7	2.8
Route DAR Weekday	1,764	1,536	-12.9	13,339	12,907	-3.2	1.7	1.8	6.9	1.8	1.8	0.6
Route DAR Saturday	205	182	-11.2	1,780	1,537	-13.7	1.7	2.0	13.5	1.9	1.9	1.5
Route DAR Total	1,969	1,718	-12.7	15,119	14,444	-4.5	1.7	1.8	7.5	1.8	1.8	0.6
Route J Weekday	14,123	13,498	-4.4	113,735	113,426	-0.3	11.4	12.8	12.4	10.6	12.2	15.0
Route J Saturday	1,836	1,977	7.7	16,236	17,857	10.0	10.9	6.1	-44.3	11.0	8.0	-27.2
Route J Sunday	1,838	1,631	-11.3	14,582	15,178	4.1	11.0	8.0	-27.4	9.7	8.3	-14.3
Route J Total	17,797	17,106	-3.9	144,553	146,461	1.3	11.3	10.8	-4.4	10.5	11.0	4.0
Route JPX Weekday	6,602	7,267	10.1	58,995	60,189	2.0	10.5	12.0	14.0	10.6	10.7	0.5
Route JX Weekday	2,237	2,220	-0.8	17,050	18,443	8.2	6.0	7.2	20.5	5.2	6.6	26.8
Route LYNX Weekday	12,668	18,834	48.7	109,985	128,311	16.7	11.7	15.9	35.6	11.4	12.2	7.6
Total System-Wide	60,394	65,093	7.8	506,668	517,069	2.1	8.2	9.4	14.9	8.0	8.6	7.0

Distribution by Time of Day Lynx TransBay 3/26/2025



WESCAT LYNX TRANSBAY 3YR STATS



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ridership 22-23	12,149	12,592	12,812	17,034	12,229	11,155	12,702	12,318	15,656	14,173	14,898	12,878
ridership 23-24	12,312	12,981	12,330	14,035	10,650	9,933	12,229	12,816	12,668	13,085	14,582	11,873
ridership 24-25	14,579	14,774	12,341	15,275	11,616	12,459	14,179	14,254	18,834			

Distribution by Time of Day - WestCAT Express												
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JX		10	14	10	16							12	17	13	8	5					
JPX		20	26	33	22	20	23	16	19	22	25	26	30	24	21	19	17	0	0	0	
J	12	33	43	46	44	42	35	32	30	39	37	44	49	42	40	35	29	19	11	8	4
Total Passengers	12	63	83	89	82	62	58	48	49	61	62	82	96	79	69	59	46	19	4	8	4

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	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	13:00-13:59	14:00-14:59	15:00-15:59	16:00-16:59	17:00-17:59	18:00-18:59	19:00-19:59	20:00-20:59	21:00-21:59
TransBay LYNX	5	47	60	62	64	58	21	6	2	10	32	56	58	60	41	19	8	0
Total Passengers	5	47	60	62	64	58	21	6	2	10	32	56	58	60	41	19	8	0

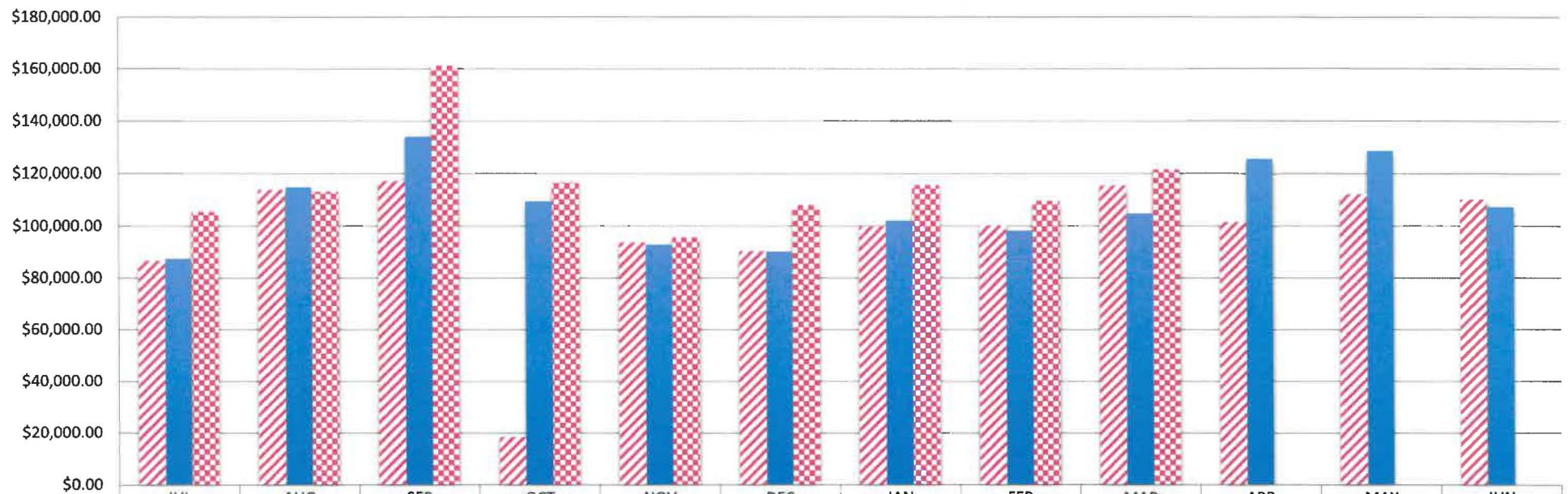
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Total Lynx	609
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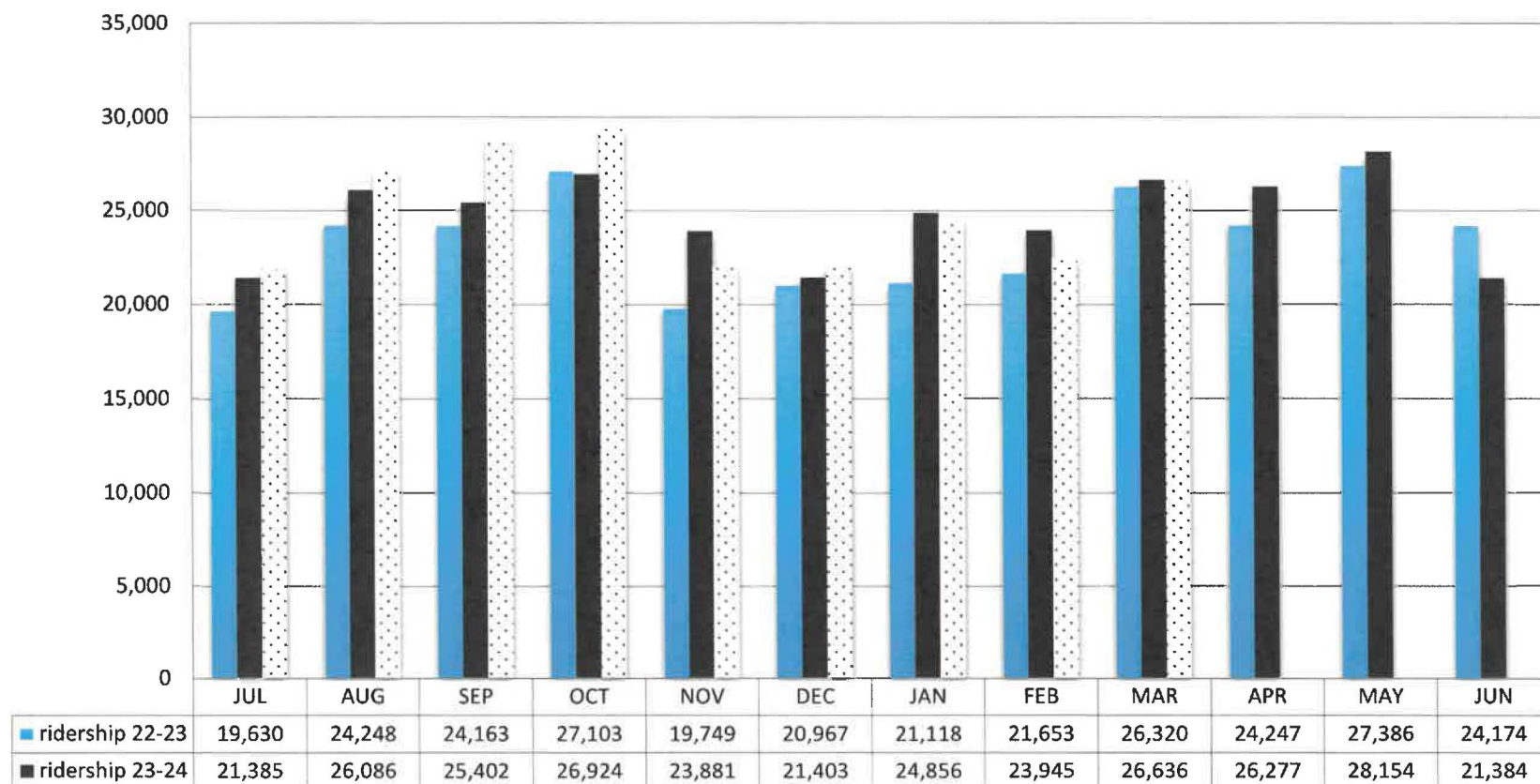
WESTCAT FAREBOX REVENUE



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Revenue 22-23	\$86,892.89	\$113,997.58	\$117,601.60	\$18,636.94	\$93,806.78	\$90,541.26	\$100,024.92	\$100,444.85	\$115,567.76	\$101,737.40	\$112,223.86	\$110,253.77
Revenue 23-24	\$87,580.83	\$114,756.29	\$134,323.01	\$109,386.82	\$92,930.16	\$90,141.37	\$102,241.47	\$98,318.34	\$104,640.78	\$125,802.06	\$128,735.61	\$107,518.02
Revenue 24-25	\$105,639.74	\$113,217.35	\$161,654.16	\$116,734.28	\$95,828.18	\$108,161.67	\$115,765.15	\$109,842.29	\$121,755.25			



WESTCAT EXPRESS RIDERSHIP Includes Routes J, JX and JPX



**Preventable Accidents per Miles Driven in 12 Month
Period**

March-25

	Miles	Accidents	Frequency 12 Month Period
FR	1,529,489	11	139,044
DAR	143,146	1	143,146

FR=Fixed Route, Martinez Link, Transbay, & Express
DAR=Dial-A-Ride

	Non-Preventable				Preventable			
	Month		FYTD		Month		FYTD	
	Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
FR	1	0	1	0	0	1	1	0
DAR	0	0	0	0	0	1	1	0



Monthly Management Report Summary

April, FY 24/25

System & Program Summary

	April FY 24/25	April FY 23/24	% Change	Year-To-Date FY 24/25	Year-To-Date FY 23/24	% Change
System Total						
Total Passengers	66,621	60,948	9.3	583,690	567,616	2.8
Revenue Passengers	63,670	57,067	11.6	549,295	510,647	7.6
Weekday Total Passengers	62,496	57,363	8.9	540,720	526,630	2.7
Saturday Total Passengers	2,557	2,179	17.3	26,224	24,998	4.9
Sunday Total Passengers	1,568	1,406	11.5	16,746	15,988	4.7
Weekday Average Passengers	2,841	2,607	9.0	2,563	2,508	2.2
Saturday Average Passengers	639	545	17.2	558	521	7.1
Sunday Average Passengers	392	352	11.4	342	326	4.9
Vehicle Revenue Hours	7,109.98	7,532.61	-5.6	67,579.29	70,911.04	-4.7
Total Vehicle Hours	7,561.43	8,009.78	-5.6	72,060.02	75,416.50	-4.5
Revenue Vehicle Miles	121,962.6	123,933.8	-1.6	1,175,404.8	1,179,126.3	-0.3
Total Miles	140,028.0	154,892.0	-9.6	1,371,196.5	1,436,809.0	-4.6
Dial-A-Ride Program						
Number of Weekdays	22	22	0.0	208	208	0.0
Number of Saturdays	4	4	0.0	47	48	-2.1
Total Passengers	1,701	1,837	-7.4	16,145	16,956	-4.8
Revenue Passengers	1,624	1,674	-3.0	15,156	16,001	-5.3
Weekday Total Passengers	1,515	1,673	-9.4	14,422	15,012	-3.9
Saturday Total Passengers	186	164	13.4	1,723	1,944	-11.4
Weekday Average Passengers	69	76	-9.2	69	72	-4.2
Saturday Average Passengers	47	41	14.6	37	41	-9.8
Vehicle Revenue Hours	934.20	1,115.86	-16.3	8,890.07	9,496.39	-6.4
Total Vehicle Hours	978.88	1,157.19	-15.4	9,253.01	9,870.65	-6.3
Productivity	1.82	1.65	10.3	1.82	1.79	1.7
Revenue Vehicle Miles	8,577.3	9,620.5	-10.8	79,587.5	83,056.3	-4.2
Total Miles	9,683.1	10,727.6	-9.7	89,279.0	92,738.0	-3.7
Express Routes Program						
Number of Weekdays	22	22	0.0	209	208	0.5
Number of Saturdays	4	4	0.0	47	48	-2.1
Number of Sundays	4	4	0.0	49	49	0.0
Total Passengers	28,150	26,277	7.1	253,243	246,875	2.6
Revenue Passengers	27,118	24,974	8.6	240,664	225,676	6.6
Weekday Total Passengers	24,674	23,246	6.1	216,732	213,026	1.7
Saturday Total Passengers	1,908	1,625	17.4	19,765	17,861	10.7
Sunday Total Passengers	1,568	1,406	11.5	16,746	15,988	4.7
Weekday Average Passengers	1,122	1,057	6.1	1,037	1,024	1.3
Saturday Average Passengers	477	406	17.5	421	372	13.2
Sunday Average Passengers	392	352	11.4	342	326	4.9
Vehicle Revenue Hours	2,535.51	2,604.61	-2.7	24,333.23	25,149.08	-3.2
Total Vehicle Hours	2,715.04	2,799.51	-3.0	26,055.03	26,993.74	-3.5
Productivity	11.10	10.09	10.0	10.41	9.82	6.0
Revenue Vehicle Miles	42,650.8	42,546.8	0.2	417,368.5	412,298.0	1.2
Total Miles	46,845.6	47,257.5	-0.9	460,198.6	456,832.7	0.7



Monthly Management Report Summary

April, FY 24/25

System & Program Summary

	April FY 24/25	April FY 23/24	% Change	Year-To-Date FY 24/25	Year-To-Date FY 23/24	% Change
Local Fixed Routes Program						
Number of Weekdays	22	22	0.0	208	208	0.0
Number of Saturdays	4	4	0.0	47	48	-2.1
Total Passengers	18,908	19,749	-4.3	168,129	180,715	-7.0
Revenue Passengers	17,488	17,733	-1.4	151,138	150,069	0.7
Weekday Total Passengers	18,445	19,359	-4.7	163,393	175,522	-6.9
Saturday Total Passengers	463	390	18.7	4,736	5,193	-8.8
Weekday Average Passengers	838	880	-4.8	786	844	-6.9
Saturday Average Passengers	116	98	18.4	101	108	-6.5
Vehicle Revenue Hours	2,400.35	2,673.34	-10.2	22,622.80	25,450.06	-11.1
Total Vehicle Hours	2,520.23	2,811.98	-10.4	23,960.34	26,760.10	-10.5
Productivity	7.88	7.39	6.6	7.43	7.10	4.6
Revenue Vehicle Miles	37,186.0	38,304.5	-2.9	357,242.4	365,057.1	-2.1
Total Miles	39,569.2	40,950.8	-3.4	381,076.0	390,149.4	-2.3
Transbay Lynx Program						
Number of Weekdays	22	22	0.0	211	210	0.5
Total Passengers	17,862	13,085	36.5	146,173	123,070	18.8
Revenue Passengers	17,440	12,686	37.5	142,337	118,901	19.7
Weekday Total Passengers	17,862	13,085	36.5	146,173	123,070	18.8
Weekday Average Passengers	812	595	36.5	693	586	18.3
Vehicle Revenue Hours	1,239.92	1,138.80	8.9	11,733.19	10,815.51	8.5
Total Vehicle Hours	1,347.28	1,241.10	8.6	12,791.64	11,792.01	8.5
Productivity	14.41	11.49	25.4	12.46	11.38	9.5
Revenue Vehicle Miles	33,548.4	33,462.0	0.3	321,206.4	318,714.8	0.8
Total Miles	35,709.6	35,329.8	1.1	340,298.4	336,543.8	1.1

Preventable Accidents per Miles Driven in 12 Month
Period

April-25

Frequency 12		
Miles		Month Period
FR	1,529,489	11139,044
DAR	143,146	1143,146

FR=Fixed Route, Martinez Link, Transbay, & Express
DAR=Dial-A-Ride

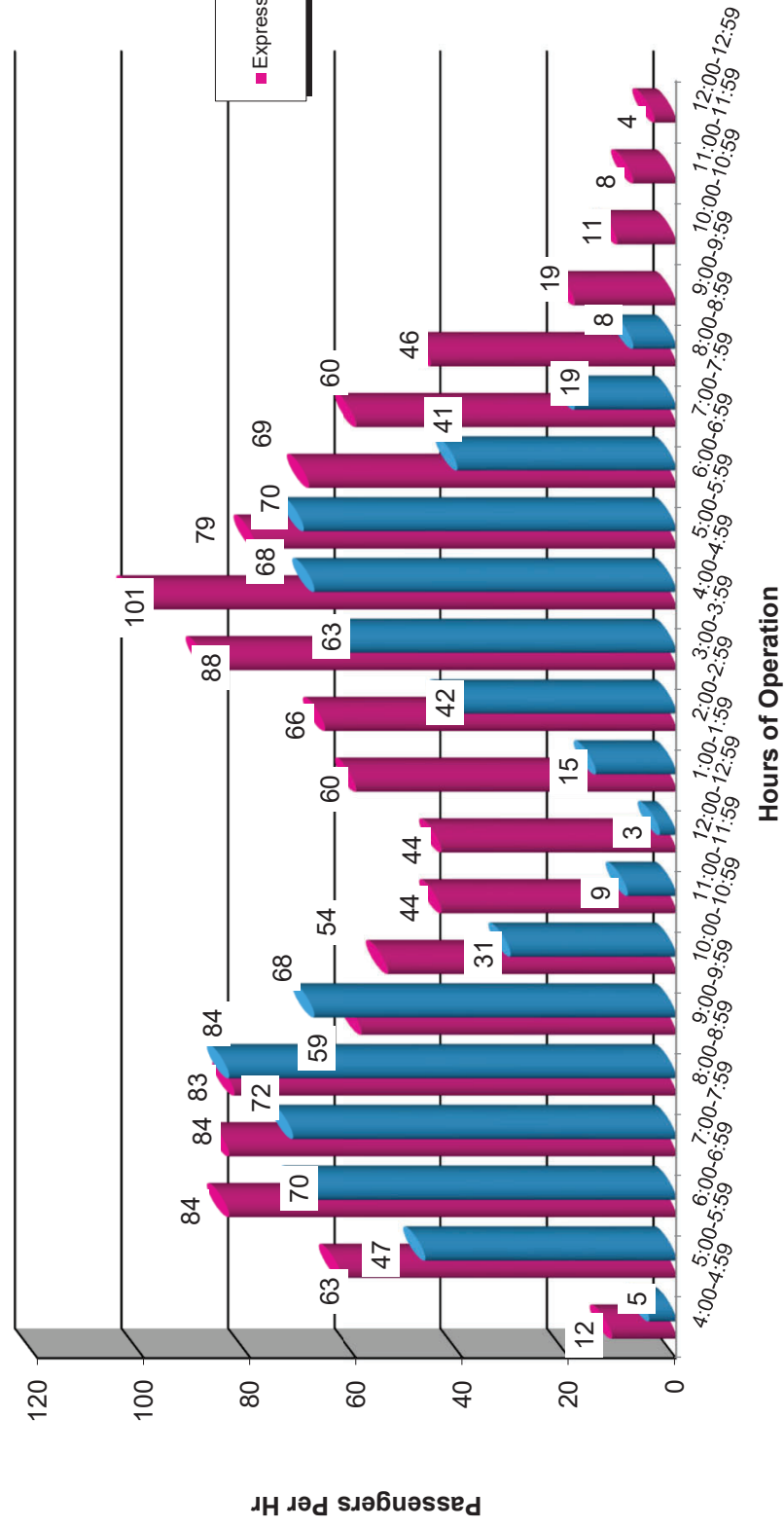
Non-Preventable				Preventable			
Month		FYTD		Month		FYTD	
Current	Last Year	Current	Last Year	Current	Last Year	Current	Last Year
0	2	2	1	0	2	3	2
1	0	0	0	0	0	0	2



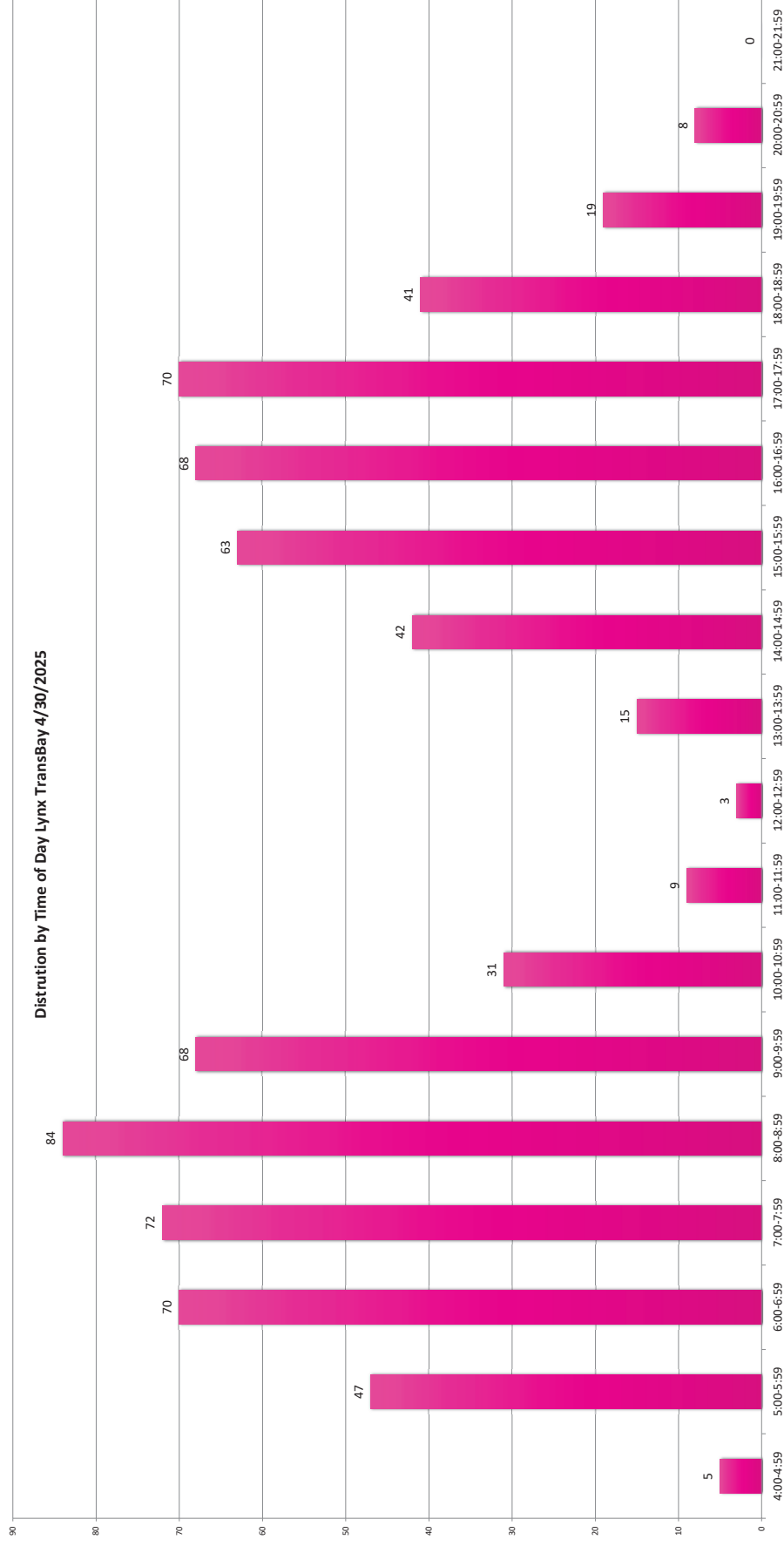
Passenger & Productivity Statistical Report
April, FY 24/25
System
All Routes

Route by Day Type & System	Passengers						Passengers Per Revenue Hour					
	April			Fiscal Year To Date			pril			iscal Year To Date		
	FY 23/24	FY 24/25	% Change	FY 23/24	FY 24/25	% Change	FY 23/24	FY 24/25	% Change	FY 23/24	FY 24/25	% Change
Route 10 Weekday	2,247	1,565	-30.4	18,957	13,064	-31.1	7.7	8.4	8.4	6.9	7.9	13.9
Route 11 Weekday	2,773	2,525	-8.9	28,434	22,727	-20.1	7.6	8.9	18.2	8.2	8.6	5.3
Route 11 Saturday	225	214	-4.9	2,659	2,308	-13.2	4.7	4.6	-1.1	4.6	4.1	10.7
Route 11 Total	2,998	2,739	-8.6	31,093	25,035	-19.5	7.2	8.3	15.3	7.7	7.8	2.0
Route 12 Weekday	2,222	1,863	-16.2	18,807	16,786	-10.7	7.9	9.2	16.0	7.1	9.4	31.1
Route 15 Weekday	1,539	1,204	-21.8	13,154	10,756	-18.2	8.2	6.6	-20.5	7.5	6.5	12.6
Route 16 Weekday	4,248	4,670	9.9	40,589	42,073	3.7	6.8	7.5	10.3	7.0	7.2	3.0
Route 19 Saturday	165	249	50.9	2,534	2,428	-4.2	3.2	4.8	50.4	4.1	4.1	1.0
Route 30Z Weekday	992	1,582	59.5	11,267	11,789	4.6	3.6	5.9	64.8	4.2	4.6	7.9
Route C3 Weekday	5,338	5,036	-5.7	44,314	46,198	4.3	9.7	9.0	-7.1	8.6	8.7	1.6
Route DAR Weekday	1,673	1,515	-9.4	15,012	14,422	-3.9	1.6	1.8	8.3	1.8	1.8	1.5
Route DAR Saturday	164	186	13.4	1,944	1,723	-11.4	1.8	2.4	32.9	1.9	2.0	4.2
Route DAR Total	1,837	1,701	-7.4	16,956	16,145	-4.8	1.6	1.8	10.6	1.8	1.8	1.7
Route J Weekday	14,134	14,512	2.7	127,869	127,938	0.1	11.0	13.0	17.5	10.6	12.3	15.3
Route J Saturday	1,625	1,908	17.4	17,861	19,765	10.7	12.0	7.4	-38.8	11.1	7.9	28.3
Route J Sunday	1,406	1,568	11.5	15,988	16,746	4.7	10.5	9.5	-8.9	9.7	8.4	13.9
Route J Total	17,165	17,988	4.8	161,718	164,449	1.7	11.1	11.7	5.3	10.6	11.0	4.1
Route JPX Weekday	6,774	7,799	15.1	65,769	67,988	3.4	10.3	11.6	13.3	10.6	10.8	1.9
Route JX Weekday	2,338	2,363	1.1	19,388	20,806	7.3	5.9	7.3	23.9	5.3	6.7	26.4
Route LYNX Weekday	13,085	17,862	36.5	123,070	146,173	18.8	11.5	14.4	25.4	11.4	12.5	9.5
Total System-Wide	60,948	66,621	9.3	567,616	583,690	2.8	8.1	9.4	15.8	8.0	8.6	7.9

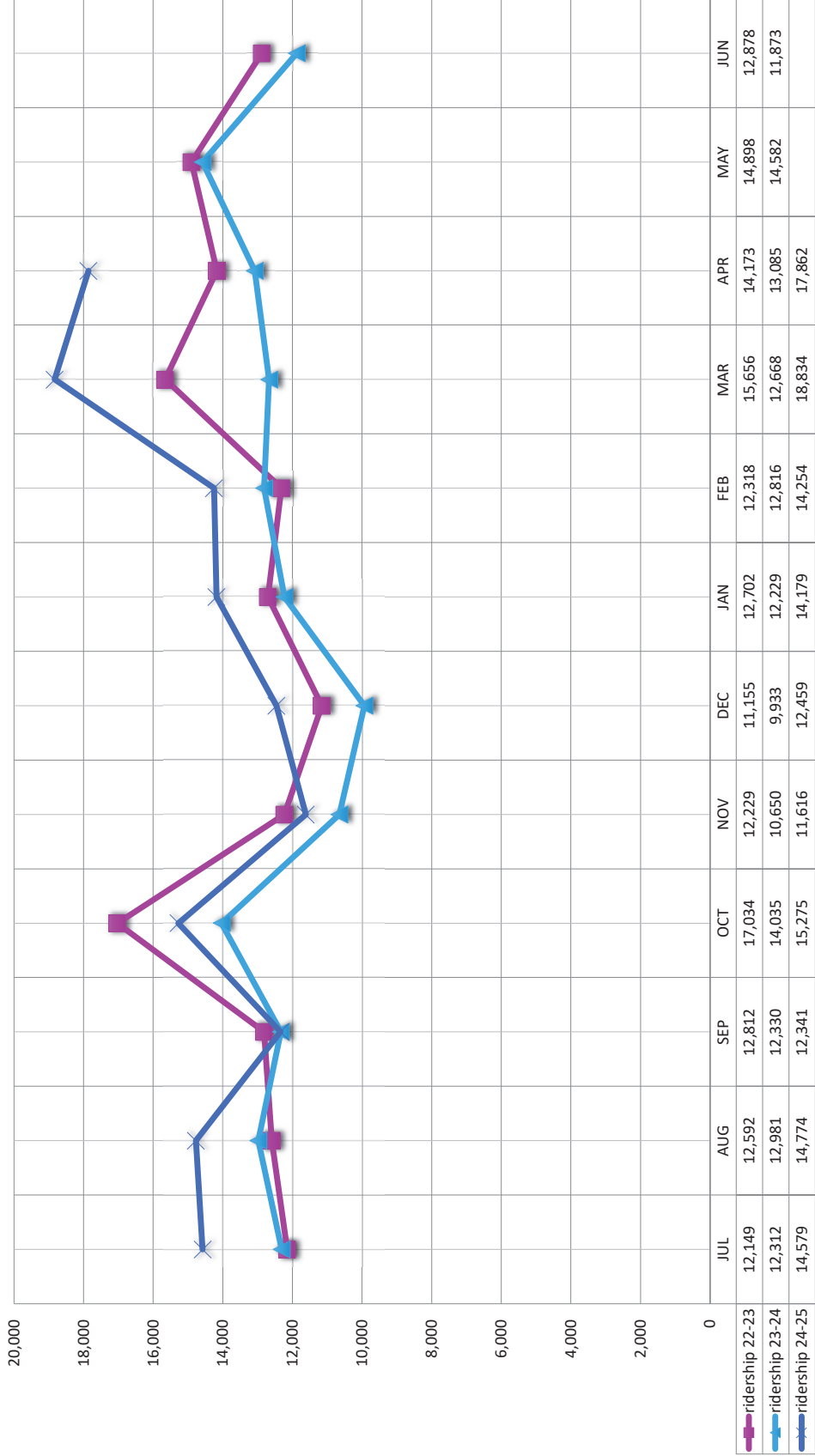
Express Routes (J, JX, JPX), and Lynx Transbay Ridership by Time of Day Date:04/30/2025



Distrution by Time of Day Lynx TransBay 4/30/2025

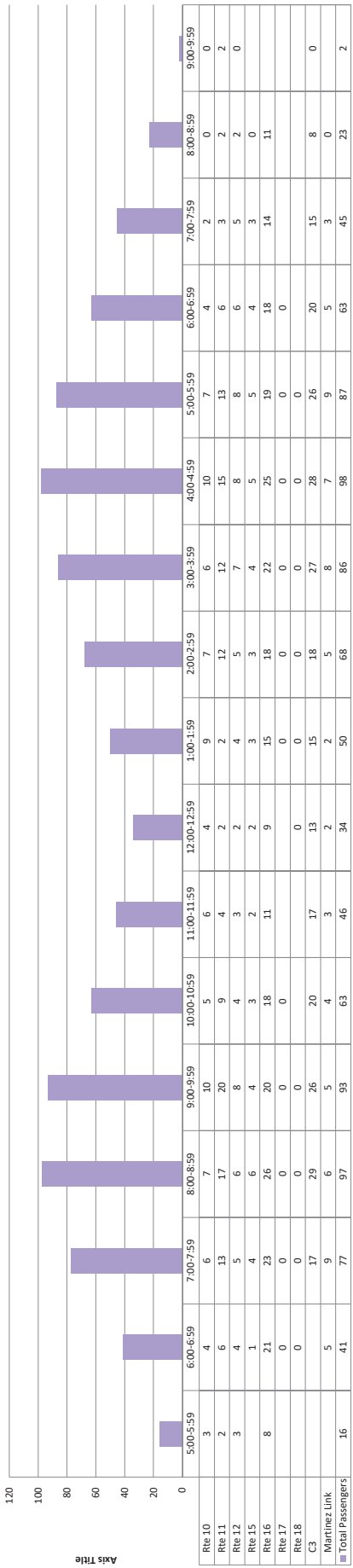


WESCAT LYNX TRANSBAY 3YR STATS



Distribution by Time of Day - Fixed Route																	
Date:																	
	4/30/2025																
	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59	10:00-10:59	11:00-11:59	12:00-12:59	1:00-1:59	2:00-2:59	3:00-3:59	4:00-4:59	5:00-5:59	6:00-6:59	7:00-7:59	8:00-8:59	9:00-9:59
Rte 10	3	4	6	7	10	5	6	4	9	7	6	10	7	4	2	0	0
Rte 11	2	6	13	17	20	9	4	2	2	12	12	15	13	6	3	2	2
Rte 12	3	4	5	6	8	4	3	2	4	5	7	8	8	6	5	2	0
Rte 15		1	4	6	4	3	2	2	3	3	4	5	5	4	3	0	
Rte 16	8	21	23	26	20	18	11	9	15	18	22	25	19	18	14	11	
Rte 17		0	0	0	0	0			0	0	0	0	0	0			
Rte 18		0	0	0	0			0	0	0	0	0	0				
C3			17	29	26	20	17	13	15	18	27	28	26	20	15	8	0
Martinez Link		5	9	6	5	4	3	2	2	5	8	7	9	5	3	0	
Total Passengers	16	41	77	97	93	63	46	34	50	68	86	98	87	63	45	23	2
	Total Route 10 90																
	Total Route 11 140																
	Total Route 12 80																
	Total Route 15 49																
	Total Route 16 278																
	Total Route 17 0																
	Total Route 18 0																
	Total C3 279																
	Martinez Link 73																
	Total 989																

Distribution By Time Of Day Fixed Route 4/30/2025

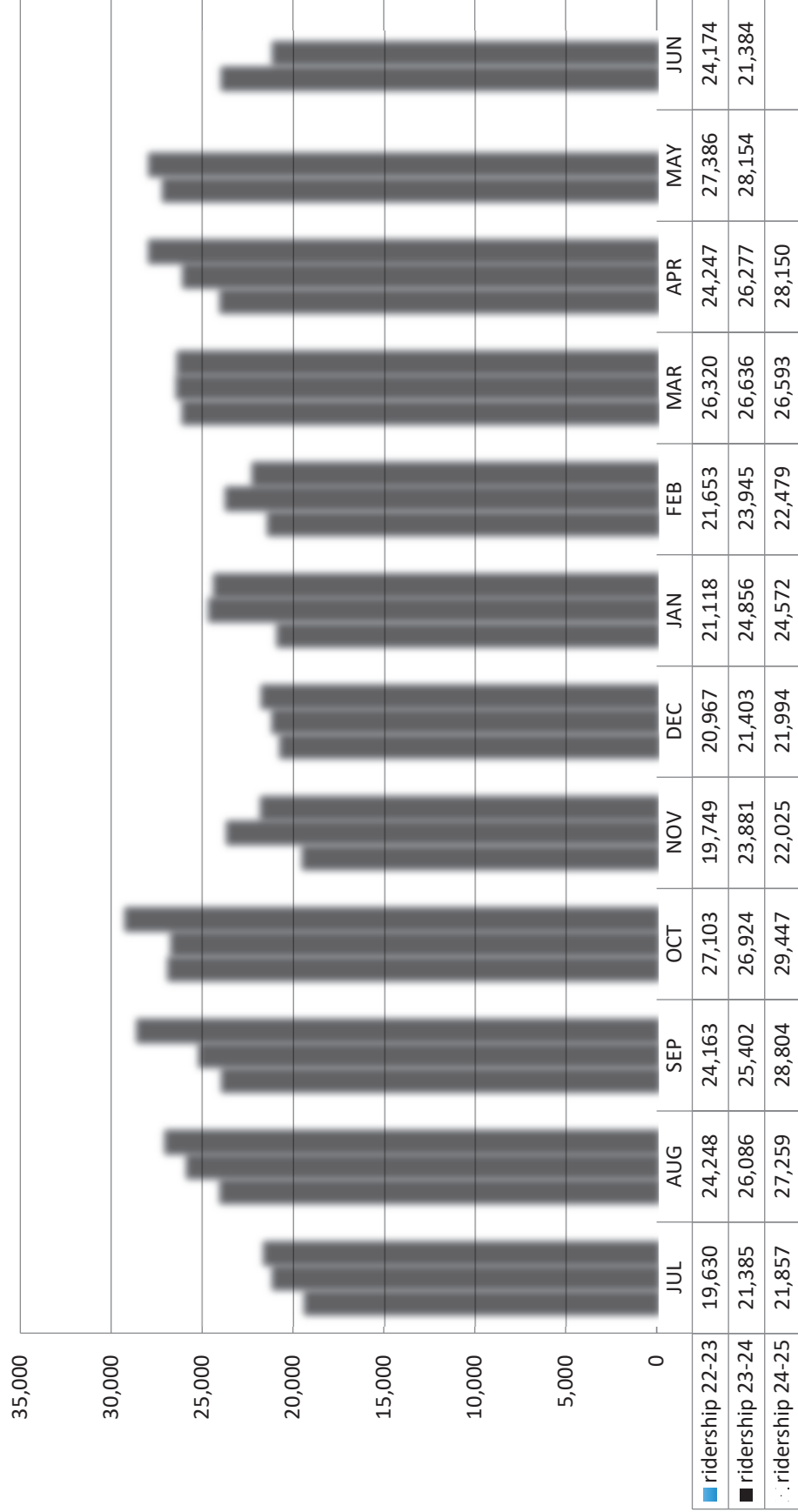


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WESTCAT EXPRESS RIDERSHIP

Includes Routes J, JX and JPX



WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation

AGENDA ITEM 1.3 continued*Month & Fiscal Year- February 2025*

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - General Public	\$ 9,538.99	\$ 98,788.29		\$ 2,814.25	\$ 6,724.74
Cash Fare - Senior & Disabled	\$ 2,486.50	\$ 21,551.20	\$ 621.25	\$ 537.00	\$ 1,328.25
Cash Fare - Transfers	\$ 393.00	\$ 3,583.75	\$ 16.00		\$ 377.00
Cash Fare - Regional Paratransit	\$ 177.00	\$ 1,473.00	\$ 177.00		
Cash Fare - Local Day Pass Sales	\$ 1,760.50	\$ 14,864.75		\$ 12.00	\$ 1,748.50
Total Estimated Cash (a)	\$ 14,355.99	\$ 140,260.99	\$ 814.25	\$ 3,363.25	\$ 10,178.49
Over/(Short) Cash Count	\$ 4.22	\$ 68.15	\$ 1.94	\$ 1.03	\$ 1.25
Bank /Book Deposit Corrections	\$ -	\$ (30.96)			
Subtotal Cash Fare Deposit	\$ 14,360.21	\$ 140,298.18	\$ 816.19	\$ 3,364.28	\$ 10,179.74
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ 1,145.00	\$ 6,910.00	\$ 1,145.00		
Summer Youth Pass (SYP)	\$ -	\$ 30.00			
Clipper Sales	\$ -	\$ 1,810.00			
Lynx 31-Day Pass Sales - GP	\$ 840.00	\$ 8,610.00		\$ 840.00	
Lynx 31-Day Pass Sales - SNR/DSBLD	\$ 140.00	\$ 980.00		\$ 140.00	
Lynx Stored Ride Pass Sales	\$ 300.00	\$ 980.00		\$ 300.00	
Local 31-Day Pass Sales - GP	\$ 1,080.00	\$ 18,120.00			\$ 1,080.00
Local 31-Day Pass Sales -SNR/DSBLD	\$ 260.00	\$ 2,580.00			\$ 260.00
Local Stored Value Pass Sales	\$ -	\$ -			
Local Day Pass Sales (Prepaid)	\$ 22.50	\$ 2,649.50			\$ 22.50
Shopify (Shipping Fees)	\$ 44.00	\$ 271.00	\$ 11.00	\$ 24.00	\$ 9.00
Over payment	\$ -	\$ -			
Returned Checks	\$ -	\$ -			
Refunds Issued from Ticket / Pass Sales	\$ -	\$ (141.00)			
Subtotal Prepaid Sales Deposit	\$ 3,831.50	\$ 42,799.50	\$ 1,156.00	\$ 1,304.00	\$ 1,371.50
Billings Issued	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
CCC Nutrition Tickets	\$ 79.00	\$ 597.00	\$ 79.00		
Lynx B1G1F - GP 31-Day Pass	\$ -	\$ -			
Lynx B1G1F - SNR/DSBLD 31-Day Pass	\$ -	\$ -			
Wage Works - Local GP 31-Day Pass	\$ -	\$ 80.00			
Wage Works - Local SNR/DSBLD -31-Day Pass	\$ -	\$ 20.00			
Wage Works - Lynx GP 31-Day Pass	\$ 840.00	\$ 6,020.00		\$ 840.00	
Wage Works - Lynx SNR/DSBLD 31-Day Pass	\$ 70.00	\$ 560.00		\$ 70.00	
Wage Works - Lynx 10 Ride Pass	\$ -	\$ 650.00			
Wage Works - Local Stored Value Pass	\$ -	\$ -			
Capital Corridor Vouchers (Annually)	\$ -	\$ -			
511 Contra Costa (BOGO LYNX)	\$ -	\$ 1,960.00			
10 Ride LYNX Promo	\$ -	\$ 2,700.00			
511 CC Summer Youth Pass	\$ -	\$ 1,473.90			
WCCUSD (\$37.00 SBPP)	\$ 15,910.00	\$ 104,710.00			\$ 15,910.00
BART Parking	\$ -	\$ 519.75			
CCTA Summer Youth Pass	\$ -	\$ 866.10			
CCTA Life Program	\$ -	\$ 3,960.00			
Clipper	\$ 74,751.58	\$ 596,229.86		\$ 47,958.84	\$ 26,792.74
CCC Health Services	\$ -	\$ 2,100.00			
CCC Employee & Human Services	\$ -	\$ 400.00			
Contra Costa College	\$ -	\$ -			
Clipper Start - MTC	\$ -	\$ -			
Pass 2 Class Program	\$ -	\$ 21,520.00			
<i>*Other</i>	\$ -	\$ -			
Subtotal Billings	\$ 91,650.58	\$ 744,366.61	\$ 79.00	\$ 48,868.84	\$ 42,702.74
Total Passenger Revenue	\$ 109,842.29	\$ 927,464.29	\$ 2,051.19	\$ 53,537.12	\$ 54,253.98

	Monthly System Total	CYTD
Total Passenger Revenue Last Year	\$ 111,544.85	\$ 750,770.96

WestCAT Monthly Passenger & Auxiliary Revenue Reconciliation
Month & Fiscal Year- March 2025

Cash Fares for Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Cash Fare - General Public	\$ 12,102.50	\$ 110,890.79		\$ 3,482.00	\$ 8,620.50
Cash Fare - Senior & Disabled	\$ 2,983.75	\$ 24,534.95	\$ 723.75	\$ 613.75	\$ 1,646.25
Cash Fare - Transfers	\$ 404.75	\$ 3,988.50	\$ 8.50	\$ 3.75	\$ 392.50
Cash Fare - Regional Paratransit	\$ 231.00	\$ 1,704.00	\$ 231.00		
Cash Fare - Local Day Pass Sales	\$ 2,004.06	\$ 16,868.81		\$ 7.00	\$ 1,997.06
Total Estimated Cash (a)	\$ 17,726.06	\$ 157,987.05	\$ 963.25	\$ 4,106.50	\$ 12,656.31
Over/(Short) Cash Count	\$ 2.33	\$ 70.48	\$ 0.16	\$ 2.75	\$ (0.58)
Bank/Book Deposit Corrections	\$ (1.15)	\$ (32.11)			\$ (1.15)
Subtotal Cash Fare Deposit	\$ 17,727.24	\$ 158,025.42	\$ 963.41	\$ 4,109.25	\$ 12,654.58
Prepaid Sales Deposit	Monthly System Total	CYTD	Dial-A-Ride	Transbay-Lynx	Fixed Route
Ticket Books	\$ 570.00	\$ 7,480.00	\$ 570.00		
Summer Youth Pass (SYP)	\$ -	\$ 30.00			
Clipper Sales	\$ -	\$ 1,810.00			
Lynx 31-Day Pass Sales - GP	\$ 1,120.00	\$ 9,730.00		\$ 1,120.00	
Lynx 31-Day Pass Sales - SNR/DSBLD	\$ 210.00	\$ 1,190.00		\$ 210.00	
Lynx Stored Ride Pass Sales	\$ 80.00	\$ 1,060.00		\$ 80.00	
Local 31-Day Pass Sales - GP	\$ 2,840.00	\$ 20,960.00			\$ 2,840.00
Local 31-Day Pass Sales -SNR/DSBLD	\$ 300.00	\$ 2,880.00			\$ 300.00
Local Stored Value Pass Sales	\$ -	\$ -			
Local Day Pass Sales (Prepaid)	\$ 83.50	\$ 2,733.00			\$ 83.50
Shopify (Shipping Fees)	\$ 35.00	\$ 306.00	\$ 10.00	\$ 13.00	\$ 12.00
Over payment	\$ -	\$ -			
Returned Checks	\$ -	\$ -			
Refunds Issued from Ticket / Pass Sales	\$ -	\$ (141.00)			
Subtotal Prepaid Sales Deposit	\$ 5,238.50	\$ 48,038.00	\$ 580.00	\$ 1,423.00	\$ 3,235.50
Billings Issued	Monthly System Total	CYTD			
CCC Nutrition Tickets	\$ 108.00	\$ 705.00	\$ 108.00		
Lynx B1G1F - GP 31-Day Pass	\$ -	\$ -			
Lynx B1G1F - SNR/DSBLD 31-Day Pass	\$ -	\$ -			
Wage Works - Local GP 31-Day Pass	\$ 40.00	\$ 120.00			\$ 40.00
Wage Works - Local SNR/DSBLD -31-Day Pass	\$ -	\$ 20.00			
Wage Works - Lynx GP 31-Day Pass	\$ 840.00	\$ 6,860.00		\$ 840.00	
Wage Works - Lynx SNR/DSBLD 31-Day Pass	\$ 70.00	\$ 630.00		\$ 70.00	
Wage Works - Lynx 10 Ride Pass	\$ -	\$ 650.00			
Wage Works - Local Stored Value Pass	\$ -	\$ -			
Capital Corridor Vouchers (Annually)	\$ -	\$ -			
511 Contra Costa (BOGO LYNX)	\$ -	\$ 1,960.00			
10 Ride LYNX Promo	\$ 1,550.00	\$ 4,250.00		\$ 1,550.00	
511 CC Summer Youth Pass	\$ -	\$ 1,473.90			
WCCUSD (\$37.00 SBPP)	\$ -	\$ 104,710.00			
BART Parking	\$ 500.05	\$ 1,019.80			\$ 500.05
CCTA Summer Youth Pass	\$ -	\$ 866.10			
CCTA Life Program	\$ 1,890.00	\$ 5,850.00	\$ 1,890.00		
Clipper	\$ 93,511.47	\$ 689,741.33		\$ 62,388.48	\$ 31,122.99
CCC Health Services	\$ -	\$ 2,100.00			
CCC Employee & Human Services	\$ -	\$ 400.00			
Contra Costa College	\$ -	\$ -			
Clipper Start - MTC	\$ -	\$ -			
Pass 2 Class Program	\$ -	\$ 21,520.00			
*Other	\$ -	\$ -			
Subtotal Billings	\$ 98,509.52	\$ 842,876.13	\$ 1,998.00	\$ 64,848.48	\$ 31,663.04
Total Passenger Revenue	\$ 121,475.26	\$ 1,048,939.55	\$ 3,541.41	\$ 70,380.73	\$ 47,553.12

	Monthly System Total	CYTD
Total Passenger Revenue Last Year	\$ 115,527.76	\$ 866,298.72

Agenda Item 1.4

Staff Report on FY 25-26 State of Good Repair Local Match for Purchase of Replacement Revenue Vehicles

Background

The Road Repair and Accountability Act of 2017, Senate Bill 1 (SB1), includes the State of Good Repair (SGR) Program, an investment in public transit providing additional revenues for transit infrastructure repair and service improvements. This program receives approximately \$105 million annually in SGR funds, which are made available for eligible transit maintenance, rehabilitation and capital projects.

- Senate Bill (SB) 1 : The Road Repair and Accountability Act of 2017
- SGR is a Revenue Based allocation (Public Utilities Code Section 99314)
- Public Utilities Code Section 99314 allocations are based on the revenue amount for each eligible operator, determined from annual reports submitted to the State Controller's Office (SCO).

Discussion

For FY 25-26 WestCAT has been allocated \$101,591 in SGR funds, which we are proposing to use to fulfill our 20% local match requirement for upcoming vehicle purchases. The Board has approved use of these funds for this purpose in the past.

The SGR application process requires Board approval each year. We are requesting approval to submit a request for State of Good Repair Funds in the amount of \$101,591 to be used as local match dollars for upcoming vehicle purchases.

WestCAT will have vehicles reaching their end of useful life and will need replacement vehicles. WestCAT is required to fund 20% of the vehicle purchase with local funding sources.

Requested Action

Staff recommends approval of Resolution 2025-07 to approve the FY 25-26 State of Good Repair Local Match for Purchase of Replacement Revenue Vehicles Project and for the General Manager to submit a State of Good Repair allocation request for the Local Match for Purchase of Replacement Revenue Vehicles.

RESOLUTION #2025-07

**APPROVING THE PROJECT LIST FOR FY 2025-2026
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**
Local match for purchase of replacement revenue vehicles

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, establishing the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, SGR funds are allocated by the Metropolitan Transportation Commission; and

WHEREAS, WCCTA's share of SGR funds for fiscal year 2025-26 is estimated to be \$101,591; and

WHEREAS, these funds will be used for Local match for purchase of replacement revenue vehicles; and

WHEREAS, in order to qualify for these funds, the WCCTA is required to submit a proposed project list to the Metropolitan Transportation Commission on an annual basis; and

NOW, THEREFORE, BE IT RESOLVED that the WCCTA Board of Directors hereby approves the SB1 State of Good Repair Project List for FY 2025-26; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the WCCTA that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the General Manager is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair Funds and to execute the related grant applications, forms and agreements:

Project Name: Local match for purchase of replacement revenue vehicles

Amount of SGR Funds Requested: \$101,591

Regularly passed and adopted this 12th day of June, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tom Hansen, Chair, Board of Directors

ATTEST: _____
Clerk to the Board

AGENDA ITEM 1.5

QUARTERLY FINANCIAL & OPERATING DATA REPORT

(Article 4 Claimants)

MTC Form 10Q
Operator: WCCTA
Quarter Ending: 03/31/2025
Date: 06/05/2025

____ Motor Bus
____ Rail
____ Ferryboat
____ Demand Response
__X__ Total All Modes

FINANCIAL DATA

Operating Expenses - Functional

1. Operations
2. Vehicle Maintenance
3. Non-Vehicle Maintenance
4. General Administration
5. Total Expenses (lines 1-4)

Operating Expenses - Object Class

6. Labor
7. Fringe Benefits
8. Services
9. Fuel/Lubricants
10. Tires and Tubes
11. Other Materials & Supplies
12. Utilities
13. Purchased Transportation
14. Casualty & Liability
15. Leases & Rentals
16. Interest Expense
17. Other Object Class Expense *
18. TOTAL Expenses(line6 thru 17)
19. Depreciation
20. Memo Item

REVENUES-OPERATING & NON-OPERATING

21. Farebox
22. Non-Farebox
23. Sales Tax, contributed by other agencies
24. Sales Tax, directly levied by operator
25. TDA(operating & planning & admin. funds)
26. STA(operating & planning & admin. funds)
27. RM2 / RM3 funds
28. FTA sec.8(planning)& sec.9(operating)funds
29. Other Fed.,State,or local, non-operator funds
30. Other Operator Funds
31. TOTAL Revenue(add lines 21 through 30)

Balance

32. Net Operating Surplus/(Deficit)(line 31 - line 18)
33. Line 32,less transfers to oper., Capital, or Other

OPERATING DATA

34. Revenue Passengers
35. Total Passengers
36. Revenue Vehicle Miles
37. Revenue Vehicle Hours
38. Employees, FT equivalents(FTE=500 hrs/qtr.)
39. Farebox Recovery Ratio

Current Fiscal Year 2024-2025			
Current Qtr. Actual	Year to Date Actual	Total Adjusted Budget	% of Budget Remaining
2,623,436	7,759,987	11,199,979	31
436,351	1,422,149	2,119,486	33
115,279	384,571	523,800	27
370,777	1,184,511	1,671,980	29
3,545,843	10,751,217	15,515,245	31
309,285	901,600	1,272,200	29
124,647	359,083	481,000	25
69,360	412,524	696,500	41
310,131	868,660	1,867,500	53
24,296	95,440	175,000	45
128,854	423,239	696,520	39
34,955	101,058	179,600	44
2,269,792	6,745,190	9,035,259	25
187,560	568,286	779,666	27
26,553	79,762	120,000	34
60,409	196,377	212,000	7
3,545,843	10,751,217	15,515,245	31
347,103	1,048,940	1,299,915	19
61,647	126,098	70,000	0
549,537	1,648,612	2,093,155	21
854,306	2,562,917	3,654,510	30
953,343	2,858,805	1,728,296	0
1,514,583	2,004,094	2,601,193	23
0	0	371,719	100
8,429	34,521	135,850	75
740,019	2,220,057	3,560,607	38
5,028,967	12,504,044	15,515,245	19
1,483,123	1,752,827	0	
165,476	485,625	607,000	20
174,509	517,069	681,700	24
350,314	1,053,442	1,500,400	30
20,281	60,469	83,400	27
9.8%	9.8%	8.4%	

* Other Object Class Expense includes planning & marketing expenses, dues & subscriptions, and travel expenses.

This form has been completed on the following basis (check one):

Cash Basis _____

Accrual Basis X

WCCTA - WestCAT
Income Statement
For the Nine Months Ending March 31, 2025

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
Operating Expenses - Functional					
<u>Operations:</u>					
Outside Services, Operations	29,375.79	100,052.12	154,800.00	54,747.88	35.37
Fuel & Lubricants	310,130.64	868,659.83	1,867,500.00	998,840.17	53.49
Tires & Tubes	24,296.10	95,440.00	175,000.00	79,560.00	45.46
Postage, Operations	(112.36)	(37.70)	840.00	877.70	104.49
Other Mat & Supplies, Oper	146.00	374.82	1,000.00	625.18	62.52
Utilities, Operations	17,239.33	49,311.39	95,300.00	45,988.61	48.26
Telephone, Operations	6,169.57	18,165.65	25,200.00	7,034.35	27.91
Insurance, Operations	184,752.71	559,863.98	762,466.00	202,602.02	26.57
Purchased Transportation, Oper	1,978,545.93	5,863,883.81	7,870,272.68	2,006,388.87	25.49
Marketing & Advertising, Oper	41,306.67	85,609.65	28,500.00	(57,109.65)	(200.38)
Miscellaneous Exp, Operations	0.00	877.38	2,500.00	1,622.62	64.90
Rentals & Leases, Operations	25,467.75	76,403.25	115,500.00	39,096.75	33.85
Clipper/Shopify/mtot fees, Ops	6,118.22	41,382.77	101,100.00	59,717.23	59.07
1. Operations	2,623,436.35	7,759,986.95	11,199,978.68	3,439,991.73	30.71
<u>Vehicle Maintenance:</u>					
Outside Service, Vehicle Maint	26,543.08	169,940.57	324,500.00	154,559.43	47.63
Other Mat & Supplies, Veh Maint	118,561.25	370,901.97	630,000.00	259,098.03	41.13
Purchased Transp, Veh Maint	291,246.51	881,305.99	1,164,986.00	283,680.01	24.35
2. Vehicle Maintenance	436,350.84	1,422,148.53	2,119,486.00	697,337.47	32.90
<u>Non-Vehicle Maintenance:</u>					
Other Salaries, Non-Veh, Comp	13,520.26	42,699.93	60,361.00	17,661.07	29.26
Other Paid Abs, Non-Veh, Comp	865.28	2,595.84	0.00	(2,595.84)	0.00
Pension Benefit, Non-Veh, Comp	2,045.83	6,276.02	8,108.00	1,831.98	22.59
Fringe Benefits, Non-Veh, Comp	1,573.15	5,707.38	9,139.00	3,431.62	37.55
Other Salaries, Non-Veh Maint	40,364.87	125,006.50	201,939.00	76,932.50	38.10
Other Paid Absences, Non-Veh	6,397.33	15,951.17	0.00	(15,951.17)	0.00
Pension Benefits, Non-Veh Main	6,731.40	20,163.66	26,892.00	6,728.34	25.02
Fringe Benefits, Non-Veh Maint	14,338.81	39,123.48	44,261.00	5,137.52	11.61
Outside Service, Non-Veh Maint	10,943.02	41,561.07	63,600.00	22,038.93	34.65
O/S Service, Non-Veh, Computer	9,696.06	37,748.34	50,000.00	12,251.66	24.50
Other Mat&Suppl, Non-Veh Maint	7,404.50	40,508.28	40,000.00	(508.28)	(1.27)
OtherMat&Sup-Non-Veh, Comput	1,398.54	7,117.36	19,000.00	11,882.64	62.54
Misc. Exp, Non-Veh Maint	0.00	111.77	500.00	388.23	77.65
3. Non-Vehicle Maintenance	115,279.05	384,570.80	523,800.00	139,229.20	26.58
<u>General Administration:</u>					
Other Salaries & Wages, Admin	202,170.72	599,320.71	1,009,900.00	410,579.29	40.66
Other Paid Absences, Admin	45,966.20	116,025.86	0.00	(116,025.86)	0.00
Pension Benefits, Admin	37,381.99	111,654.03	158,900.00	47,245.97	29.73
Fringe Benefits, Admin	62,576.19	176,158.28	233,700.00	57,541.72	24.62
Outside Services, Admin	(7,197.71)	63,221.98	103,600.00	40,378.02	38.97
Postage, Admin	73.65	325.66	680.00	354.34	52.11
Other Mat & Supplies, Admin	1,382.86	4,048.28	5,000.00	951.72	19.03
Utilities, Admin	8,461.64	24,497.66	46,500.00	22,002.34	47.32
Telephone, Admin	3,084.79	9,082.82	12,600.00	3,517.18	27.91
Insurance, Admin	2,807.41	8,422.23	17,200.00	8,777.77	51.03
Dues & Subscriptions, Admin	8,975.00	53,388.00	55,600.00	2,212.00	3.98
Travel Expense, Admin	339.16	5,411.82	10,000.00	4,588.18	45.88
Miscellaneous Exp, Admin	1,696.73	2,751.35	1,300.00	(1,451.35)	(111.64)
Rentals & Leases, Admin	1,085.23	3,358.37	4,500.00	1,141.63	25.37
Fees, Admin	1,973.09	6,844.11	12,500.00	5,655.89	45.25

WCCTA - WestCAT
Income Statement
For the Nine Months Ending March 31, 2025

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
4. General Administration	370,776.95	1,184,511.16	1,671,980.00	487,468.84	29.16
5. Total Expenses	3,545,843.19	10,751,217.44	15,515,244.68	4,764,027.24	30.71
Operating Expenses - Object Class					
Other Salaries, Non-Veh Maint	40,364.87	125,006.50	201,939.00	76,932.50	38.10
Other Salaries, Non-Veh, Comp	13,520.26	42,699.93	60,361.00	17,661.07	29.26
Other Salaries & Wages, Admin	202,170.72	599,320.71	1,009,900.00	410,579.29	40.66
Other Paid Absences, Non-Veh	6,397.33	15,951.17	0.00	(15,951.17)	0.00
Other Paid Abs, Non-Veh, Comp	865.28	2,595.84	0.00	(2,595.84)	0.00
Other Paid Absences, Admin	45,966.20	116,025.86	0.00	(116,025.86)	0.00
6. Labor	309,284.66	901,600.01	1,272,200.00	370,599.99	29.13
Pension Benefits, Non-Veh Main	6,731.40	20,163.66	26,892.00	6,728.34	25.02
Pension Benefit, Non-Veh, Comp	2,045.83	6,276.02	8,108.00	1,831.98	22.59
Pension Benefits, Admin	37,381.99	111,654.03	158,900.00	47,245.97	29.73
Fringe Benefits, Non-Veh Maint	14,338.81	39,123.48	44,261.00	5,137.52	11.61
Fringe Benefits, Non-Veh, Comp	1,573.15	5,707.38	9,139.00	3,431.62	37.55
Fringe Benefits, Admin	62,576.19	176,158.28	233,700.00	57,541.72	24.62
7. Fringe Benefits	124,647.37	359,082.85	481,000.00	121,917.15	25.35
<u>Services:</u>					
Outside Services, Operations	29,375.79	100,052.12	154,800.00	54,747.88	35.37
Outside Service, Vehicle Maint	26,543.08	169,940.57	324,500.00	154,559.43	47.63
Outside Service, Non-Veh Maint	10,943.02	41,561.07	63,600.00	22,038.93	34.65
O/S Service, Non-Veh, Computer	9,696.06	37,748.34	50,000.00	12,251.66	24.50
Outside Services, Admin	(7,197.71)	63,221.98	103,600.00	40,378.02	38.97
8. Services	69,360.24	412,524.08	696,500.00	283,975.92	40.77
9. Fuel/Lubricants	310,130.64	868,659.83	1,867,500.00	998,840.17	53.49
10. Tires and Tubes	24,296.10	95,440.00	175,000.00	79,560.00	45.46
<u>Other Materials & Supplies:</u>					
Postage, Operations	(112.36)	(37.70)	840.00	877.70	104.49
Postage, Admin	73.65	325.66	680.00	354.34	52.11
Other Mat & Supplies, Oper	146.00	374.82	1,000.00	625.18	62.52
Other Mat & Supplies, Veh Maint	118,561.25	370,901.97	630,000.00	259,098.03	41.13
Other Mat&Suppl, Non-Veh Maint	7,404.50	40,508.28	40,000.00	(508.28)	(1.27)
OtherMat&Sup-Non-Veh, Comput	1,398.54	7,117.36	19,000.00	11,882.64	62.54
Other Mat & Supplies, Admin	1,382.86	4,048.28	5,000.00	951.72	19.03
11. Other Materials & Supplies	128,854.44	423,238.67	696,520.00	273,281.33	39.24
<u>Utilities:</u>					
Utilities, Operations	17,239.33	49,311.39	95,300.00	45,988.61	48.26
Utilities, Admin	8,461.64	24,497.66	46,500.00	22,002.34	47.32

WCCTA - WestCAT
Income Statement
For the Nine Months Ending March 31, 2025

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
Telephone, Operations	6,169.57	18,165.65	25,200.00	7,034.35	27.91
Telephone, Admin	3,084.79	9,082.82	12,600.00	3,517.18	27.91
12. Utilities	34,955.33	101,057.52	179,600.00	78,542.48	43.73
<u>Purchased Transportation:</u>					
Purchased Transportation, Oper	1,978,545.93	5,863,883.81	7,870,272.68	2,006,388.87	25.49
Purchased Transp, Veh Maint	291,246.51	881,305.99	1,164,986.00	283,680.01	24.35
13. Purchased Transportation	2,269,792.44	6,745,189.80	9,035,258.68	2,290,068.88	25.35
<u>Casualty & Liability:</u>					
Insurance, Operations	184,752.71	559,863.98	762,466.00	202,602.02	26.57
Insurance, Admin	2,807.41	8,422.23	17,200.00	8,777.77	51.03
14. Casualty & Liability	187,560.12	568,286.21	779,666.00	211,379.79	27.11
<u>Leases & Rentals:</u>					
Rentals & Leases, Operations	25,467.75	76,403.25	115,500.00	39,096.75	33.85
Rentals & Leases, Admin	1,085.23	3,358.37	4,500.00	1,141.63	25.37
15. Leases & Rentals	26,552.98	79,761.62	120,000.00	40,238.38	33.53
<u>Other Object Class Expense:</u>					
Dues & Subscriptions, Admin	8,975.00	53,388.00	55,600.00	2,212.00	3.98
Travel Expense, Admin	339.16	5,411.82	10,000.00	4,588.18	45.88
Clipper/Shopify/mtot fees, Ops	6,118.22	41,382.77	101,100.00	59,717.23	59.07
Fees, Admin	1,973.09	6,844.11	12,500.00	5,655.89	45.25
Marketing & Advertising, Oper	41,306.67	85,609.65	28,500.00	(57,109.65)	(200.38)
Miscellaneous Exp, Operations	0.00	877.38	2,500.00	1,622.62	64.90
Misc. Exp, Non-Veh Maint	0.00	111.77	500.00	388.23	77.65
Miscellaneous Exp, Admin	1,696.73	2,751.35	1,300.00	(1,451.35)	(111.64)
17. Other Object Class Expense	60,408.87	196,376.85	212,000.00	15,623.15	7.37
18. TOTAL Expenses	3,545,843.19	10,751,217.44	15,515,244.68	4,764,027.24	30.71
REVENUES - OPERATING					
<u>Farebox:</u>					
Passenger Fares, Cash, FR	339,733.10	1,027,117.13	1,300,000.00	272,882.87	20.99
Passenger Fares, Cash, DAR	5,232.60	15,267.42	0.00	(15,267.42)	0.00
Passenger Fares, Coupons, DAR	2,137.00	6,555.00	0.00	(6,555.00)	0.00
21. Farebox	347,102.70	1,048,939.55	1,300,000.00	251,060.45	19.31
<u>Non-Farebox:</u>					
Advertising Revenues	16,290.50	32,540.49	40,000.00	7,459.51	18.65
Interest Income	45,356.67	83,385.90	30,000.00	(53,385.90)	(177.95)
Misc. Non-Transp. Revenues	0.00	10,171.87	0.00	(10,171.87)	0.00
22. Non-Farebox	61,647.17	126,098.26	70,000.00	(56,098.26)	(80.14)

Measure J Operating Funds:

WCCTA - WestCAT
Income Statement
For the Nine Months Ending March 31, 2025

	Current Qtr Actual	Year to Date	Total Adopted Budget	Budget Balance	% Budget Remaining
Measure J Operating Funds, FR	416,352.00	1,249,056.00	1,585,586.70	336,530.70	21.22
Measure J Operating Funds, DAR	133,185.00	399,556.00	507,568.64	108,012.64	21.28
23. Measure J Operating Funds	549,537.00	1,648,612.00	2,093,155.34	444,543.34	21.24
<u>TDA Operating Funds:</u>					
TDA Operating Assistance	809,564.75	2,428,694.25	4,534,177.00	2,105,482.75	46.44
TDA 4.5 Oper Assist, DAR	44,740.75	134,222.25	180,407.00	46,184.75	25.60
25. TDA Operating Funds	854,305.50	2,562,916.50	4,714,584.00	2,151,667.50	45.64
<u>STA Operating Funds:</u>					
STA Operating Assistance	252,608.50	757,825.50	663,017.40	(94,808.10)	(14.30)
STA County Block Grant	700,734.50	2,100,979.50	1,065,279.00	(1,035,700.50)	(97.22)
26. STA Operating Funds	953,343.00	2,858,805.00	1,728,296.40	(1,130,508.60)	(65.41)
<u>Bridge Tolls</u>					
RM3 Funds	1,269,827.10	1,269,827.10	600,000.00	(669,827.10)	(111.64)
RM2 Funds	244,755.75	734,267.25	941,033.00	206,765.75	21.97
27. Bridge Tolls	1,514,582.85	2,004,094.35	1,541,033.00	(463,061.35)	(30.05)
<u>FTA Sec 8 (planning) & Sec 9 (operating):</u>					
FTA 5307 Paratransit Set-Aside	0.00	0.00	371,719.00	371,719.00	100.00
28. Federal Operating Funds	0.00	0.00	371,719.00	371,719.00	100.00
<u>Other Federal, State, Local Non-Operator Funds:</u>					
Low Carbon Transit Oper Prog	8,429.34	34,521.49	135,849.94	101,328.45	74.59
29. Other Fed, State, Local Non-	8,429.34	34,521.49	135,849.94	101,328.45	74.59
<u>Other Operator Funds:</u>					
BART Feeder Bus Oper. Funds	740,019.00	2,220,057.00	3,560,607.00	1,340,550.00	37.65
30. Other Operator Funds	740,019.00	2,220,057.00	3,560,607.00	1,340,550.00	37.65
TOTAL Revenue	5,028,966.56	12,504,044.15	15,515,244.68	3,011,200.53	19.41
32. Net Operating Surplus (Defi	1,483,123.37	1,752,826.71	0.00	(1,752,826.71)	0.00

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 DRAFT BUDGET AND FORECAST

As of Jun 12, 2025

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WestCAT**WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 DRAFT BUDGET SUMMARY**

	FY 2024 Actuals	FY 2025 Budget	FY 2025 Estimated Actuals	FY 2026 Proposed Budget	% Over/Under Prior Year Budget
Operating Budget					
Operations	\$ 10,754,846	\$ 11,199,979	\$ 10,614,142	\$ 11,720,028	10.4%
Vehicle Maintenance	\$ 1,997,657	\$ 2,119,486	\$ 2,046,553	\$ 2,065,070	0.9%
Facility Maintenance	\$ 480,926	\$ 523,800	\$ 565,330	\$ 624,750	10.5%
General Administration	\$ 1,483,025	\$ 1,671,980	\$ 1,715,430	\$ 1,800,020	4.9%
Subtotal	\$ 14,716,454	\$ 15,515,245	\$ 14,941,455	\$ 16,209,868	8.5%
Capital Budget					
Revenue Fleet	\$ -	\$ -	\$ 10,512,000	\$ -	-100.0%
Non Revenue Fleet	\$ 154,913	\$ -	\$ -	\$ -	0.0%
Facility Maintenance & Modernization	\$ 75,370	\$ -	\$ 195,000	\$ 335,000	71.8%
Information Technology	\$ 18,409	\$ 2,000	\$ 64,000	\$ 25,000	-60.9%
ZEB Infrastructure	\$ -	\$ -	\$ -	\$ 1,000,000	0.0%
Maintenance Equipment & Tools	\$ 69,749	\$ -	\$ 56,000	\$ -	-100.0%
Office Furniture & Equipment	\$ 6,255	\$ 2,000	\$ 4,000	\$ -	-100.0%
Subtotal	\$ 324,696	\$ 4,000	\$ 10,831,000	\$ 1,360,000	-87.4%
Grand Total	\$ 15,041,150	\$ 15,519,245	\$ 25,772,455	\$ 17,569,868	-31.8%

Note:

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 PROPOSED BUDGET-OPERATING EXPENDITURES

Category	FY 2025 Budget	FY 2025 Estimated Actual	FY 2026 Proposed Budget	% change from FY 2025 Est. Actual
Operations				
Purchased Transportation				
Monthly Fixed Fee	\$2,403,003	\$2,403,880	\$2,767,498	15.1%
Variable Expense	\$5,467,270	\$5,467,270	\$6,010,980	9.9%
Total Purchased Transportation	\$7,870,273	\$7,871,150	\$8,778,478	11.5%
Services				
Security system monitoring	\$2,500	\$2,600	\$2,730	5.0%
Mobile Communications	\$75,000	\$63,000	\$66,200	5.1%
Management Information System	\$63,000	\$63,000	\$65,900	4.6%
Printing and Design	\$5,000	\$5,000	\$5,000	0.0%
Storm Drain Monitoring	\$2,700	\$2,700	\$20,000	640.7%
Other	\$9,300	\$3,000	\$6,000	100.0%
Total Services	\$157,500	\$139,300	\$165,830	19.0%
Fees				
Clipper/Online ticket sales fees	\$100,000	\$70,000	\$75,000	7.1%
Merchant Account Bank fees	\$1,100	\$1,100	\$1,100	0.0%
Total Fees	\$101,100	\$71,100	\$76,100	7.0%
Other Materials & Supplies	\$1,000	\$1,000	\$1,000	0.0%
Utilities				
PG & E	\$60,000	\$50,000	\$55,000	10.0%
EBMUD	\$20,000	\$15,000	\$15,000	0.0%
Sewer Use Fee	\$4,800	\$2,000	\$2,100	5.0%
Garbage, and Other	\$7,800	\$7,800	\$8,200	5.1%
Facility Communications	\$25,200	\$24,500	\$26,950	10.0%
Total Utilities	\$117,800	\$99,300	\$107,250	8.0%
Insurance				
CALTIP Liability Loss Fund Deposit/Admin/Excess Insurance	\$480,193	\$480,193	\$453,424	-5.6%
CALTIP Physical Damage Premium	\$47,773	\$47,773	\$59,981	25.6%
MV Liability Coverage Premium	\$210,000	\$210,000	\$216,300	3.0%
Building fire & contents	\$24,500	\$12,155	\$15,000	23.4%
Total Insurance	\$762,466	\$750,121	\$744,705	-0.7%
Leases & Rent	\$115,500	\$101,871	\$112,100	10.0%
Revenue Vehicle Fuel & Lubricants				
Diesel	\$1,750,000	\$1,100,000	\$1,210,000	10.0%
Gasoline	\$0	\$90,500	\$99,550	10.0%
Lubricants	\$105,000	\$97,300	\$107,030	10.0%
Fees, Taxes, & Permits	\$12,500	\$15,100	\$15,855	5.0%
Total Fuel & Lubricants	\$1,867,500	\$1,302,900	\$1,432,435	9.9%
Tires & Tubes	\$175,000	\$140,000	\$154,000	10.0%

Category	FY 2025 Budget	FY 2025 Estimated Actual	FY 2026 Proposed Budget	% change from FY 2025 Est. Actual
Postage	\$840	\$600	\$630	5.0%
Marketing & Advertising				
Printing / Translation	\$8,500	\$8,500	\$30,000	252.9%
Public Information / Website and Schedule Development	\$5,000	\$9,800	\$15,000	53.1%
Service Promotion / Advertising	\$15,000	\$116,000	\$100,000	-13.8%
Total Marketing & Advertising	\$28,500	\$134,300	\$145,000	8.0%
Miscellaneous	\$2,500	\$2,500	\$2,500	0.0%
Total Operations Expenses	\$11,199,979	\$10,614,142	\$11,720,028	10.4%
Vehicle Maintenance				
Services				
Outside mechanical work	\$75,000	\$75,000	\$75,000	0.0%
CARB filter cleaning	\$15,000	\$7,500	\$7,500	0.0%
Towing	\$25,000	\$25,000	\$30,000	20.0%
Maintenance Information Systems	\$183,000	\$140,000	\$140,000	0.0%
Other	\$26,500	\$26,500	\$26,500	0.0%
Total Services	\$324,500	\$274,000	\$279,000	1.8%
Other Materials & Supplies	\$630,000	\$600,000	\$600,000	0.0%
Purchased Transportation (Vehicle Maintenance)	\$1,164,986	\$1,172,553	\$1,186,070	1.2%
Total Vehicle Maintenance Expenses	\$2,119,486	\$2,046,553	\$2,065,070	0.9%
Facility Maintenance				
Services				
Custodial Services	\$31,900	\$31,900	\$37,000	16.0%
Fuel tanks/pumps	\$6,000	\$6,000	\$6,000	0.0%
Landscape Maintenance	\$9,700	\$9,700	\$10,200	5.2%
Other Facility and Grounds Maintenance	\$15,000	\$15,000	\$15,750	5.0%
Network Maintenance	\$50,000	\$50,000	\$65,000	30.0%
Security System Service	\$1,000	\$1,000	\$1,000	0.0%
Total Services	\$113,600	\$113,600	\$134,950	18.8%
Miscellaneous	\$500	\$500	\$500	0.0%
Other Materials & Supplies				
Facility	\$40,000	\$58,800	\$61,750	5.0%
Network	\$19,000	\$19,000	\$19,950	5.0%
Total Other Materials & Supplies	\$59,000	\$77,800	\$81,700	5.0%
Salaries	\$262,300	\$264,000	\$285,400	8.1%
Fringe Benefits	\$53,400	\$70,200	\$75,700	7.8%
Pension Benefits	\$35,000	\$18,800	\$21,100	12.2%
<i>Pension Related- CalPERS UAL</i>	\$0	\$20,430	\$25,400	24.3%
Total Facility Maint. Wages & Benefits	\$350,700	\$373,430	\$407,600	9.2%
Total Facility Maintenance Expenses	\$523,800	\$565,330	\$624,750	10.5%

Category	FY 2025 Budget	FY 2025 Estimated Actual	FY 2026 Proposed Budget	% change from FY 2025 Est. Actual
General Administration				
Salaries	\$1,009,900	\$1,007,600	\$1,030,000	2.2%
Fringe Benefits	\$233,700	\$196,000	\$224,275	14.4%
Pension Benefits	\$158,900	\$91,600	\$106,300	16.0%
<i>Pension Related- CalPERS UAL</i>	\$0	\$54,500	\$67,700	24.2%
Total General Admin. Wages & Benefits	\$1,402,500	\$1,349,700	\$1,428,275	5.8%
Services				
Security system monitoring	\$1,500	\$1,500	\$1,500	0.0%
Legal Services	\$40,000	\$40,000	\$50,000	25.0%
Finance and Accounting Services	\$25,600	\$25,600	\$26,200	2.3%
Advocacy Services	\$30,000	\$30,000	\$30,000	0.0%
Other	\$6,500	\$115,000	\$100,000	-13.0%
Total Services	\$103,600	\$212,100	\$207,700	-2.1%
Other Materials & Supplies	\$5,000	\$5,500	\$6,000	9.1%
Utilities				
PG&E	\$30,000	\$25,000	\$27,500	10.0%
EBMUD	\$10,000	\$7,500	\$7,500	0.0%
Sewer Use Fee	\$2,500	\$1,000	\$1,050	5.0%
Garbage, and Other	\$4,000	\$4,000	\$4,200	5.0%
Facility Communications	\$12,600	\$12,300	\$13,530	10.0%
Total Utilities	\$59,100	\$49,800	\$53,780	8.0%
Insurance	\$17,200	\$11,230	\$12,500	11.3%
Dues & Subscriptions	\$55,600	\$55,600	\$60,000	7.9%
Postage	\$680	\$500	\$525	5.0%
Fees	\$12,500	\$12,500	\$12,500	0.0%
Miscellaneous	\$1,300	\$3,700	\$3,700	0.0%
Leases & Rent	\$4,500	\$4,800	\$5,040	5.0%
Travel and Meetings	\$10,000	\$10,000	\$10,000	0.0%
Total Other Expenses	\$101,780	\$98,330	\$104,265	6.0%
Total General Administration Expenses	\$1,671,980	\$1,715,430	\$1,800,020	4.9%
Total Operating Expenses	\$15,515,245	\$14,941,455	\$16,209,868	8.5%

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 PROPOSED BUDGET-OPERATING REVENUES

Category	FY 2025 Budget	FY 2025 Estimated Actual	FY 2026 Proposed Budget	% change from FY 2025 Est. Actual
Total Fare Revenue - All Modes	\$1,300,000	\$1,300,000	\$1,400,000	7.7%
TDA 4.0	\$3,087,329	\$3,238,259	\$2,943,630	-9.1%
TDA 4.0 Prior Year	\$1,446,848	\$0	\$1,740,509	0.0%
TDA 4.5 Paratransit	\$180,407	\$178,963	\$164,806	-7.9%
Total TDA Revenue	\$4,714,584	\$3,417,222	\$4,848,945	41.9%
STA Revenue Based	\$657,628	\$1,010,434	\$526,893	-47.9%
STA Population Based County Block Grant	\$1,065,279	\$2,800,490	\$910,299	-67.5%
STA Population Based (Clipper Bay Pass)	\$5,389	\$5,389	\$5,700	5.8%
STA Prior Year	\$0	\$0	\$0	0.0%
Total STA Revenue	\$1,728,296	\$3,816,313	\$1,442,892	-62.2%
Measure J Prog. 14 (Express)	\$608,742	\$641,520	\$641,520	0.0%
Measure J Prog. 16 (Express)	\$405,717	\$427,680	\$427,680	0.0%
Measure J Prog. 19B (Express)	\$421,200	\$429,667	\$429,667	0.0%
Measure J Prior Year	\$197,198	\$210,662	\$0	-100.0%
Measure J Prog. 15 (Paratransit)	\$358,081	\$375,107	\$382,952	2.1%
Measure J 20B (Paratransit)	\$102,217	\$104,358	\$104,358	0.0%
Total Measure J Revenue	\$2,093,155	\$2,188,994	\$1,986,177	-9.3%
Advertising revenue	\$40,000	\$32,540	\$20,000	-38.5%
Low Carbon Transit Ops Prog (LCTOP)	\$135,850	\$34,521	\$132,410	283.6%
RM2 / Express - JPX	\$200,519	\$208,614	\$208,614	0.0%
Regional Measure 2 / Express - LYNX JX	\$740,514	\$770,409	\$770,409	0.0%
Regional Measure 2 Marketing	\$0	\$100,000	\$100,000	0.0%
Regional Measure 3	\$600,000	\$2,502,177	\$610,823	-75.6%
FTA Sect. 5307 Paratransit Set Aside	\$371,719	\$0	\$1,119,925	0.0%
FTA Sect. 5307 Preventative Maintenance	\$0	\$0	\$0	0.0%
FTA Sect. 5303 Short Range Transit Planning	\$0	\$0	\$40,000	0.0%
BART Feeder Bus Funds	\$2,771,211	\$2,960,076	\$2,710,277	-8.4%
BART Feeder Bus Funds (Deferred)	\$789,396	\$0	\$789,396	0.0%
Non-Operating revenue	\$30,000	\$104,000	\$30,000	-71.2%
Total Other Revenue	\$5,679,209	\$6,712,338	\$6,531,854	-2.7%
Total Revenue	\$15,515,245	\$17,434,867	\$16,209,868	-7.0%
Less: Total Operating Expenses	(\$15,515,245)	(\$14,941,455)	(\$16,209,868)	8.5%
Surplus/Deficit	\$0	\$2,493,412	\$0	-100.0%

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM
FISCAL YEARS 2024-2032
\$ In Thousands

	actuals		Proposed	projected					
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Revenue Fleet by Mode									
<i>Fixed-Route</i>	\$ -	\$ 4,580	\$ -	\$ 9,600	\$ 9,600	\$ 6,400	\$ 8,250	\$ 8,250	
<i>Lynx</i>	\$ -	\$ 3,400	\$ -	\$ -	\$ 4,000			\$ -	\$ 6,000
<i>Paratransit</i>	\$ -	\$ 2,532	\$ -					\$ 3,480	
Non Revenue Fleet	\$ 155	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	
ZEB Infrastructure	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 4,000	\$ 2,000	\$ 500	\$ 500	\$ 1,000
Facility Maintenance & Modernization	\$ 74	\$ 195	\$ 335	\$ 2,000	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Information Technology	\$ 18	\$ 64	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25
Maintenance Equipment & Tools	\$ 71	\$ 56	\$ -	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
Office Furniture and Equipment	\$ 6	\$ 4	\$ -	\$ 25	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5
Total Capital Program	\$ 324	\$ 10,831	\$ 1,360	\$ 12,725	\$ 17,805	\$ 8,705	\$ 8,955	\$ 12,435	\$ 7,205
Federal 5307	\$ 127	\$ 5,421	\$ -	\$ 7,680	\$ 7,680	\$ 5,120	\$ 6,600	\$ 6,600	\$ 4,000
Federal Lo-No		\$ -	\$ 800						
LCTOP		\$ -	\$ -	\$ 353	\$ 600	\$ 365	\$ 334	\$ 260	\$ 260
RM3		\$ 1,722	\$ 200	\$ 1,000	\$ 976	\$ 633	\$ 500	\$ 597	\$ 300
Transportation Development Act		\$ -	\$ -						
Transportation Development Act Prior Year	\$ 197	\$ 3,185	\$ 360	\$ 2,125	\$ 205	\$ 305	\$ 205	\$ 205	\$ 205
State of Good Repair (SB1 Capital)		\$ 361	\$ -	\$ 178	\$ 92	\$ 95	\$ 98	\$ 101	\$ 103
AB 664 East Bay		\$ 142	\$ -	\$ 194	\$ 290	\$ 187	\$ 168	\$ 178	\$ 158
Total Capital Funding by Source	\$ 324	\$ 10,831	\$ 1,360	\$ 11,530	\$ 9,843	\$ 6,705	\$ 7,905	\$ 7,941	\$ 5,026

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-REVENUE FLEET
FISCAL YEARS 2023-2026

\$ In Thousands

11101 Transp. Vehicles & Equipment

Capital Program:	uncompleted (approved) projects	adopted FY 2025	estimated actual			proposed
	*Prior to FY25		FY 2025			FY2026
Revenue Fleet	\$ 5,852	\$ -	(3) 45 FT CB Vehicles \$ 3,400	(6) 35 ft MB Vehicles \$ 4,580	(10) DAR Vehicles \$ 2,532	\$ -
Capital Funding by Source:						
Federal 5307	\$ 4,661	\$ -	\$ 1,678	\$ 2,831	\$ 912	
AB 664 East Bay	\$ 355	\$ -	\$ -	\$ -	\$ 142	
Prior Allocated PTMISEA-Prop 1B	\$ 154	\$ -	\$ -	\$ -	\$ -	
Transportation Development Act Prior Year	\$ 111	\$ -	\$ -	\$ 1,503	\$ 1,363	
State of Good Repair (SB1 Capital)	\$ 151	\$ -	\$ -	\$ 246	\$ 115	
Regional Measure 3 (RM3)	\$ 420	\$ -	\$ 1,722	\$ -	\$ -	
Total Capital Funding by Source	\$ 5,852	\$ -	\$ 3,400	\$ 4,580	\$ 2,532	\$ -

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-ZEB INFRASTRUCTURE
FISCAL YEARS 2024-2026
\$ In Thousands

11105 Oper, Maint & Admin Facility

	uncompleted (approved) projects		adopted		estimated actual		proposed
	*Prior to FY2025		FY2025		FY2025		FY2026
Capital Program:							
ZEB Infrastructure							Maintenance facility/project management \$1,000
	\$	-	\$	-	\$	-	
Capital Funding by Source:							
FTA Low-No	\$	-	\$	-	\$	-	\$ 800
RM3	\$	-	\$	-			\$ 200
					\$	-	
Total Capital Funding by Source	\$	-	\$	-	\$	-	\$ 1,000

CAPITAL PROGRAM-FACILITY MAINTENANCE & MODERNIZATION

FISCAL YEARS 2023-2026

\$ In Thousands

11104 Facility Repairs / 11105 Oper, Maint & Admin Facility

Capital Program:	uncompleted (approved) projects *Prior to FY2025		adopted FY2025	estimated actual FY2025	
Facility Maintenance & Modernization	Facility Electrical Upgrade	Facility / Equipment Upgrades	Facility / Equipment Upgrades	Facility Repairs	Facility / Equipment Upgrades
	\$ 20	\$ 211	\$ 2	\$ 165	\$ 30
Capital Funding by Source:					
Transportation Development Act Prior Year	\$ 20	\$ 211	\$ 2	\$ 165	\$ 30
Total Capital Funding by Source	\$ 20	\$ 211	\$ 2	\$ 165	\$ 30

proposed FY2026		
Security Access & Camera System	Facility / Equipment Upgrades (exterior building / landscaping)	Upgrade to Farebox Vault
\$ 120	\$ 135	\$ 80
\$ 120	\$ 135	\$ 80
\$ 120	\$ 135	\$ 80

*Previous to FY 2024, this captial program category was identified as Facility/Equipment Upgrades.

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-INFORMATION TECHNOLOGY
FISCAL YEARS 2024- 2026

\$ In Thousands

11107 Communication / Information Systems

Capital Program:	uncompleted (approved) projects	adopted	estimated actual		Proposed	
	*Prior to FY2025	FY2025	FY2025		FY2026	
Information Technology			IT Software Upgrades/Implementation (Debtbook / Tyler Tech ERP 10 Pro)	Computer Equip. & Supplies	Financial Software Platform	Computer Equip. & Supplies
	\$ 45	\$ -	\$ 30	\$ 34	\$ 10	\$ 15
Capital Funding by Source:						
Transportation Development Act Prior Year	45	\$ -	\$ 30	\$ 34	\$ 10	\$ 15
Total Capital Funding by Source	\$ 45	\$ -	\$ 30	\$ 34	\$ 10	\$ 15
						Total
						\$ 25

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-MAINTENANCE EQUIPMENT & TOOLS
FISCAL YEARS 2023-2026

\$ In Thousands

11102 Maintenance Equipment

	uncompleted (approved) projects *Prior to FY2025	adopted FY2025	estimated actual FY2025	Proposed FY2026	
Capital Program:					
Maintenance Equipment & Tools		Maintenance Equipment & Tools	Maintenance Equipment & Tools		
	\$ 125	\$ -	\$ 56	\$ -	
Capital Funding by Source:					
Transportation Development Act Prior Year	\$ 125	\$ -	\$ 56	\$ -	
Total Capital Funding by Source	\$ 125	\$ -	\$ 56	\$ -	Total
					\$ -

**Previously classified with Facility/Computer Upgrades and are now classified separately as of FY24*

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-OFFICE FURNITURE & EQUIPMENT
FISCAL YEAR 2025-2026
\$ In Thousands

11103 Office Equipment & Furniture

	uncompleted (approved) projects	adopted		estimated		proposed
	*Prior to FY2025	FY2025		FY2025		FY2026
Capital Program:		New Staff Furniture/Equip	Current Staff Furniture/Equip	New Staff Furniture/Equip	Current Staff Furniture/Equip	
Office Furniture & Equipment						
	\$ 7	\$ 1	\$ 1	\$ 3	\$ 1	
Capital Funding by Source:						
Transportation Development Act Prior Year	\$ 7	\$ 1	\$ 1	\$ 3	\$ 1	\$ -
Total Capital Funding by Source	\$ 7	\$ 1	\$ 1	\$ 3	\$ 1	\$ -
						Total
						\$ -

**Previously classified with Facility/Computer Upgrades. Was classified separately beginning in FY24*

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
FINANCIAL FORCAST
FISCAL YEARS 2025-2032
\$ In Thousands

	estimated	proposed						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Revenue Hours	86,000	86,000	89,000	89,000	89,000	89,000	89,000	89,000
Fare revenue	1,300	1,400	1,440	1,481	1,524	1,568	1,613	1,658
Advertising revenue	33	20	42	43	44	45	46	47
Non-operating revenue	104	30	32	33	34	35	36	37
TDA 4.0	3,238	2,944	3,039	3,137	3,238	3,342	3,449	3,556
TDA 4.0 Prior Year	0	1,741	6,398	0	0	0	0	0
TDA 4.5 Paratransit	179	165	171	177	204	210	216	222
STA Population and Revenue	3,816	1,443	1,496	1,551	1,608	1,666	1,726	1,786
Measure J	2,189	1,986	2,051	2,118	2,187	2,258	2,331	2,404
Low Carbon Transit Ops Prog (LCTOP)	35	132	0	0	0	0	0	0
RM2	1,079	1,079	941	941	941	941	941	941
RM3	2,502	611	600	600	600	600	600	600
Other Federal Grants	0	1,160	394	406	418	554	571	588
BART Feeder Bus Funds	2,960	2,710	0	0	0	0	0	0
BART Feeder Bus Funds (Deferred)	0	789	0	0	0	0	0	0
Other State Grants	0	0	0	0	0	0	0	0
Other Local Grants/Contributions	0	0	0	0	0	0	0	0
TOTAL OPERATING REVENUE	17,435	16,210	16,604	10,487	10,798	11,219	11,529	11,839
Operations	10,614	11,720	12,066	12,422	12,789	13,167	13,556	13,945
Vehicle Maintenance	2,047	2,065	2,130	2,197	2,266	2,338	2,412	2,486
Non-Vehicle Maintenance	565	625	556	573	590	608	626	644
General Administration	1,715	1,800	1,852	1,905	1,960	2,016	2,074	2,132
TOTAL OPERATING EXPENSES	\$ 14,941	\$ 16,210	\$ 16,604	\$ 17,097	\$ 17,605	\$ 18,129	\$ 18,668	\$ 19,207
% of change over prior year	13.43%	8.49%	2.43%	2.97%	2.97%	2.98%	2.97%	2.89%
			0	(6,610)	(2,386)	(2,828)	(2,828)	(2,827)

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVES
FISCAL YEARS 2025-2032
\$ In Thousands

	Prior Year	proposed	projected					
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Beginning Balance	\$ 9,733	\$ 10,326	\$ 7,631		\$ -	\$ -	\$ -	\$ -
TDA 4.0 Allocation	\$ 3,087	\$ 3,180	\$ 3,275	\$ 3,373	\$ 3,474	\$ 3,578	\$ 3,685	\$ 3,795
% change over prior year			2.99%	2.99%	2.99%	2.99%	2.99%	2.99%
TDA 4.0 Needed for Operations and Capital								
TDA Used for Operations	(3,417)	(5,670)	(9,437)	\$ (3,373)	\$ (3,474)	\$ (3,578)	\$ (3,685)	\$ (3,795)
TDA Used for Capital Program	(3,298)	(205)	(2,125)	(205)	(305)	(205)	(205)	(170)
Ending TDA Reserve	\$ 6,105	\$ 7,631	\$ (656)	\$ (205)	\$ (305)	\$ (205)	\$ (205)	\$ (170)
Prior Year Obligated for Vehicle Purchases	(3,100)							
Prior Year Obligated for Other Capital Projects	(730)	(730)						
Number of Months of Operating Expenses in Reserve	10.30	10.14	7.95	2.46	2.46	2.46	2.46	2.46
Operating budget	\$14,942	\$15,981	\$16,460	\$16,953	\$17,461	\$17,985	\$18,524	\$19,080
Percentage of operating budget	40.86%	47.75%	-3.99%	-1.21%	-1.75%	-1.14%	-1.11%	-0.89%

Staff Report: 24-25 Adjusted Operating Budget and FY25-26 Proposed Operating and Capital Budget

WCCTA's FY25- 26 Operating and Capital Budget will be reviewed by the Finance and Administration Committee prior to the Board meeting. At the May Board meeting, the Board approved the resolution that allows WCCTA to formally apply for the necessary funds through the Metropolitan Transportation Commission (MTC and the submittal of a TDA claim to that effect.

The budget as presented includes adjustments to the FY24- 25 operating budget to reflect current projections of revenues and expenses, the Operating and Capital budget for FY25- 26, and a multi-year forecast of revenues and expenses. Staff have taken a conservative approach to forecasting while still presenting a budget that serves to meet the needs of the WCCTA transit riders.

Budget Summary:

WCCTA's budget for July 1, 2025, to June 30, 2026 (Fiscal Year 2026) proposes \$16.2 million in operational expenses for fixed route and paratransit services, with revenues to offset these costs. An additional \$1.3 million is proposed for capital expenditures and associated revenue for the budget year.

The proposed FY 2026 budget is based on currently projected ridership and financial forecasts. While federal stimulus funds provided much-needed relief from the worst of the pandemic's financial impacts, changing travel patterns and work-from-home trends have impacted how transit is utilized in the community and the larger region. State and local revenues are not expected to meet pre-pandemic projections over the upcoming period. Even if reliable revenue streams return, it is essential to remember that contractual and inflationary factors that drive expense growth for WCCTA continue to increase.

The operating expense budget of \$16.2 million is a 4.4 percent increase over the FY 2025 budget; projected revenues have not kept pace with increased Purchased Transportation and general inflationary costs. The capital budget of \$1.3 million includes the initial work on the transition to Hydrogen and is largely paid for out of Regional Measure 3 and FTA Low-No funds. There are also projects relating to information technology and facility upgrade plans funded by TDA capital funds.

Table 1: Budget Summary

WestCAT

WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 DRAFT BUDGET SUMMARY

	FY 2024 Actuals	FY 2025 Budget	FY 2025 Estimated Actuals	FY 2026 Proposed Budget	% Over/Under Prior Year Budget
Operating Budget					
Operations	\$ 10,754,846	\$ 11,199,979	\$ 10,614,142	\$ 11,720,028	10.4%
Vehicle Maintenance	\$ 1,997,657	\$ 2,119,486	\$ 2,046,553	\$ 2,065,070	0.9%
Facility Maintenance	\$ 480,926	\$ 523,800	\$ 565,330	\$ 624,750	10.5%
General Administration	\$ 1,483,025	\$ 1,671,980	\$ 1,715,430	\$ 1,800,020	4.9%
Subtotal	\$ 14,716,454	\$ 15,515,245	\$ 14,941,455	\$ 16,209,868	8.5%
Capital Budget					
Revenue Fleet	\$ -	\$ -	\$ 10,512,000	\$ -	-100.0%
Non Revenue Fleet	\$ 154,913	\$ -	\$ -	\$ -	0.0%
Facility Maintenance & Modernization	\$ 75,370	\$ -	\$ 195,000	\$ 335,000	71.8%
Information Technology	\$ 18,409	\$ 2,000	\$ 64,000	\$ 25,000	-60.9%
ZEB Infrastructure	\$ -	\$ -	\$ -	\$ 1,000,000	0.0%
Maintenance Equipment & Tools	\$ 69,749	\$ -	\$ 56,000	\$ -	-100.0%
Office Furniture & Equipment	\$ 6,255	\$ 2,000	\$ 4,000	\$ -	-100.0%
Subtotal	\$ 324,696	\$ 4,000	\$ 10,831,000	\$ 1,360,000	-87.4%
Grand Total	\$ 15,041,150	\$ 15,519,245	\$ 25,772,455	\$ 17,569,868	-31.8%

Note:

Operating Revenues:

The budgeted revenues are equivalent to the expenditures because the Transportation Development Act (TDA) revenue is utilized as needed. Table 2 provides descriptions of each revenue category and assumptions for the budgeted and forecasted amounts.

Table 2: Operating Revenues

Category	Description	Assumptions
Fares	Fares collected from passengers	Continued modest recovery post-pandemic, with year-on-year growth anticipated as ridership grows.
Advertising Revenue	Revenue earned from advertising on the bus fleet.	The previous contract ended in December 2024. We hope to have a new vendor in place by Aug 2025. We anticipate the new contract will generate less revenue than the previous one.

Category	Description	Assumptions
Non-Operating Revenue	Primarily interest income earned on idle cash and the sale of assets	Conservatively budgeted since investment income is somewhat volatile. Asset sales are vehicles at the end of their useful life.
State Transit Assistance (STA)	Funds were collected from the sales tax on diesel fuel and distributed following a statutory allocation. STA funding is split 50% based on (a) locally generated revenue expended on transit operations (“revenue-based”) and 50% based on (b) the population of the County (“population-based”).	The Metropolitan Transportation Commission (MTC) provides a budget year estimate. WCCTA has projected conservatively since this source has seen some volatility over the past years.
Measure J	The Contra Costa Transportation Authority (CCTA) administers a one-half-cent sales tax in Contra Costa County.	CCTA projects Measure J revenue to stay flat as compared to FY 2025.
Transportation Development Act (TDA) Articles 4.0	One-quarter cent state sales tax to finance transportation programs and projects. Article 4.0 is utilized on fixed-route and paratransit; Article 4.5 is limited to paratransit only.	<p>Current MTC estimates indicate a n allocation of \$2.9 million in TDA 4.0 funding in FY 2026. The budget proposes using \$4.6 million in operating and \$0.04 million in capital funds, for a total of \$4.64 million. The difference of \$1.74 million will be drawn from past reserves. Using current assumptions for fixed route and paratransit services, there are sufficient TDA reserves through FY 2027</p> <p>MTC estimates \$0.2 million in TDA 4.5 revenue for paratransit services.</p>
Federal Relief Funds	Coronavirus Aid, Relief, and Economic Security (CARES), Coronavirus Response and Relief Supplemental Appropriation Act of 2021 (CRRSAA), and American Rescue Plan Act of 2021 (ARP) funds were fully utilized in FY 2020 through FY 2023.	WCCTA has fully expended all Federal Relief Act funds as of the end of FY22- 23. There is no expectation of future funding.

Category	Description	Assumptions
Low Carbon Transit Operations Program (LCTOP)	Cap-and-trade funding for transit to reduce greenhouse gas emissions and improve mobility, prioritizing serving disadvantaged communities.	WCCTA has funding from previous years available to provide Free or reduced fare payments at the Board's discretion.
BART Express Funds	Funding from BART to support feeder bus operators using BART's STA and TDA funds. Discussions are ongoing between BART, MTC, and feeder bus operators regarding possible changes to the funding formula from the original 1997 agreement.	In response to BART's fiscal cliff concerns, the feeder bus operators agreed to a reduction in feeder bus funds for FY 2026. The forecast projects this amount to remain at these reduced levels.
FTA 5307 ADA Paratransit Funds	Federal funds are available to transit operators for ADA Paratransit operations under the Section 5307 Urbanized Area Program.	WCCTA is utilizing current year and carry-over funds. Projections show a moderate annual escalation.

Operating Expenses:

The budget assumes that ridership will continue to improve and that recruitment efforts to fill vacant operator positions will be successful, resulting in an overall increase in operating expenses compared to the current year. Table 3 provides descriptions of each major category and assumptions for the budgeted and forecasted amounts.

Table 3: Operating Expenses

Category	Description	Assumptions
Operations – Purchased Transportation	Purchased Transportation is WCCTA's largest expense. The current agreement with MV is through FY25 with option years. However, these costs may escalate in future years if amendments are needed to reflect increased operational costs.	The budget and forecast assume service levels remain at current levels, and the contract with MV continues at the current agreed-upon costs per hour of service and fixed monthly cost. WestCAT will complete a Comprehensive Operational Analysis.
Operations - Fees	Clipper 2 is anticipated to come online in an operational sense within the upcoming fiscal year, and for a time, WCCTA will have overlapping costs for both Clipper 1 and Clipper 2	The budget and forecast assume Clipper 2 will be implemented and operational within the upcoming fiscal year.
Operations – Fuels & Lubricants	The most significant expense in this category is fuel.	WCCTA has historically been conservative in budgeting for this line item, with a surplus usually realized at the end of each year.

Vehicle Maintenance - Services	The significant items in this category are Outside Mechanical Work and Maintenance Information Systems.	The MV Maintenance staff has taken on more work in-house, with less work being sent to outside vendors. Significant new software systems have been installed to monitor and track vehicles and maintenance, allowing increased reporting, monitoring, and maintenance of equipment.
Non-vehicle Maintenance – Wages & Benefits	Non-vehicle Maintenance Agency staff who provide Information technology and facility support and services.	Staffing changes in recent years have resulted in moving associated costs for non-administrative staff to the correct budget categories.
General Administration – Wages & Benefits	Salaries and Benefits associated with the Administration of all WCCTA business.	No staffing changes or updates are planned.

Capital Plan:

Several facilities, maintenance, and technology modernization projects were included in the prior year's budget and forecast. Major project additions include updates to the facility security access system and computer network upgrades. These projects are expected to take place during the next few years and will continue to be funded with TDA capital funds.

In addition, the capital program includes projected costs to convert the Authority's fleet to a zero-emission bus (ZEB) fleet of fuel cell (and potential electric) buses, including infrastructure costs, per the Board, adopted ZEB Rollout Plan. It is anticipated that the Authority can utilize 80% federal funding for the bus procurements. It has also identified RM3 and LCTOP funds that will play a significant role in providing the local match requirements to match federal funds. WestCAT received a grant through the FTA Low-No program that will allow the agency to retrofit the maintenance facility to Hydrogen.

Financial Implications

The proposed budget assumes the use of prior-year TDA funds. Due to the conservative nature of WCCTA's budgeting process in recent years, WCCTA has returned a surplus in each of the last five years. This has enabled our reserve balance to grow to a projected level of just under \$10M on July 1, 2025. The current fiscal climate for transit is uncertain. For illustrative purposes, staff have included projections for future years to show how long these reserves would last if no new operational funding is found. Staff propose to come back to the board throughout the upcoming year to determine potential service level changes that may be needed to ensure the agency does not ultimately draw down all its reserves past the previously established board levels (see page 12 of the Draft Budget and Forecast).

Recommendation:

Staff recommends approval of the proposed FY 2026 Operating and Capital Budget, and the F&A Committee will make a recommendation to the full board. Recommended Action – Approval of the Adjusted FY24-25 Operating Budget and approval of the FY25-26 Operating and Capital Budget.

Attachments:

Attachment 1: FY 2026 DRAFT BUDGET AND FORECAST

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 DRAFT BUDGET AND FORCAST

As of Jun 12, 2025

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WestCAT**WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 DRAFT BUDGET SUMMARY**

	FY 2024 Actuals	FY 2025 Budget	FY 2025 Estimated Actuals	FY 2026 Proposed Budget	% Over/Under Prior Year Budget
Operating Budget					
Operations	\$ 10,754,846	\$ 11,199,979	\$ 10,614,142	\$ 11,720,028	10.4%
Vehicle Maintenance	\$ 1,997,657	\$ 2,119,486	\$ 2,046,553	\$ 2,065,070	0.9%
Facility Maintenance	\$ 480,926	\$ 523,800	\$ 565,330	\$ 624,750	10.5%
General Administration	\$ 1,483,025	\$ 1,671,980	\$ 1,715,430	\$ 1,800,020	4.9%
Subtotal	\$ 14,716,454	\$ 15,515,245	\$ 14,941,455	\$ 16,209,868	8.5%
Capital Budget					
Revenue Fleet	\$ -	\$ -	\$ 10,512,000	\$ -	-100.0%
Non Revenue Fleet	\$ 154,913	\$ -	\$ -	\$ -	0.0%
Facility Maintenance & Modernization	\$ 75,370	\$ -	\$ 195,000	\$ 335,000	71.8%
Information Technology	\$ 18,409	\$ 2,000	\$ 64,000	\$ 25,000	-60.9%
ZEB Infrastructure	\$ -	\$ -	\$ -	\$ 1,000,000	0.0%
Maintenance Equipment & Tools	\$ 69,749	\$ -	\$ 56,000	\$ -	-100.0%
Office Furniture & Equipment	\$ 6,255	\$ 2,000	\$ 4,000	\$ -	-100.0%
Subtotal	\$ 324,696	\$ 4,000	\$ 10,831,000	\$ 1,360,000	-87.4%
Grand Total	\$ 15,041,150	\$ 15,519,245	\$ 25,772,455	\$ 17,569,868	-31.8%

Note:

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 PROPOSED BUDGET-OPERATING EXPENDITURES

Category	FY 2025 Budget	FY 2025 Estimated Actual	FY 2026 Proposed Budget	% change from FY 2025 Est. Actual
Operations				
Purchased Transportation				
Monthly Fixed Fee	\$2,403,003	\$2,403,880	\$2,767,498	15.1%
Variable Expense	\$5,467,270	\$5,467,270	\$6,010,980	9.9%
Total Purchased Transportation	\$7,870,273	\$7,871,150	\$8,778,478	11.5%
Services				
Security system monitoring	\$2,500	\$2,600	\$2,730	5.0%
Mobile Communications	\$75,000	\$63,000	\$66,200	5.1%
Management Information System	\$63,000	\$63,000	\$65,900	4.6%
Printing and Design	\$5,000	\$5,000	\$5,000	0.0%
Storm Drain Monitoring	\$2,700	\$2,700	\$20,000	640.7%
Other	\$9,300	\$3,000	\$6,000	100.0%
Total Services	\$157,500	\$139,300	\$165,830	19.0%
Fees				
Clipper/Online ticket sales fees	\$100,000	\$70,000	\$75,000	7.1%
Merchant Account Bank fees	\$1,100	\$1,100	\$1,100	0.0%
Total Fees	\$101,100	\$71,100	\$76,100	7.0%
Other Materials & Supplies	\$1,000	\$1,000	\$1,000	0.0%
Utilities				
PG & E	\$60,000	\$50,000	\$55,000	10.0%
EBMUD	\$20,000	\$15,000	\$15,000	0.0%
Sewer Use Fee	\$4,800	\$2,000	\$2,100	5.0%
Garbage, and Other	\$7,800	\$7,800	\$8,200	5.1%
Facility Communications	\$25,200	\$24,500	\$26,950	10.0%
Total Utilities	\$117,800	\$99,300	\$107,250	8.0%
Insurance				
CALTIP Liability Loss Fund Deposit/Admin/Excess Insurance	\$480,193	\$480,193	\$453,424	-5.6%
CALTIP Physical Damage Premium	\$47,773	\$47,773	\$59,981	25.6%
MV Liability Coverage Premium	\$210,000	\$210,000	\$216,300	3.0%
Building fire & contents	\$24,500	\$12,155	\$15,000	23.4%
Total Insurance	\$762,466	\$750,121	\$744,705	-0.7%
Leases & Rent	\$115,500	\$101,871	\$112,100	10.0%
Revenue Vehicle Fuel & Lubricants				
Diesel	\$1,750,000	\$1,100,000	\$1,210,000	10.0%
Gasoline	\$0	\$90,500	\$99,550	10.0%
Lubricants	\$105,000	\$97,300	\$107,030	10.0%
Fees, Taxes, & Permits	\$12,500	\$15,100	\$15,855	5.0%
Total Fuel & Lubricants	\$1,867,500	\$1,302,900	\$1,432,435	9.9%
Tires & Tubes	\$175,000	\$140,000	\$154,000	10.0%

Category	FY 2025 Budget	FY 2025 Estimated Actual	FY 2026 Proposed Budget	% change from FY 2025 Est. Actual
Postage	\$840	\$600	\$630	5.0%
Marketing & Advertising				
Printing / Translation	\$8,500	\$8,500	\$30,000	252.9%
Public Information / Website and Schedule Development	\$5,000	\$9,800	\$15,000	53.1%
Service Promotion / Advertising	\$15,000	\$116,000	\$100,000	-13.8%
Total Marketing & Advertising	\$28,500	\$134,300	\$145,000	8.0%
Miscellaneous	\$2,500	\$2,500	\$2,500	0.0%
Total Operations Expenses	\$11,199,979	\$10,614,142	\$11,720,028	10.4%
Vehicle Maintenance				
Services				
Outside mechanical work	\$75,000	\$75,000	\$75,000	0.0%
CARB filter cleaning	\$15,000	\$7,500	\$7,500	0.0%
Towing	\$25,000	\$25,000	\$30,000	20.0%
Maintenance Information Systems	\$183,000	\$140,000	\$140,000	0.0%
Other	\$26,500	\$26,500	\$26,500	0.0%
Total Services	\$324,500	\$274,000	\$279,000	1.8%
Other Materials & Supplies	\$630,000	\$600,000	\$600,000	0.0%
Purchased Transportation (Vehicle Maintenance)	\$1,164,986	\$1,172,553	\$1,186,070	1.2%
Total Vehicle Maintenance Expenses	\$2,119,486	\$2,046,553	\$2,065,070	0.9%
Facility Maintenance				
Services				
Custodial Services	\$31,900	\$31,900	\$37,000	16.0%
Fuel tanks/pumps	\$6,000	\$6,000	\$6,000	0.0%
Landscape Maintenance	\$9,700	\$9,700	\$10,200	5.2%
Other Facility and Grounds Maintenance	\$15,000	\$15,000	\$15,750	5.0%
Network Maintenance	\$50,000	\$50,000	\$65,000	30.0%
Security System Service	\$1,000	\$1,000	\$1,000	0.0%
Total Services	\$113,600	\$113,600	\$134,950	18.8%
Miscellaneous	\$500	\$500	\$500	0.0%
Other Materials & Supplies				
Facility	\$40,000	\$58,800	\$61,750	5.0%
Network	\$19,000	\$19,000	\$19,950	5.0%
Total Other Materials & Supplies	\$59,000	\$77,800	\$81,700	5.0%
Salaries	\$262,300	\$264,000	\$285,400	8.1%
Fringe Benefits	\$53,400	\$70,200	\$75,700	7.8%
Pension Benefits	\$35,000	\$18,800	\$21,100	12.2%
<i>Pension Related- CalPERS UAL</i>	\$0	\$20,430	\$25,400	24.3%
Total Facility Maint. Wages & Benefits	\$350,700	\$373,430	\$407,600	9.2%
Total Facility Maintenance Expenses	\$523,800	\$565,330	\$624,750	10.5%

Category	FY 2025 Budget	FY 2025 Estimated Actual	FY 2026 Proposed Budget	% change from FY 2025 Est. Actual
General Administration				
Salaries	\$1,009,900	\$1,007,600	\$1,030,000	2.2%
Fringe Benefits	\$233,700	\$196,000	\$224,275	14.4%
Pension Benefits	\$158,900	\$91,600	\$106,300	16.0%
<i>Pension Related- CalPERS UAL</i>	\$0	\$54,500	\$67,700	24.2%
Total General Admin. Wages & Benefits	\$1,402,500	\$1,349,700	\$1,428,275	5.8%
Services				
Security system monitoring	\$1,500	\$1,500	\$1,500	0.0%
Legal Services	\$40,000	\$40,000	\$50,000	25.0%
Finance and Accounting Services	\$25,600	\$25,600	\$26,200	2.3%
Advocacy Services	\$30,000	\$30,000	\$30,000	0.0%
Other	\$6,500	\$115,000	\$100,000	-13.0%
Total Services	\$103,600	\$212,100	\$207,700	-2.1%
Other Materials & Supplies	\$5,000	\$5,500	\$6,000	9.1%
Utilities				
PG&E	\$30,000	\$25,000	\$27,500	10.0%
EBMUD	\$10,000	\$7,500	\$7,500	0.0%
Sewer Use Fee	\$2,500	\$1,000	\$1,050	5.0%
Garbage, and Other	\$4,000	\$4,000	\$4,200	5.0%
Facility Communications	\$12,600	\$12,300	\$13,530	10.0%
Total Utilities	\$59,100	\$49,800	\$53,780	8.0%
Insurance	\$17,200	\$11,230	\$12,500	11.3%
Dues & Subscriptions	\$55,600	\$55,600	\$60,000	7.9%
Postage	\$680	\$500	\$525	5.0%
Fees	\$12,500	\$12,500	\$12,500	0.0%
Miscellaneous	\$1,300	\$3,700	\$3,700	0.0%
Leases & Rent	\$4,500	\$4,800	\$5,040	5.0%
Travel and Meetings	\$10,000	\$10,000	\$10,000	0.0%
Total Other Expenses	\$101,780	\$98,330	\$104,265	6.0%
Total General Administration Expenses	\$1,671,980	\$1,715,430	\$1,800,020	4.9%
Total Operating Expenses	\$15,515,245	\$14,941,455	\$16,209,868	8.5%

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
FY 2026 PROPOSED BUDGET-OPERATING REVENUES

Category	FY 2025 Budget	FY 2025 Estimated Actual	FY 2026 Proposed Budget	% change from FY 2025 Est. Actual
Total Fare Revenue - All Modes	\$1,300,000	\$1,300,000	\$1,400,000	7.7%
TDA 4.0	\$3,087,329	\$3,238,259	\$2,943,630	-9.1%
TDA 4.0 Prior Year	\$1,446,848	\$0	\$1,740,509	0.0%
TDA 4.5 Paratransit	\$180,407	\$178,963	\$164,806	-7.9%
Total TDA Revenue	\$4,714,584	\$3,417,222	\$4,848,945	41.9%
STA Revenue Based	\$657,628	\$1,010,434	\$526,893	-47.9%
STA Population Based County Block Grant	\$1,065,279	\$2,800,490	\$910,299	-67.5%
STA Population Based (Clipper Bay Pass)	\$5,389	\$5,389	\$5,700	5.8%
STA Prior Year	\$0	\$0	\$0	0.0%
Total STA Revenue	\$1,728,296	\$3,816,313	\$1,442,892	-62.2%
Measure J Prog. 14 (Express)	\$608,742	\$641,520	\$641,520	0.0%
Measure J Prog. 16 (Express)	\$405,717	\$427,680	\$427,680	0.0%
Measure J Prog. 19B (Express)	\$421,200	\$429,667	\$429,667	0.0%
Measure J Prior Year	\$197,198	\$210,662	\$0	-100.0%
Measure J Prog. 15 (Paratransit)	\$358,081	\$375,107	\$382,952	2.1%
Measure J 20B (Paratransit)	\$102,217	\$104,358	\$104,358	0.0%
Total Measure J Revenue	\$2,093,155	\$2,188,994	\$1,986,177	-9.3%
Advertising revenue	\$40,000	\$32,540	\$20,000	-38.5%
Low Carbon Transit Ops Prog (LCTOP)	\$135,850	\$34,521	\$132,410	283.6%
RM2 / Express - JPX	\$200,519	\$208,614	\$208,614	0.0%
Regional Measure 2 / Express - LYNX JX	\$740,514	\$770,409	\$770,409	0.0%
Regional Measure 2 Marketing	\$0	\$100,000	\$100,000	0.0%
Regional Measure 3	\$600,000	\$2,502,177	\$610,823	-75.6%
FTA Sect. 5307 Paratransit Set Aside	\$371,719	\$0	\$1,119,925	0.0%
FTA Sect. 5307 Preventative Maintenance	\$0	\$0	\$0	0.0%
FTA Sect. 5303 Short Range Transit Planning	\$0	\$0	\$40,000	0.0%
BART Feeder Bus Funds	\$2,771,211	\$2,960,076	\$2,710,277	-8.4%
BART Feeder Bus Funds (Deferred)	\$789,396	\$0	\$789,396	0.0%
Non-Operating revenue	\$30,000	\$104,000	\$30,000	-71.2%
Total Other Revenue	\$5,679,209	\$6,712,338	\$6,531,854	-2.7%
Total Revenue	\$15,515,245	\$17,434,867	\$16,209,868	-7.0%
Less: Total Operating Expenses	(\$15,515,245)	(\$14,941,455)	(\$16,209,868)	8.5%
Surplus/Deficit	\$0	\$2,493,412	\$0	-100.0%

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM
FISCAL YEARS 2024-2032
\$ In Thousands

	actuals		Proposed	projected					
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Revenue Fleet by Mode									
<i>Fixed-Route</i>	\$ -	\$ 4,580	\$ -	\$ 9,600	\$ 9,600	\$ 6,400	\$ 8,250	\$ 8,250	
<i>Lynx</i>	\$ -	\$ 3,400	\$ -	\$ -	\$ 4,000			\$ -	\$ 6,000
<i>Paratransit</i>	\$ -	\$ 2,532	\$ -					\$ 3,480	
Non Revenue Fleet	\$ 155	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	
ZEB Infrastructure	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 4,000	\$ 2,000	\$ 500	\$ 500	\$ 1,000
Facility Maintenance & Modernization	\$ 74	\$ 195	\$ 335	\$ 2,000	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Information Technology	\$ 18	\$ 64	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25
Maintenance Equipment & Tools	\$ 71	\$ 56	\$ -	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
Office Furniture and Equipment	\$ 6	\$ 4	\$ -	\$ 25	\$ 5	\$ 5	\$ 5	\$ 5	\$ 5
Total Capital Program	\$ 324	\$ 10,831	\$ 1,360	\$ 12,725	\$ 17,805	\$ 8,705	\$ 8,955	\$ 12,435	\$ 7,205
Federal 5307	\$ 127	\$ 5,421	\$ -	\$ 7,680	\$ 7,680	\$ 5,120	\$ 6,600	\$ 6,600	\$ 4,000
Federal Lo-No		\$ -	\$ 800						
LCTOP		\$ -	\$ -	\$ 353	\$ 600	\$ 365	\$ 334	\$ 260	\$ 260
RM3		\$ 1,722	\$ 200	\$ 1,000	\$ 976	\$ 633	\$ 500	\$ 597	\$ 300
Transportation Development Act		\$ -	\$ -						
Transportation Development Act Prior Year	\$ 197	\$ 3,185	\$ 360	\$ 2,125	\$ 205	\$ 305	\$ 205	\$ 205	\$ 205
State of Good Repair (SB1 Capital)		\$ 361	\$ -	\$ 178	\$ 92	\$ 95	\$ 98	\$ 101	\$ 103
AB 664 East Bay		\$ 142	\$ -	\$ 194	\$ 290	\$ 187	\$ 168	\$ 178	\$ 158
Total Capital Funding by Source	\$ 324	\$ 10,831	\$ 1,360	\$ 11,530	\$ 9,843	\$ 6,705	\$ 7,905	\$ 7,941	\$ 5,026

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-REVENUE FLEET
FISCAL YEARS 2023-2026

\$ In Thousands

11101 Transp. Vehicles & Equipment

Capital Program:	uncompleted (approved) projects	adopted FY 2025	estimated actual			proposed
	*Prior to FY25		FY 2025			FY2026
Revenue Fleet	\$ 5,852	\$ -	(3) 45 FT CB Vehicles \$ 3,400	(6) 35 ft MB Vehicles \$ 4,580	(10) DAR Vehicles \$ 2,532	\$ -
Capital Funding by Source:						
Federal 5307	\$ 4,661	\$ -	\$ 1,678	\$ 2,831	\$ 912	
AB 664 East Bay	\$ 355	\$ -	\$ -	\$ -	\$ 142	
Prior Allocated PTMISEA-Prop 1B	\$ 154	\$ -	\$ -	\$ -	\$ -	
Transportation Development Act Prior Year	\$ 111	\$ -	\$ -	\$ 1,503	\$ 1,363	
State of Good Repair (SB1 Capital)	\$ 151	\$ -	\$ -	\$ 246	\$ 115	
Regional Measure 3 (RM3)	\$ 420	\$ -	\$ 1,722	\$ -	\$ -	
Total Capital Funding by Source	\$ 5,852	\$ -	\$ 3,400	\$ 4,580	\$ 2,532	\$ -

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-ZEB INFRASTRUCTURE
FISCAL YEARS 2024-2026
\$ In Thousands

11105 Oper, Maint & Admin Facility

	uncompleted (approved) projects		adopted		estimated actual		proposed
	*Prior to FY2025		FY2025		FY2025		FY2026
Capital Program:							
ZEB Infrastructure							Maintenance facility/project management \$1,000
	\$	-	\$	-	\$	-	
Capital Funding by Source:							
FTA Low-No	\$	-	\$	-	\$	-	\$ 800
RM3	\$	-	\$	-			\$ 200
					\$	-	
Total Capital Funding by Source	\$	-	\$	-	\$	-	\$ 1,000

CAPITAL PROGRAM-FACILITY MAINTENANCE & MODERNIZATION

FISCAL YEARS 2023-2026

\$ In Thousands

11104 Facility Repairs / 11105 Oper, Maint & Admin Facility

Capital Program:	uncompleted (approved) projects *Prior to FY2025		adopted FY2025	estimated actual FY2025	
Facility Maintenance & Modernization	Facility Electrical Upgrade	Facility / Equipment Upgrades	Facility / Equipment Upgrades	Facility Repairs	Facility / Equipment Upgrades
	\$ 20	\$ 211	\$ 2	\$ 165	\$ 30
Capital Funding by Source:					
Transportation Development Act Prior Year	\$ 20	\$ 211	\$ 2	\$ 165	\$ 30
Total Capital Funding by Source	\$ 20	\$ 211	\$ 2	\$ 165	\$ 30

proposed FY2026		
Security Access & Camera System	Facility / Equipment Upgrades (exterior building / landscaping)	Upgrade to Farebox Vault
\$ 120	\$ 135	\$ 80
\$ 120	\$ 135	\$ 80
\$ 120	\$ 135	\$ 80

*Previous to FY 2024, this captial program category was identified as Facility/Equipment Upgrades.

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-INFORMATION TECHNOLOGY
FISCAL YEARS 2024- 2026

\$ In Thousands

11107 Communication / Information Systems

Capital Program:	uncompleted (approved) projects	adopted	estimated actual		Proposed	
	*Prior to FY2025	FY2025	FY2025		FY2026	
Information Technology			IT Software Upgrades/Implementation (Debtbook / Tyler Tech ERP 10 Pro)	Computer Equip. & Supplies	Financial Software Platform	Computer Equip. & Supplies
	\$ 45	\$ -	\$ 30	\$ 34	\$ 10	\$ 15
Capital Funding by Source:						
Transportation Development Act Prior Year	45	\$ -	\$ 30	\$ 34	\$ 10	\$ 15
Total Capital Funding by Source	\$ 45	\$ -	\$ 30	\$ 34	\$ 10	\$ 15
						Total
						\$ 25

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-MAINTENANCE EQUIPMENT & TOOLS
FISCAL YEARS 2023-2026
\$ In Thousands

11102 Maintenance Equipment

	uncompleted (approved) projects *Prior to FY2025	adopted FY2025	estimated actual FY2025	Proposed FY2026	
Capital Program:					
Maintenance Equipment & Tools		Maintenance Equipment & Tools	Maintenance Equipment & Tools		
	\$ 125	\$ -	\$ 56	\$ -	
Capital Funding by Source:					
Transportation Development Act Prior Year	\$ 125	\$ -	\$ 56	\$ -	
Total Capital Funding by Source	\$ 125	\$ -	\$ 56	\$ -	Total
					\$ -

**Previously classified with Facility/Computer Upgrades and are now classified separately as of FY24*

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM-OFFICE FURNITURE & EQUIPMENT
FISCAL YEAR 2025-2026
\$ In Thousands

11103 Office Equipment & Furniture

	uncompleted (approved) projects	adopted		estimated		proposed
	*Prior to FY2025	FY2025		FY2025		FY2026
Capital Program:		New Staff Furniture/Equip	Current Staff Furniture/Equip	New Staff Furniture/Equip	Current Staff Furniture/Equip	
Office Furniture & Equipment						
	\$ 7	\$ 1	\$ 1	\$ 3	\$ 1	
Capital Funding by Source:						
Transportation Development Act Prior Year	\$ 7	\$ 1	\$ 1	\$ 3	\$ 1	\$ -
Total Capital Funding by Source	\$ 7	\$ 1	\$ 1	\$ 3	\$ 1	\$ -
						Total
						\$ -

**Previously classified with Facility/Computer Upgrades. Was classified separately beginning in FY24*

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
FINANCIAL FORCAST
FISCAL YEARS 2025-2032
\$ In Thousands

	estimated	proposed						
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Revenue Hours	86,000	86,000	89,000	89,000	89,000	89,000	89,000	89,000
Fare revenue	1,300	1,400	1,440	1,481	1,524	1,568	1,613	1,658
Advertising revenue	33	20	42	43	44	45	46	47
Non-operating revenue	104	30	32	33	34	35	36	37
TDA 4.0	3,238	2,944	3,039	3,137	3,238	3,342	3,449	3,556
TDA 4.0 Prior Year	0	1,741	6,398	0	0	0	0	0
TDA 4.5 Paratransit	179	165	171	177	204	210	216	222
STA Population and Revenue	3,816	1,443	1,496	1,551	1,608	1,666	1,726	1,786
Measure J	2,189	1,986	2,051	2,118	2,187	2,258	2,331	2,404
Low Carbon Transit Ops Prog (LCTOP)	35	132	0	0	0	0	0	0
RM2	1,079	1,079	941	941	941	941	941	941
RM3	2,502	611	600	600	600	600	600	600
Other Federal Grants	0	1,160	394	406	418	554	571	588
BART Feeder Bus Funds	2,960	2,710	0	0	0	0	0	0
BART Feeder Bus Funds (Deferred)	0	789	0	0	0	0	0	0
Other State Grants	0	0	0	0	0	0	0	0
Other Local Grants/Contributions	0	0	0	0	0	0	0	0
TOTAL OPERATING REVENUE	17,435	16,210	16,604	10,487	10,798	11,219	11,529	11,839
Operations	10,614	11,720	12,066	12,422	12,789	13,167	13,556	13,945
Vehicle Maintenance	2,047	2,065	2,130	2,197	2,266	2,338	2,412	2,486
Non-Vehicle Maintenance	565	625	556	573	590	608	626	644
General Administration	1,715	1,800	1,852	1,905	1,960	2,016	2,074	2,132
TOTAL OPERATING EXPENSES	\$ 14,941	\$ 16,210	\$ 16,604	\$ 17,097	\$ 17,605	\$ 18,129	\$ 18,668	\$ 19,207
% of change over prior year	13.43%	8.49%	2.43%	2.97%	2.97%	2.98%	2.97%	2.89%
			0	(6,610)	(2,386)	(2,828)	(2,828)	(2,827)

WestCAT
WESTERN CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVES
FISCAL YEARS 2025-2032
\$ In Thousands

	Prior Year	proposed	projected					
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Beginning Balance	\$ 9,733	\$ 10,326	\$ 7,631		\$ -	\$ -	\$ -	\$ -
TDA 4.0 Allocation	\$ 3,087	\$ 3,180	\$ 3,275	\$ 3,373	\$ 3,474	\$ 3,578	\$ 3,685	\$ 3,795
% change over prior year			2.99%	2.99%	2.99%	2.99%	2.99%	2.99%
TDA 4.0 Needed for Operations and Capital								
TDA Used for Operations	(3,417)	(5,670)	(9,437)	\$ (3,373)	\$ (3,474)	\$ (3,578)	\$ (3,685)	\$ (3,795)
TDA Used for Capital Program	(3,298)	(205)	(2,125)	(205)	(305)	(205)	(205)	(170)
Ending TDA Reserve	\$ 6,105	\$ 7,631	\$ (656)	\$ (205)	\$ (305)	\$ (205)	\$ (205)	\$ (170)
Prior Year Obligated for Vehicle Purchases	(3,100)							
Prior Year Obligated for Other Capital Projects	(730)	(730)						
Number of Months of Operating Expenses in Reserve	10.30	10.14	7.95	2.46	2.46	2.46	2.46	2.46
Operating budget	\$14,942	\$15,981	\$16,460	\$16,953	\$17,461	\$17,985	\$18,524	\$19,080
Percentage of operating budget	40.86%	47.75%	-3.99%	-1.21%	-1.75%	-1.14%	-1.11%	-0.89%

Agenda Item 2.2

Staff Report on Amendment 4 to Agreement for Provision of Public Transit Services between WCCTA and MV Transportation, Inc.

Previous Amendments to this agreement have extended the contract through WCCTA's available contractual options, made adjustments to driver, Road Supervisor, and Dispatcher salary scales to ensure salaries remained competitive, and allowed for the hiring and retention of qualified individuals

Staff have worked with MV Transportation to take up one of the remaining Option years on the current agreement and ensure wages and benefits remain in a place that MV can attract and retain personnel to operate and maintain our services. We have also moved one mechanic up a grade, and this additional cost is also reflected in the increased expense.

The *Fixed Monthly* cost will increase from \$301,115.63 to \$350,181, which is a 9% increase. This increase results from the rise in wages and benefits for the Management, Road Supervisor, Dispatch, and Maintenance staff, and the reclassification of one Maintenance employee. These additional costs are the directly related costs to wages and associated taxes and benefits; no other monetary changes are proposed.

The Variable rate will increase from \$61.43 to \$69.43 per hour of service provided, which is an 11% increase. This increase ties into labor contracts with contracted employees, and the associated benefits that come with these Union contracts that MV holds.

The proposed amendment reflects the continued partnership between WCCTA and MV in addressing the ongoing pressures imposed by the tight labor market. Both parties have made the necessary adjustments to remain competitive in attracting and retaining drivers, mechanics, and other key staff during the continued period of driver shortages.

After reviewing the proposed rates, WCCTA staff believe that approving this amendment will allow for our continued partnership with MV Transportation.

Recommended Action: Staff Recommends the Approval of Amendment 4 to the Agreement for Provision of Public Transit Services between WCCTA and MV Transportation and Authorize the General Manager to sign the Amendment.

AGREEMENT FOR THE PROVISION OF FIXED-ROUTE AND PARATRANSIT SERVICE

AMENDMENT NO. 4

THIS AMENDMENT NO. 4 (this “Amendment”) is made effective this 15th day of May, 2025 (the “Effective Date”) by and between MV Transportation, Inc., a California corporation (“MV”) and The Western Contra Costa Transit Authority “WCCTA”). WCCTA and MV may each be referred to hereinafter individually as a “Party” or collectively as the “Parties.”

WHEREAS, WCCTA and MV are parties to that certain Agreement For the Provision of Fixed-Route and Paratransit Service, dated September 25, 2020 (the “**Original Agreement**”), as amended by that certain Amendment No. 1, dated January 23, 2024 (“**Amendment No. 1**”), as amended by that certain Amendment No. 2, dated May 2024 (“**Amendment No. 2**”), and as amended by that certain Amendment No. 3 dated August 2024 (“**Amendment No. 3**”) (collectively, the “**Agreement**”), pursuant to which MV provides certain transportation services to WCCTA; and

WHEREAS, WCCTA wishes to extend the Agreement for one additional year from July 1, 2025 to June 30, 2026, and

WHEREAS, the Parties wish to amend the Agreement on the terms and subject to the conditions set forth herein.

AGREEMENTS:

NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, WCCTA and MV agree as follows:

1. **Defined Terms.** Capitalized terms used, but not otherwise defined herein, shall have the meaning(s) ascribed to them in the Agreement.
2. **Modifications.** The Agreement is modified as follows:
 - a. **Term.** The Term of the Agreement is extended from July 1, 2025 through June 30, 2026.
 - b. **Compensation.** The total cost of the Agreement shall be adjusted upward to reflect the Proposed rate increases as shown on **Exhibit A**.
3. **Ratification; No Waiver.** Except as expressly modified hereby, the Agreement and all documents, instruments, and agreements related thereto are hereby ratified and confirmed in all respects and shall continue in full force and effect. The

execution, delivery, and effectiveness of this Amendment shall not operate as a waiver of any right, power, or remedy of either Party hereto under the Agreement, nor constitute a waiver of any provision of the Agreement. The Agreement shall, together with this Amendment, be read and construed as a single agreement. All references in the Agreement and any related documents, instruments, and agreements shall hereafter refer to the Agreement as modified hereby.

4. **Authority.** Each Party hereto represents and warrants that the execution and delivery by such Party of this Amendment and the performance by such Party of all of its agreements and obligations under the Agreement as modified hereby are within the organizational authority of such Party and have been duly authorized by all necessary organizational action on the part of such Party.
5. **Counterparts; Effectiveness.** This Amendment may be executed in one or more counterparts (including by means of telecopied signature page or as a PDF or similar attachment to an electronic communication), all of which shall be considered one and the same agreement, and shall become effective when one or more counterparts have been signed by each of the Parties and delivered to the other Parties.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the date first written above.

MV TRANSPORTATION, INC.

By: _____
Name: _____
Title: _____

**THE WESTERN CONTRA COSTA TRANSIT
AUTHORITY**

By: _____
Name: _____
Title: _____

Approved as to form:

Exhibit A

Pinole, CA - Wage and Benefit Increase Request - Impact Year 6

Extnesion Pricing Year 6

Hourly Rate	\$	61.43
Increase Year 6 - wages and benefits	\$	8.00
Revised Hourly Rate	\$	69.43

Anticipated Hours	92,000
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Variable Cost	\$	6,387,783.02
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Fixed Cost	\$	3,613,387.67
Increase Year 6 - wages and benefit	\$	340,180.99
Revised Fixed Cost	\$	3,953,568.66

Monthly Fixed Cost	\$	329,464.05
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Total Contract Cost	\$	10,341,351.68
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